

Survey Requirements for Construction of a Detached Garage in the Special Flood Hazard Area

The following must be placed on the front page of the *Building Permit* plans:

Elevation Certification Submittal Requirements for Construction of a Detached Garage in the Special Flood Hazard Area

FEMA Flood Zone Designation: _____

PRIOR TO FINAL SIGN-OFF OF THE BUILDING PERMIT:

- The Permittee must complete a final (“Finished Construction”) FEMA *Elevation Certificate*, on which all information applicable to the structure and the final site grades is provided. In most cases, the *Elevation Certificate* may only be prepared by and signed by a land surveyor, engineer, or architect who is authorized by law to certify elevation information (see *Elevation Certificate* instructions for details). The completed *Elevation Certificate* must be submitted to the Public Works Inspector* for review and approval by Public Works Engineering staff.
- The *Building Permit* will not receive final sign-off until the Permittee has successfully fulfilled the final elevation certification requirements described above.

Public Works Inspector: (650) 496-6929

The following must be placed adjacent to ALL architectural elevations and ALL structural details for the foundation in the *Building Permit* plans:

Refer to the “Elevation Certification Submittal Requirements for Construction of a Detached Garage in the Special Flood Hazard Area” note located on the Sheet _____ of these plans for foundation survey requirements.