



CITY OF
**PALO
ALTO**

Planning & Transportation Commission Action Agenda: March 29, 2023

Council Chambers & Virtual
6:00 PM

Call to Order / Roll Call

6:03 pm

Chair Summa: Let's get started, it's time to call to order the regular meeting of Wednesday, March 29 of the Planning and Transportation Commission. So, the first thing we need is roll call, please.

Ms. Veronica Dao, Administrative Assistant: Chair Summa?

Chair Summa: Here.

Ms. Dao: Vice-Chair Chang?

Vice-Chair Chang: Here.

Ms. Dao: Commissioner Hechtman?

Commissioner Hechtman: Here.

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Ms. Dao: Commissioner Reckdahl?

Commissioner Reckdahl: Here.

Ms. Dao: Commissioner Roohparvar is absent. Commissioner Templeton?

Commissioner Templeton: Here.

Ms. Dao: We have a quorum.

Chair Summa: Thank you for that and would you like... Ms. Dao, would you like to read the instructions on how to participate over Zoom?

Ms. Dao: Sure.

Chair Summa: Thank you.

Ms. Dao: Members of the public may provide live public comment by submitting a speaker card prior to the start of public comment on that item. Spoken comments via a computer or a

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1 smartphone will be accepted through the Zoom App. To address the Commission, go to
2 zoom.us/join, Meeting ID is 916 4155 9499. When you wish to speak click on raise hand. To
3 offer comments using a regular phone call 1-669-900-6833 and enter the Meeting ID. When you
4 wish to speak on an Agenda item hit star (*) 9 on your phone so that we know that you wish to
5 speak.

6

7 Chair Summa: Thank you for that and I'm not sure if we have any members of the public that
8 would like to speak.

9 **Oral Communications**

10 The public may speak to any item not on the agenda. Three (3) minutes per speaker.^{1,2}

11 Ms. Veronica Dao, Administrative Assistant: No, I have not received any speaker cards or raised
12 hands on Zoom.

13

14 Chair Summa: Thank you for that and I don't see anyone in the room that would like to speak.
15 So, we will go to Agenda changes, additions and deletions.

16 **Agenda Changes, Additions and Deletions**

17 The Chair or Commission majority may modify the agenda order to improve meeting management.

18 Chair Summa: I see that there are none so we will then move onto the City official reports,
19 please.

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1 **City Official Reports**

2 1. Directors Report, Meeting Schedule and Assignments

3 Mr. Jonathan Lait, Director of Planning and Development Services: Great, thank you Chair
4 Summa, and good evening Planning and Transportation Commissioners. Jonathan Lait, Director
5 for Planning and Development Services. Just a few items to report from Planning and then
6 Sylvia's got a couple of announcements for the Office of Transportation.

7

8 Just wanted to share with the Commission that last Monday the City Council had a discussion
9 on the Parklet Program Standards. We received some good feedback on some additional
10 changes that we need to make for that program and we're currently working on addressing
11 those and we'll return to the Council as soon as we are able.

12

13 On May 1st the City Council will be taking up the appeal or of the 2147 Yale Street project that I
14 believe the Commission had looked at and made a recommendation to deny the applicant's
15 request for a Parcel Map Exception.

16

17 On May 8th I believe we have on your... we have reached out to you to reserve that date for a
18 possible joint session with the City Council where you would be receiving the Housing Element
19 that will be revised based on some feedback that we've recently receive from HCD. And we
20 would anticipate that being a joint session, the Planning and Transportation Commission would

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1 first consider that document and make a recommendation to the City Council that evening. And
2 then the City Council will continue to deliberate and decide what they want to do with the
3 Housing... the revised Housing Element.

4
5 Let's see, in other news, there is a community meeting on March 30th from 5:30 to 6:30 where
6 the City's going to share some information and receive feedback on a proposed Rental Registry
7 Program that we are currently working on. That is online and information is available on the
8 City of Palo Alto website at a number of places but also the calendar. If you look to that you can
9 get some information.

10
11 Let's see, the Bona Vista Mobil Home Park, we anticipate or there's going to be some Town
12 Halls with residents and as they continue to refine their concepts and create a redevelopment
13 plan for that area. Information again is also available on the City's website for that.

14
15 And then lastly is just a note that in the next coming months that we would expect Palo Alto
16 HomeKey, this is the transitional housing project. We would expect some revised plans being
17 presented to the City Council and some further direction provided to hopefully advance that
18 project as soon as we can. So, that will conclude the planning-related remarks and I'll turn it
19 over to Sylvia Star-Lack.

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1 Ms. Sylvia Star-Lack, Transportation Planning Manager: Good evening, Commissioners. I'm
2 Sylvia Star-Lack, Transportation Planning Manager for the City in the Office of Transportation. I
3 have two updates for you. The first is that May is bike month and Bike to Work Day is just
4 around the corner on Thursday, May 18th. The fun continues with Bike to Where Ever Days on
5 Friday and Saturday, May 19th and 20th. With more fun events and energizer stations for riders
6 in Santa Clara and San Mateo Counties. Our local volunteers are running three energizer
7 stations the morning of May 18th. One at City Hall Plaza, one at the California Avenue Caltrain
8 Plaza, and one at the Wilkie Way Bridge on Miller Avenue. More information can be found at
9 the Silicon Valley Bicycle Coalitions Bike to Where Ever Days website and at the forthcoming
10 City's Bike to Work Day website.

11

12 Second item is an update about our recently launched Palo Alto Link, on-demand transit
13 service. Our... it's our on demand corner to corner ride-sharing service. Since it launched on
14 March 7th, we've provided 2,473 rides to folks. This is as of yesterday and here's a run down of
15 other metrics up through yesterday that you might be interested in. 3,627 accounts were
16 created in the app for the Palo Alto Link, we have had 728 unique active riders, we've... let's
17 see, the ride... the average ride duration is 13.7 minutes, the average ride distance is 3.3 miles,
18 the average ride rating out of five is 4.8, the average pick up walking distance because is it a
19 corner to corner service is 120 meters and I did the math. It's 131 yards or less than 400-feet
20 and the average pick-up estimated time of arrival is 14.4 minutes. So, that's all I have.

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Chair Summa: Thank you for that. Do any my colleagues have questions? Go ahead, Commissioner Templeton.

Commissioner Templeton: Thank you. I was really excited about this program, I'm glad to hear it's doing really well. I had a feature that wasn't working as expected that I wanted to share with you. I downloaded it on a Friday I think after work or after the hours of the program and it reminded me all weekend why haven't you taken a ride yet and I'm like because the hours aren't there. So, I would say maybe sync your notifications with the hours window but I did see my first Palo Alto Link ride in the wild today over by Gunn High School. So, I hear it's going well so great, congratulations.

Chair Summa: Anyone else?

Commissioner Hechtman: Director Lait, the HomeKey project revisions that you're expecting to come in. Do you know if that project is going to be shrinking or getting larger or are the changes really not related to capacity?

Mr. Lait: I believe the capacity is still about the same. I think there's some other changes that are being considered to that address the community room space and some other areas that...

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1 and there might be a slight site plan configuration, but it's, for the most part, it's what you
2 would expect.

3

4 Commissioner Templeton: Director Lait, I noticed that the Packet doesn't have the 5/8 date in
5 here for the PTC meeting. Do we want to include that in the future (interrupted)

6

7 Mr. Lait: I'm sorry I missed (interrupted)

8

9 Commissioner Templeton: Dates.

10

11 Mr. Lait: It doesn't have future dates?

12

13 Commissioner Templeton: Packet Page 5. I don't know if that's something just to... yeah, just to
14 keep some visibility up because (interrupted)

15

16 Mr. Lait: Oh, it looks like it may have been cut off from the production. Veronica, could we take
17 a look at that and redistribute to the Commission? Thank you.

18

19 Commissioner Templeton: Thank you and then the other question I had for Ms. Star-Lack was
20 have we planned a study session for transportation to talk to us about El Camino and what's

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1 happening to it? We've been asking three or four meetings in a row to see if we can coordinate
2 that with transportation.

3

4 Ms. Star-Lack: So, we have not planned one. I can talk tonight at some point if you would like
5 just about what's happening on El Camino.

6

7 Commissioner Templeton: Yeah, that would be great, but I don't know if we want to Agendize it
8 do people can hear it.

9

10 Ms. Star-Lack: Yeah, I don't know what the right protocol is but.

11

12 Commissioner Templeton: Okay.

13

14 Mr. Lait: I think your next item is talking about the Work Plan and so to the extent, there's some
15 interest in the Commission to know more about (interrupted)

16

17 Commissioner Templeton: I like it, let's do that, thank you.

18

19 Ms. Star-Lack: Thanks.

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1 Commissioner Reckdahl: Yeah, a follow-up on the HomeKey project, do we have any estimate
2 of when it's going to start and... when construction start and when it would finish?

3
4 Mr. Lait: You know, I think they're fine-tuning some of that so I wouldn't want to speak now
5 and get that something completely wrong but I believe that's part of the update that will be
6 forthcoming.

7
8 Commissioner Reckdahl: Thank you.

9
10 Chair Summa: Commissioner Chang [**note – Vice-Chair Chang**].

11
12 Vice-Chair Chang: Question for Mr. Lait, we got a public comment from a bunch of Ellsworth
13 Place residents, and just because we were copied on it. And I was just wondering if you knew
14 anything about what was going on because it was regarding supposed... alleged Code violations
15 and code enforcement.

16
17 Mr. Lait: Thank you for the opportunity and I wasn't able to get a response out to the emailer
18 today but I will endeavor to make sure that that happens tomorrow. We had actually... we've
19 been talking about that. The one complaint that I was aware of was the chain link fence and so
20 we'll follow-up with code enforcement action and have that addressed. And then there was

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1 another comment about a pile of dirt and some wood stakes that had been collected. So, we're
2 going to take a look at that and if that's out there then we will seek to have that remedied as
3 well.

4

5 Vice-Chair Chang: There was also a question about a tree.

6

7 Mr. Lait: I think the tree is a prior comment unless I'm mistake. I think that was something... a
8 concern about a tree that was cut down last year or sometime before. And I believe the Staff
9 analysis on that the conclusion was that the tree itself was not a protected tree at the time that
10 it was cut down because it was during... it was for the last... under the last set of regulations
11 that apply to protected trees.

12

13 Vice-Chair Chang: Thank you.

14

15 Mr. Lait: Sure.

16

17 Vice-Chair Chang: Super helpful.

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1 Chair Summa: I was going to ask Director Lait if... we didn't have any tentative future Agenda
2 items in our Packet or at least I didn't and so I'm assuming do you have that? Do you know or
3 maybe you don't?

4

5 Mr. Lait: Let's see, I think we can speak to... if you give me a moment I can (interrupted)

6

7 Chair Summa: Not a big deal, I just thought if you knew or if maybe my Packet was missing but
8 others.

9

10 Mr. Lait: Yeah, I know that that's something that we typically provide. Let me just take a look
11 here. Okay, well let's see, what I... from what I see at your... there's a continued discussion on
12 the Work Plan that we're starting tonight. That's the only thing I see formally established and
13 for the meeting, after that, there is on April 26th we want to present some Zoning Code Text
14 Amendments related to the parklets standards. So, we'd be submitting that to... for the
15 Commission's review. It looks like there's a study session on the NVCAP scheduled, there's been
16 some refinements on that plan, and tentatively a discussion on AB 2097. That's a recent State
17 Law which I think we'll talk about as part of our discussion item tonight as well. And then Ms.
18 Star-Lack, it looks like there's also a study session to review quiet zones as a conceptual plan for
19 Palo Alto Avenue.

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1 Chair Summa: Thank you for that. If there's nothing else we'll go onto our first item which is a
2 study session which is for us to review our 2022-2033 [note – 2023] Work Plan and discuss
3 drafting the 2023-2024 Work Plan.

4 **Study Session**

5 Public Comment is Permitted. Three (3) minutes per speaker.

6 2. Review 2022-2023 Work Plan and Discuss Drafting the 2023-2024 PTC Work Plan

7 Chair Summa: And what I thought we would do is... does Staff have a presentation? I didn't
8 (interrupted)

9

10 Mr. Jonathan Lait, Director of Planning and Development Services: No, we don't.

11

12 Chair Summa: No, so what I thought... if this is okay, sounds good to everybody, we could do is
13 just go through them one by one, and Director Lait could tell us if there's anything new or if it's
14 been completed or is no longer maybe consistent with Council priorities. And if that's okay and
15 then we can take comments from my colleagues. Commissioner Hechtman.

16

17 Commissioner Hechtman: If I could... if we could make... I had like an overall comment that may
18 be would be better before we go through the 18 items.

19

20 Chair Summa: Okay, please.

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1 Commissioner Hechtman: Because honestly when I read this Work Plan, which we approved
2 last year, I didn't remember it. I didn't remember all of this detail and I didn't remember that it
3 had 18 items. I remember our discussion a year ago when we set our own priorities, but so and
4 I meant to go back and look at what was... what we approved last year but I didn't. So, I assume
5 this is it but one thing I did, just to see sort of how we did, is I went through all of our Agendas
6 for the last year, since we approved this Work Plan, to see which of these 18 items we actually
7 tackled. And my effort was not very scientific, just looking at the titles of each item and trying
8 to figure out whether it fit any of these, but from my analysis, we hit Item Number Nine which
9 is the Housing Element Update. That was a big one, we saw that four times and we saw the
10 ADU Ordinance Updates five times. Among the other 16, I found we hit five of those one time,
11 and 11 of them we never talked about. Now again, that might not be exactly right but it's
12 probably pretty close and so as we... I mean personally, I don't want to have a Work Plan with
13 11 things that we didn't touch.

14

15 And so, as we go through this exercise tonight, what I'm thinking is let's try to be realistic and
16 let's figure out what legitimately may be coming to us in the next year that we can have some
17 effect on or that we'll be discussing, so that we don't have 11 items next year that we didn't
18 even touch because that just looks like we didn't get to stuff. And of course, that's not the case
19 because these are things that all come to us.

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1 So anyway, so I wanted to provide that kind of color in advance so that we can be thinking
2 about that as we go through the individual items.

3

4 Chair Summa: Thank you for that. I did something kind of different but I print... there was a link
5 to the Council's... something Staff prepared for the Council Priorities where it... in our Staff
6 Report, in our Agenda I mean and it was... it found all the programs that relate to the priorities
7 of Council. And I kind of made a list because I always think we should maybe put those first
8 because Council has prioritized them. So, I kind of looked at it with that kind of CAP on is how
9 many of these... how many things that we have here align with Council Priorities, so just kind of
10 a different approach. So, thank you for that, and anyone else or? Oh, go ahead Commissioner
11 Templeton.

12

13 Commissioner Templeton: Sure, thank you. I think both of these approaches are really good. I
14 was joking with Director Lait earlier that we have had the same things multiple times and we're
15 not really having the diversity of discussion that we had hoped to have last year.

16

17 I am... I think the problem with having 18 priorities is those... that's not priorities like it's not
18 prioritized right, so and there's things that we had at the top that are safety and transportation
19 safety stuff that we haven't really gotten to. And so just want to echo some sentiments that we
20 have been discussing over the past year about how much we love the transportation team and

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1 want to work you to help discuss these issues that are really important life and death matters
2 to our community about how to get around the community safely. So, I know you're passionate
3 about that as well and so we're trying to figure out how to engage the community in
4 discussions in addition to housing, right? So, I just wanted to throw that out there. Thank you.

5
6 Chair Summa: Thank you for that and then why don't we just go through them? These were not
7 prioritized, they were just in a random order. So, but why don't we got through them starting
8 with the first one which... and see if our Director Lait has comments or updates on... we can just
9 go through them one by one.

10

11 Mr. Lait: So, Ms. Star-Lack will guide us through that, the first item.

12

13 Ms. Star-Lack: Thank you, Director Lait.

14

15 Mr. Lait: (off mic) We're also known as Sylvia [unintelligible]

16

17 Ms. Star-Lack: I never all him that. So, for traffic safety we did come to PTC, we gave a road
18 safety report on October 26th, 2022. We have... we don't do annual... we don't normally do an
19 annual report so when we have a report we bring it. We did just receive a federal grant to
20 upgrade that recent report to meet federal grant funding standards and that will likely come to

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1 you before it's final once we have a draft of that safety report so that will be coming. I'm not
2 sure when it will be coming but it will be coming but we have a grant to do the work so yeah.
3 That's my update on that.

4

5 If you... I can say some additional things about traffic road safety since we're here and there's
6 interest. Just so the Commissioners understands and the public understands that we conduct
7 neighborhood traffic safety improvement projects on an ongoing basis. We don't bring them
8 here necessarily but we are doing this work all the time based on the 311s we receive, based on
9 traffic calming requests, based on locations where there have been collisions. For example,
10 Middlefield Road and Lincoln, that location... for that location we're finalizing a report which
11 recommendations for improvements to that intersection, and when that is done we'll conduct a
12 community meeting. Probably around the end of April and we will... and we may follow up with
13 an additional work shop if needed so that's the plan for that.

14

15 And then I know that Commissioner Templeton is interested in El Camino Real and I wanted to
16 update you regarding the El Camino Real paving project that is... that Caltrans is planning for
17 some time at the end of this calendar year. I think there's been a... there's... I think there's been
18 a little bit of confusion and frankly, it was confusion on Staff's part I think originally too that this
19 was an opportunity to redesign El Camino. Caltrans does not view this repaving project as an
20 opportunity to redesign the road. They see it as a maintenance project. We've consulted our

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1 City/School Transportation Safety Committee and our Pedestrian and Bicycle Advisory
2 Committee for comments on the project and we've submitted those comments to Caltrans.
3 And they've actually been very diligently working to include those Committee's comments and
4 Staff's comments as well into their plans. These comments focus on bringing the signage,
5 striping, pavement stencils, and signals up to newer standards. Things like bike signal stencils in
6 left turn lanes, high visibility crosswalks across El Camino Real, bicycle lane line extensions. I
7 think we asked for stop... advanced stop bars so that the crosswalk was not the first line for
8 drivers to focus on for where to stop and bicycle lane line extension across El Camino where
9 bike lanes exist on both sides of the cross streets. It... you may have heard about other cities
10 who have jump onto the repaving project with their own money, their own environmental
11 cleared projects and they're giving that... those designs and money to Caltrans to get those
12 projects built with the repaving project. So, they're paying Caltrans, they say we know you're
13 coming through, do this for us. Those communities have already had a community
14 conversations about what El Camino should look like in the future and we have not had that
15 conversation.

16
17 However, we are about to kick off our update to Bicycle and Pedestrian Transportation Plan.
18 The vision for El Camino Real, particularly with regard to vulnerable road users, so we are... you
19 know that project will happen and we can have a conversation here about what we want to

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1 have happen and then we can pursue that. So, that's kind of how this is going from how... from
2 my perspective.

3

4 Chair Summa: Thank you for that. Commissioner Chang [**note – Vice-Chair Chang**].

5

6 Vice-Chair Chang: So, to clarify, the fact that we haven't had our community discussion doesn't
7 prevent us from then implementing any of those things. Even if we miss the timing with respect
8 to the repaving project, correct?

9

10 Ms. Star-Lack: Correct.

11

12 Vice-Chair Chang: Okay and then I had a question, you had mentioned that we received grant
13 funds to do the traffic safety and you said you didn't know when it would come, but is this
14 something that would come within the next year or with... or is it longer timeframe?

15

16 Ms. Star-Lack: I'm not exactly sure, I hope it would come in the next year because I want to get
17 the plan done before the next grant funding cycle. So, I want to accelerate it but I'm trying to
18 figure out how to (interrupted)

19

20 Vice-Chair Chang: Get it all done.

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Ms. Star-Lack: Get this... get resources going on this plan, thank you.

Vice-Chair Chang: Great, okay I ask just because if it is something that will happen this year we can leave it... we can put that on our Work Plan, right? Yeah, thanks.

Chair Summa: Any other comments? Oh, okay.

Commissioner Templeton: Oh, can you... maybe we should move that so she can see my light.

Commissioner Hechtman: This?

Commissioner Templeton: Thank you. Thank you for those updates. It's very helpful to hear the progress when we don't hear... we assume nothings being done so it's really helpful. My concern and the purpose for bringing up other cities that are near by and how they are taking quick action to prevent future deaths at dangerous intersections is because that's exactly what's happening. They've had a fatal incident with a child and they're addressing it. This incident happened a year after our City's incident with a child and I don't see any improvements and it's frustrating to me because you know, as you know, I've witnessed collisions. I've heard about these other collisions and we... I know you know this but I'm saying

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1 it for the record. We encourage our children to bike to school and many children have to cross
2 El Camino to get to school, to get to Barron Park, to get to Gunn, to get to Fletcher. Some kids
3 are going the other direction across Alma to get to Fair Meadow and JLS. So, these are real
4 concerns, and its important for us to advocate for the work that you're doing and to prioritize
5 it. And not only get it funded but get it moving as soon as possible because we don't want any
6 more children to die getting to school or crossing the road because they're using a bike. We
7 want them to be safe and comfortable on their bikes. So, it's really important to hear that you
8 are working on this and that we can retrofit El Camino to be safer.

9
10 My concerns and one thing about bringing it up is they are going to bring some of their
11 intersections into line. As you mentioned, they are taking some of our feedback and if there's
12 anything that we can do on some of these intersections. Let us know how we can help you push
13 that through. Right, this is... the point of us asking for you... for transportation to come and
14 engage with us is to help get these things done and help shine a light on the work that you're
15 doing. So, if there is a possibility of you coming here for a study session and talking about and
16 getting a community conversation here. Yes, you need them in the neighborhoods too but it
17 would be a really good opportunity for you to showcase the work that you're doing and inform
18 us because it factors... the transportation situation factors into a lot of what we do. So, thank
19 you for the update.

20

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1 Chair Summa: Commissioner Reckdahl.

2

3 Commissioner Reckdahl: No to be ignorant but the other cities, what are they doing? They had
4 this community conversation, decided to do... make some changes. What kind of changes do
5 they make?

6

7 Ms. Star-Lack: Mountain View will be adding protected bike lanes on El Camino. They're
8 (interrupted)

9

10 Commissioner Reckdahl: On El Camino or across [unintelligible](interrupted)

11

12 Ms. Star-Lack: On El Camino, they will be removing on-street parking to put in protected bike
13 lanes. There's a small part in Los Altos, they will also be removing parking in order to put in
14 protect or buffered bike lanes on El Camino in Los Altos. And then Menlo Park, I believed but
15 don't... but I need to... I wasn't able to get the update today but I believe Menlo Park is also
16 moving towards putting protected bike lanes on El Camino in Menlo Park.

17

18 Commissioner Reckdahl: And if we wanted to do something similar could we just do it ourselves
19 or do we have to get approval from Caltrans?

20

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1 Ms. Star-Lack: We would have to get approval from Caltrans but these other cities got approval
2 from Caltrans.

3

4 Commissioner Reckdahl: Okay.

5

6 Commissioner Templeton: There's more. Right, they're retrofitting the intersection or they're
7 improving the safety at the intersection where the little boy died as part of this project.

8

9 Ms. Star-Lack: In Mountain View?

10

11 Commissioner Templeton: Yeah.

12

13 Ms. Star-Lack: Okay, yeah I'm not (interrupted)

14

15 Commissioner Templeton: Well, that's what they said. I don't know if it's in the current plan but
16 they did say this after he died.

17

18 Commissioner Reckdahl: I mean some places on El Camino the median is quite narrow and so if
19 someone's half way through, especially if an older person is crossing and they can't make it.

20 There's no refuge and I would think that increasing the width of that would be pretty easy to

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1 do. You might lose a foot on each side but there would be a big safety benefit. Is that
2 something that we can request?

3

4 Ms. Star-Lack: Yeah, we can request those things. Generally, we have to get a grant or you
5 know, it wouldn't be something that we can just go ahead and do. It's a whole process.

6

7 Commissioner Reckdahl: But during this repaving, they're not changing the medians. They're
8 just purely repaving.

9

10 Ms. Star-Lack: They might be making some changes, not very major changes, however. I don't
11 think they're adding in pedestrian refuge islands as part of the repaving. They might be making
12 small changes but yeah.

13

14 Commissioner Reckdahl: Okay and for Charleston/Arastradero at El Camino, they're still under
15 work there. Are they going to improve the bike situation at that spot because that was always
16 very hard because you have a bike line and all of a sudden it disappears and it becomes a right
17 turn lane and that's really dangerous.

18

19 Ms. Star-Lack: Yeah, that's our project, that's not the Caltrans project. Yes, and getting that bike
20 lane all the way through there was really important to me so yes that will be coming.

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Commissioner Reckdahl: I look forward to that, thanks.

Chair Summa: Commissioner Templeton, do you have something else?

Commissioner Templeton: Yes, I do. Why did Caltrans change the date from spring of 2023 to end of year? We're in desperate need to repaving El Camino, it is dangerous.

Ms. Star-Lack: I don't know, I don't know what happened there. I think design can sometimes run into issues so I'm not exactly sure why it was delayed.

Commissioner Templeton: [unintelligible – no audio]

Chair Summa: Oh, Commissioner Templeton I'm sorry I was just wondering if your light was working. It's not showing up here. Oh, that's fine, I can do that too.

Commissioner Hechtman: (off mic) [unintelligible] her light still on [unintelligible]?

Chair Summa: Okay, thanks.

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1 Commissioner Reckdahl: So, Commissioner Templeton, when you say it's dangerous because of
2 potholes, or are there other issues?

3

4 Commissioner Templeton: Yeah, the pot holes, the lane width, the... there's... I've mentioned
5 this before but over by my neighborhood in Barron Park at El Camino Way crossing El Camino
6 Real it's nine lanes wide. You've got two parking lanes, you've got three lanes in either
7 direction, and a turn lane and it's a pathway to get to Gunn. So, a lot of those kids are rushing
8 to get to school and having a hard time deciding if they have enough time to get across El
9 Camino. I witnessed a collision there of two girls on their way to school. You know it's a lot and
10 my son goes to school across that street as well and I don't feel like it's safe for him but I... it's
11 heavily used and if you add the pot holes in. The rough paving... disintegrating pavement into
12 that equation it gets even worse. It's harder to navigate that. You're more likely to fall off and
13 people can't always see because the angle of the sun in the morning when kids are on their
14 way to school. They can't always see well in the intersection if someone is lying on the ground.
15 It's really dangerous.

16

17 Chair Summa: Any other discussion on Goal 1? Commissioner Hechtman, please.

18

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1 Commissioner Hechtman: Yeah, so to kind of finish this off and maybe sort of set the templet
2 for how we need to go about this because tonight what we're trying to do is it's not so much a
3 review of what we did last year as develop our Work Plan for this coming year.

4
5 Right and so right now Project Number... Goal Number One, study session to discuss traffic
6 safety, we did that October 26th. So, the question is do we want a Project Goal for this coming
7 year that relates to traffic safety and given some of the discussion we've heard from the
8 Commission tonight, it's pretty clear that it's super important to us and so we would like to
9 have some traffic safety work that we can do this year. That would be... it seems like a goal of
10 ours but I think we should be ending each of these discussions as we go through these goals
11 with should it stay on the plan for the coming year?

12
13 Some of these I think we're going to find that they're not likely to come to us in the next year
14 and so I'm wondering if we can put those in possible goals for future years. So, we don't lose
15 them but just take them off our active list if we're not really expecting. So, but for this
16 particular one, I think we're interested if that report is finished. If what Ms. Star-Lack was
17 talking about with the grant and the report, if that's done we'd like to make some progress on
18 that in our coming year and so maybe we should have Staff write up this traffic safety project
19 goal tied to that and just reflect that there's somewhat uncertainty about whether the report
20 will be prepared in this next cycle for us but if it is we want to work on it.

-
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Chair Summa: Yeah, that sounds right. Commissioner Templeton, did you have something?

Commissioner Templeton: I did, I just wanted to say that maybe we should be more specific in how we write this because I'm not... I was not satisfied with that report as far as improving traffic safety in the City. I know they did deliver a report but it had a lot of gaps in it as far as the things that we were mentioning tonight. So, I don't know how we phrase that more accurately, and maybe that's something we can leave to the Chair and Vice-Chair but I think it... if you feel like that that item has been checked off then maybe we need to rephrase it.

Chair Summa: Well, I think we need to broaden it to reflect general concerns about traffic safety and address them in the City. And I think Ms. Star-Lack has sort of a plan for what she's going to do with that this year and we would like to be a part of that. I think that's the way it kind of to phrase it. So, with that... oh, go ahead. Oh, okay, so with that I think we can move on. I think that's enough... is that enough information for Staff at this point?

Ms. Star-Lack: Yes, thank you.

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1 Chair Summa: I think we can move onto Goal Number Two which I'll just preface by saying that
2 this aligns with Council Priorities and I would think we would want to keep it. So, does Staff
3 have an update on... I mean Director Lait have an update?

4
5 Mr. Lait: So, this is one that I actually think is somewhat tied to Goal Number Seven and I would
6 recommend merging those if we're going to keep this on. The City Council has asked and the
7 Commission has participated in discussions concerning retail and more recently you've had the
8 conversation about the CUP Thresholds and so and the Commission forwarded a
9 recommendation. You wanted to continue that, Staff wanted to it get it done, and we... you
10 know the Council said no, we're going to send it back to the Commission to review. The reason
11 Staff wanted to call that one done is because we're actually working on a more comprehensive
12 project and what we're basically doing now is just folding everything into one effort.

13
14 There's a couple of things that the Council's has asked us to do. One is retail... the retail
15 preservation, they wanted us to look at that and just examine our... you know is the policy
16 intent of that program achieving its goal? Is there other things that we're not realizing as a
17 result of that policy? That's one. CUP Thresholds is the other one that you've talked about. In
18 general, there is a third one is just sort of this general sense of wanting to understand what's
19 the proper definition of retail anymore with sort of the evolving nature of retail. A fourth item
20 is this idea of on a City-wide basis lets take a look at retail and understand the landscape, the

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1 conditions and we're getting part of that story from Streetscape which is another consultant
2 that's also working on retail-related information. And then the Council asked us to understand
3 not just City-wide but on a district level do we need to make changes to our permitted uses and
4 do we need to look at parking and do we need to look at some of these things that would
5 provide an opportunity to encourage retail?

6

7 And so, we've engaged Michael Baker International to help us prepare a report. They submitted
8 a draft report, it's something that we were going to send to the Commission but we decided
9 that it's not quite ready and it needs a fair amount more information. And so, we are currently
10 looking at a revised scope to have them engage in some additional work. Including looking at
11 the Streetscape study that is... was done and continues to be worked on. And I understand in
12 the next month or two that effort I think is coming close to an end so we'll incorporate that
13 information.

14

15 We've asked IMB to, they've done some interviews with property owners. We wanted them to
16 also reach out to some more local business owners on California Avenue, Middlefield, on El
17 Camino as well as Downtown University. So, we can get a little more rounder perspective on
18 that issue and also to compare us to other... just another jurisdiction. Just to make sure that
19 we're not in this bubble and have that sort of perspective and along the way, we want to know
20 what's the sort of best management practices to the extent that they exist for retail regulation.

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2 And there's, again this is will come up a few times tonight, AB 2097 has implications to our local
3 environment. This just... to... if you don't know what that's about that's a State bill that says if
4 you're housing or commercial project within a half mile of, in our instance Caltrain station, you
5 do not have to provide any parking for that development. There's some exceptions like hotels
6 need to provide parking and I think there's one other one but that's a big deal. And so, we'll talk
7 about that probably throughout the night and how does that work for our retailers and is that a
8 good thing for them. Right, if presumably do they, you know just because you can, does that
9 mean do you want to? You want people to be able to park and go to your place.

10

11 So, anyways, that's a whole lot to say this is a big issue and we're definitely going to be coming
12 to the Planning and Transportation Commission to help us along the way and we really are
13 going to need your guidance to help titrate this approach that we're moving. So, that when we
14 go to the City Council we've got a Commission endorsed and a thoughtful analysis that we can
15 present with some standards. So, I'm excited about that one but I still feel like we're in the
16 beginning stages of it.

17

18 Chair Summa: Right and to the extent, I think we can consolidate kind of in a general sense all
19 of our retail things and leave that as a goal because these goals are not programs. They're
20 broad (interrupted)

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Mr. Lait: Right.

Chair Summa: They can be broader than that. Commissioner Chang [note – Vice-Chair Chang],
did you (interrupted)

Vice-Chair Chang: [unintelligible – off mic]

Chair Summa: Oh, I thought you had your light on, sorry. Do I have other comments?
Commissioner Hechtman.

Commissioner Hechtman: Yeah, thank you, so on this one we did have on our August 31st
Agenda retail recovery and CUP Thresholds. So, traveling together at least at that point and this
is the issue that went to the Council a couple of months ago on making permanent the
Temporary Ordinance. Right and what the Director said at that time, and he explained a little
bit about it this time, is that if the ordinance stays temporary which ultimately it did, it's going
to be in that condition realistically for 18-months was the timeline that we talked about there
because that's how long this more comprehensive approach is going to take and so, recognizing
that, that was two months ago, recognizing that that's past this next cycle. So, when Staff
modifies this Project Goal Number Two and merges it with Seven, I would like them to reflect

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1 that we're not... the expectation is not to get to the end in this coming cycle but rather to
2 basically move the ball forward toward the end which is expected in the next cycle. And that'll
3 dove tail with Staff's anticipated timing so we're not setting expectations too high.

4

5 Mr. Lait: Maybe just a clarification for myself because these Work Plans are somewhat new. Is it
6 a fiscal year Work Plan or a calendar year because I see this as a fiscal year?

7

8 Commissioner Hechtman: Well, I think we adopt this in late April so I... and starting now. Right,
9 this isn't already 4 months past?

10

11 Mr. Lait: Right.

12

13 Chair Summa: No, well it is... was new so but I kind of thought it happened... I thought it was
14 suppose to be in around April when... because the Council aligned all the appointments for all
15 Boards and Commissions start April 1st and this kind of happened but maybe that needs to be
16 clarified.

17

18 Mr. Lait: Okay, I (interrupted)

19

20 Commissioner Hechtman: Yeah.

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Chair Summa: Now that you bring it up.

Mr. Lait: My impression is that it's a July to June sort of year and if that's the case you actually will be close to closer if not (interrupted)

Commissioner Hechtman: Yeah, right.

Mr. Lait: Right.

Commissioner Hechtman: Okay.

Mr. Lait: But you're point is well taken and we'll look at that.

Commissioner Hechtman: So, and but maybe we can actually make that clear in the prefaces of the Work Plan the... rather... because right now it's called the 2022-23 but right and so actually that's a good point. Right but I do think that we delay... particularly now we delay our consideration of it until the end of April because under the new appointment timing, we're getting new Commissioners are the beginning of April.

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1 Chair Summa: Right, this meeting was to sort of tee things up and tighten our last year's to let
2 them participate.

3

4 Commissioner Hechtman: Okay so that's a good point so yeah, if we are thinking of a July 1 to
5 June 30th period then maybe... that is pretty close to 18-months from a couple months ago so
6 maybe we will get to the end. Okay, thanks.

7

8 Commissioner Hechtman: Commissioner Chang [**note – Vice-Chair Chang**].

9

10 Vice-Chair Chang: My understanding is that we're suppose to have... in somewhere, right either
11 our Boards and Commission Handbook or something, it's by the end of Q2 that we're supposed
12 to have this to Council so that would fit with the fiscal year.

13

14 Chair Summa: Thank you for remembering that. Other comments on this? No, okay then let's
15 go onto Goal 3 which is I think one we won't want to keep in as it seems relative to Council
16 Priorities and also, some of our own concerns. So, Director Lait, did you have comments on
17 Goal 3?

18

19 Mr. Lait: Sure, let's see, so this is we're calling the neighborhood plans here and I think we are
20 familiar with these plans as coordinated area plans. And I don't know if there... if that was

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1 intentionally left off this particular Work Plan item or not and we've heard a lot about
2 neighborhood plans in how other jurisdictions are using them to help plan for and build housing
3 as well as any other types of land uses. And we even had the Grant Jury Report make that
4 recommendation that the City should evoke more specific plans or area plans to help focus that
5 effort.

6
7 And as the Commission is aware, first hand, these plans take time and they are costly and we're
8 still working our way through the NVCAP process. That's just one plan of 80 acres or something
9 that we're working with so. The Council did recently give us direction to come up with a
10 schedule for coordinated area plans on El Camino Real, San Antonio, California Avenue, and
11 Downtown and so that's our goal for 2023 is to come with a schedule for options on how we
12 might begin to roll that out.

13
14 Commissioner Reckdahl: What were those three places again?

15
16 Mr. Lait: It was four places, Downtown University, Downtown Cal Ave, and El Camino Real and I
17 think the one that... I think we will agree it needs to be maybe prioritized is San Antonio.
18 Particularly with the amount of housing that's being contemplated in that area.

19
20 Chair Summa: Yeah and that's a mighty big list really, that's like a decade of work.

-
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Mr. Lait: Yeah, I figure... yeah, yes a decade is being kind. I was thinking 20-years and about \$22 million but.

Chair Summa: But to the extent that we're going to have a new neighborhood on San Antonio near 101. I think that's the place where we really need, personally, I think we need to keep that in mind and I didn't read this necessarily, but of course, Council is giving you direction that we have to have area plans for all of these areas, but that we needed to keep in mind with the changes and the growth in the City in response to the State mandates. That we have to make sure we're accommodating the residents of these future places and that they have bike lanes and parks and things like that so.

Mr. Lait: I agree and I do think we might want to be open-minded to different approaches to developing these coordinated area plans. I just think we need to be... we need to process these things more quickly (interrupted)

Chair Summa: Yeah.

Mr. Lait: So, that they're relevant and it's not going to do us any good if it takes us 8-years to develop a plan and so we'll need to really think through our engagement strategy, and how do

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1 we handle differences of perspectives on what needs to be accomplished in a way that keeps
2 the ball moving but gets all the voices heard and help us develop this. And so anyways, those
3 are just somethings that would be really helpful to check in with the Commission to see how we
4 can do this because I think NVCAP, you know, that's another thing that we should probably do
5 at the end. We hope to be done with that project at the end of this year. We should do sort of a
6 check-in to see what worked and what didn't work about that particular program so that we
7 don't repeat the parts that didn't work.

8
9 Chair Summa: Yeah and I think we have to fold these kinds of thoughtfulness into when we get
10 individual and smaller projects that come to us. We have to think about how is this going to
11 work and can we get these other things that are not amenities. They're necessities for
12 neighborhoods so I kind of see it as part of all of our planning on... that we're going to do is to
13 accommodate for this. So, I have some ideas about that but I'll go to my colleagues and I think
14 Commissioner Chang [note – Vice-Chair Chang] was first.

15
16 Vice-Chair Chang: So, my first it's a question, so with respect to San Antonio, does that include
17 Antonio because if it's limited to San Antonio it doesn't really solve fully what the issue is I
18 think?

19

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1 Mr. Lait: Correct, I agree. I'm using, in my mind and that's dangerous to just have it in my mind,
2 when I say San Antonio I'm thinking of the areas where we're proposing housing. So, that is
3 inclusive of all of San Antonio from the San Antonio Caltrain station down to sort of the Google
4 Plex and all the places in Palo Alto in between is sort of when I think about that plan.

5
6 Vice-Chair Chang: Okay and for context, this came... this was written in this way I believe
7 because I had brought up precisely the issue of these... this housing, the vast change that's
8 going to come, and if we need parks, need schools, need bike paths. If we don't get out in front
9 of it then the developments are going to come piece meal over I mean the next 8-years there
10 will probably be a few that come. So, if we don't know where we want a park or a school or a
11 bike path. Then it makes it really hard to... we just have to approve it right if there's no plan in
12 place? So, yeah I think that we specifically didn't say area plan knowing that the current process
13 for an area plan is long, costly, and potentially pieces of it not very effective. So, that's why it's
14 phrased the way it is, like how do we do this?

15
16 Mr. Lait: You know, as I think about it further, before I go back to the City Council with a
17 recommendation I'd like to actually come back to the Commission and we can maybe have a
18 meeting or two to sort of talk through that. So, that a proposal could be submitted to the
19 Council that says here's what we think needs... here's what we think needs to be included in a
20 plan like this and you know, in this plan here, and maybe work... maybe take a look at the Code

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1 that sets forth the process for the coordinated area plan and see how we can apply that in a
2 way that will be useful.

3

4 Chair Summa: Commissioner Reckdahl and then Commissioner Hechtman.

5

6 Commissioner Reckdahl: I was on NVCAP and my first reaction was we want something more
7 nimble than NVCAP and I think one of the biggest problems with the NVCAP is the success of
8 SOFA. And that since SOFA was so successful we kind of patterned after that but it was a totally
9 different problem. That was really one land owner and so could actually do the design and for
10 NVCAP you had all these land owners. You really had a or we should have concentrated more
11 on zoning and say what... how would we change the zoning to get what we want because we
12 didn't have control over the properties. So, I would think we have to... and that's in some ways
13 a simpler problem like we spent a lot of time looking at what kind of... what style of housing we
14 liked and didn't like and that's kind of irrelevant when you're maybe ARB. If the ARB would had
15 reviewed this but for most of NVCAP it would have been better off saying what do we envision
16 and what won't be done if we leave the zoning as is. I think that would be a crispier way of
17 doing that but I agree, down in San Antonio we need a lot of work. There's parks and bike lanes
18 and if they start building there won't be room for parks and bike lanes so we have to get out in
19 front so.

20

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1 Chair Summa: Commissioner Hechtman.

2

3 Commissioner Hechtman: So, this is the kind of generic neighborhood planning goal, right?

4 NVCAP is its own thing. That's Goal 8. So here our goal was to have a study session regarding

5 neighborhood planning and we haven't done it so far. And I guess there's a question, are we

6 going to do it between now and the end of June? If not, then we didn't meet this goal this year

7 and so then my question is are we going to do it next year and what's that... right because if it's

8 going to be here in some form.

9

10 We need to have a strategy to actually work on it and so that can take two forms. The more

11 likely and more typical form is Staff brings us the item and Director Lait was just talking about

12 that. As they are formulating how this is going to work, maybe they'll bring us something before

13 it would go to Council and that's kind of... and my impression of what the Director was saying

14 was this is kind of more at the macro stage. Really just getting our arms around it right and that

15 would be great and if that's what we're going to do then let's have this reflect it.

16

17 The other way is we initiate, right we have to find time on our own Agenda and we've done this

18 a couple of times but we do it rarely and in fact I think this is what happened with the traffic

19 safety study session last October. We said we want this, right you may not have, you may...

20 Staff, you may not be processing something that would require you to bring it to us. We want

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1 this and so again, it can work either way but if it's going to appear on our list we need to
2 commit that it's going to happen one way or another. And if we don't think it's going to happen
3 in the next fiscal year, possibly because you know first... really where this really ties to is the
4 next RHNA cycle, because later this year we're going to get our Housing Element certified and
5 then we're going to engage in a significant rezoning, upzoning, of a lot of Palo Alto property
6 that right now isn't planned for that kind of residential density. And there are going to be new
7 neighborhoods on paper at least and a lot of new neighborhoods on paper and I think we're
8 going to have to... and we're not going to be able to plan all of those neighborhoods in the next
9 year and a half. And so, we're going to have to perform some kind of triage and figure out
10 which are the most likely to develop soonest and how much attention can we put to those. So
11 that as Vice-Chair Chang was saying they don't... the development doesn't happen ahead of the
12 planning.

13

14 So, I mean I think this is a really important issue but I think we just have to have a real strategy
15 in this project goal and a reality about whether there's something for us to do in the next
16 calendar year. And if so, let's identify it, and let's say it's either Staff driven or Commission
17 driven.

18

19 Chair Summa: I agree and the other... I think there's two things I want to add and one is that
20 there are certain principles that may apply City-wide that may come to mind mostly because of

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1 the changes to the South Palo Alto 101 area. Whatever we're going to call that neighborhood
2 and I think that... so there's that.

3

4 The other thing is last year Assistant Director Tanner wrote this because it was new and there
5 was urgency to get it done on time. I invite all of my colleagues to take a crack at writing these
6 things the way... if its... if Staff agrees to potentially write some of these if you think there's a
7 better way or maybe Staff wants to write it I don't know. It wasn't very clear last year who the
8 work was suppose to... who was suppose to be doing this but I think there... I think its right that
9 we didn't have the study session. That's true but I think it's more important that going forward
10 we try to incorporate principles that will work all over the City and think about that new
11 neighborhood because it's really going to be bad if it just happens... for people living there it
12 just happens without this kind of planning. So, would Staff like help from the Commission in
13 writing these goals, or do they... do you see that as your (interrupted)

14

15 Mr. Lait: Let's see, the... yeah no I... this is... I think it's a collaborative effort that we need to...
16 you know we want this to reflect the Commission's Work Plan. And I think it just needs to be
17 balanced with the understanding that the Council assigns the work to Staff and we've got more
18 than a full boat of items to work on. So, I would... in an were it is aligned with the Council
19 Priorities, in think in particular that's a good one for us be thinking about collaboratively how
20 can we achieve the goals that you want to achieve and that advances the project forward.

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Chair Summa: Commissioner Chang [note - Vice-Chair Chang].

Vice-Chair Chang: So, it sounds like... so to respond to Commissioner Hechtman's question about is this something that is Staff led or Commission led? It sounds like because this is 100 percent aligned with what Council has asked. That this might be one where it actually makes more sense for it to be Staff led. Do you agree?

Mr. Lait: I think the Council recognized when they assigned this to us that we didn't have a lot of time to actually work on it and they were clear that they weren't expecting anything this calendar year. And that's why they said come back with a schedule of when we might be able to tackle these things and so that's the assignment and so the extent that we're talking about something beyond that. I think we just need to understand what your interests are and I do think there's opportunities for study session discussion looking at the Code, looking at what's required for these CAPs, what would we want to study in these CAPs. I mean I'll share with you that I spoke with the Chair and the Vice-Chair of the Architectural Review Board and they have an interest in meeting at a joint session with the Commission to talk about San Antonio in particular. And that might be when I think about goals and actionable things that can be accomplished, that might be something where the Commission and the ARB can start brainstorming some ideas that might begin to form the basis of a scope of work that we might

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1 want to send out to somebody through our RFP process. I mean I would think the San Antonio
2 one is going to be the first one that we're going to want to tackle and I think that's going to
3 probably come up pretty soon. When I say soon, like within the next year we're going to want
4 to probably start focusing in on that.

5

6 Vice-Chair Chang: So, if your deadline or if your assignment from Council for the year is to get
7 essentially a timeline. Doesn't that then sort of imply that you... I mean was it... is Council
8 completely prescriptive in saying it needs to be a coordinated area plan, or is there leeway in
9 there to decide what type of plan it is that we can do in what timeframe?

10

11 Mr. Lait: So, I would like to think there's some leeway in there. I will say that our Code only
12 provides for a coordinated area plan. So, we've got this balancing act and I would want to check
13 in with legal and understand we're kind of doing something like this with the Downtown
14 Housing Plan. We're not calling it a coordinated area plan and that one we're having a hard
15 time just getting off the ground. Even getting a consultant on board to help us so you know I
16 know there's ways that we can navigate it and just would want to... that's an area where I think
17 there's a great opportunity to engage the Commission. To say what are the parameters of this
18 and to my earlier comment, how is this going to be different than the CAP, like what are we
19 going to do differently, and what's a clear sort of what's success, how do we get there? That's

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1 the kind of conversation that I think would be helpful as we start to think about doing more of
2 these.

3
4 Vice-Chair Chang: So, yeah so it sounds like there's... so it's not specifically this goal as written
5 here but it sounds like there's two pieces that we might be able to commit to doing sometime
6 this year. One is a study session with ARB specifically thinking about San Antonio area but kind
7 of bigger picture and maybe the timing would be after Ventura... after the NVCAP is done is sort
8 of more of a post-mortem/process discussion about how can we do a plan that's not a not
9 necessarily a CAP.

10
11 Mr. Lait: Yeah, so I would... I agree, I think we should rewrite this goal. That would be my
12 suggestion and really try to focus it from a standpoint of how can Palo Alto efficiently prepare a
13 plan. And that plan will include obviously housing and transportation, you know multi-model
14 access. We're going to want to consider access to schools. We want to be mindful of parks and
15 amenities that we're going to want for retail and services and so forth but those are... that's not
16 really what... where I want to focus this. I'm more interested in the process because the process
17 is what where we get sometimes bogged down and how are we going to navigate through
18 decent or differing points of view expeditiously? That would be helpful to get that feedback
19 from the Commission and then be able to transmit that to the Council and say... because I

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1 agree. We're never going to... we will never rise up to the standard of SOFA. It just... it's not
2 going to happen and so not having to reach for that as a benchmark would be helpful.

3

4 Chair Summa: Commissioner Reckdahl.

5

6 Commissioner Reckdahl: You mentioned Downtown Housing Plan, is that the same as the
7 Downtown Plan? I know when we were looking at rail crossings XCAP did not consider Palo Alto
8 Avenue because they wanted to wait for the Downtown Plan. Is that plan different than the
9 Downtown Housing Plan or?

10

11 Mr. Lait: I... maybe? I do know that we, as planners right, we were thinking big for this area. You
12 know we're thinking University, we're thinking the Transit Center and all of the uses that take
13 place there. We're thinking of the ownership of the Transit Center and Stanford and
14 connections to the Stanford Shopping Center and the academic lands and just own sort of
15 integration. That was a big project and millions of dollars would be required to even prepare
16 that plan and we had applied for a grant. We did receive a grant from MTC four about \$800,00 I
17 think it was but because \$800,000 is far short of where we needed to be for that broader plan.
18 We scaled something back to be really just about housing and housing opportunities Downtown
19 that would feed off of the Housing Element discussion that we've had. So, that's what I'm

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1 calling the Downtown Housing Plan to be distinguished from something broader than what
2 (interrupted)

3
4 Commissioner Reckdahl: I'm a little worried that if we make it to broad it's going to be forever.
5 We don't get anything done and I think rezoning Downtown I mean there's a lot of low-density
6 areas that you could put a lot of housing Downtown. And so maybe looking at that and looking
7 at what are the hurdles. Why wouldn't people put housing there and addressing that as a more
8 focused study that would be faster and have a better effect than having a grand plan that looks
9 at rail crossings and everything?

10
11 Mr. Lait: Yeah and maybe they have been. Maybe they sync up at some point but I agree with
12 you being really focused in on the topic and borrow from our Housing Element and even maybe
13 go beyond in some areas if we feel like that would be appropriate. The reason I don't think we
14 put more into the Housing Element is because we recognized that there was more... we didn't
15 want to rely initially right off... right out of the bat to... for that area but that is a prudent area
16 for housing for obvious reasons.

17
18 Commissioner Reckdahl: Yeah, I mean I think a lot of seniors could... would sell their house and
19 move Downtown. I mean you're close to restaurants, I mean Stanford Theater is there,

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1 shopping's, it could be a very good vibrant place for someone who doesn't want to full single-
2 family house anymore.

3

4 Mr. Lait: Yeah, so you know in some ways maybe we're checking one of these plans off the list if
5 we can get this housing plan... Downtown Housing Plan rolling. Maybe that could be a focus of
6 that area.

7

8 Chair Summa: Thank you. Let's move onto Project Goal Number Four which I think is written in
9 a manner that we've already moved kind of beyond the study session and we have various
10 overlapping plans already being considered. That are already at the Council level being
11 considered by Council for Cal Ave so we want to... I think we want to keep this in mind but
12 make it sort of up to date with what we've done so far for Cal Ave and Cal Ave is certainly a
13 priority for Council. Any comments or?

14

15 Mr. Lait: I think I actually I don't know... there's so much in this and it's very high level and
16 broadly written on some scale that I actually don't know what it is we're to accomplish in this
17 particular goal and like you noted Chair, I think there's elements of this that are scattered
18 throughout other goals.

19

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1 Chair Summa: So, maybe the best way to restate this because Cal Ave has various things already
2 being considered for by Council is to kind of reflect that and how... if we can still help with it
3 and just completely rewrite this, you know, it's just and or edit this. We don't need a study
4 session, we've gone... we've moved beyond that for Cal Ave.

5

6 Mr. Lait: Yeah, I think Sylvia and I would support rewriting this so that there was some clearer
7 objectives that we're trying to achieve.

8

9 Chair Summa: Thank you. Commissioner Templeton.

10

11 Commissioner Templeton: I just want to echo your comments. I think this needs to be simple,
12 like support Council's progress on California Avenue objectives or something like that. Just be
13 there to... like that's going to be a lot of work so to simplify and update I love that.

14

15 Chair Summa: Commissioner Chang [note – Vice-Chair Chang].

16

17 Vice-Chair Chang: Well, yeah I mean because I think we're supposed to support Council's efforts
18 on everything so another alternative would be to just... unless there's something specific that
19 we know is going to come to us. Potentially to just delete it given that it... the items didn't really
20 come to us, they went straight to Council. I'm not sure, so unless Director Lait you know that

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1 there's something brewing in the next year that will come to us. I mean I know that Council
2 wants an area plan for Cal Ave but we're not going to be doing that in the next year. So, I tend
3 to say it either just delete it or like Commissioner Templeton says make it completely general.

4

5 Mr. Lait: Yeah, I think we (interrupted)

6

7 Ms. Star-Lack: [unintelligible – off mic]

8

9 Mr. Lait: Right, yeah but we agree. There's key elements of this goal that are referenced in here
10 that are covered in other goals and work effort. So, we would support deleting it.

11

12 Chair Summa: Okay, Commissioner Hechtman.

13

14 Commissioner Hechtman: I agree with that. Also, what I notice is Project Goal 18 is Cal Ave and
15 Romona Street closures which is really tied very strongly to what the purpose of four was as to
16 Cal Ave. And the reality is if we're closing Romona, there's going to be a planning process for
17 that too, and so I'm wondering if the vestiges of... if four can go away and the vestiges of that
18 can be carried into 18 which we'll talk about later. At least let's kind of put a pin in that until we
19 get to 18, but I like the idea of getting rid of four and possibly if there's any content left that we
20 want to retain think about that in 18.

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1

2 Chair Summa: Commissioner Templeton.

3

4 Commissioner Templeton: So, I agree with Vice-Chair Chang that we are here to support
5 everything Council does that involves planning and transportation. So, that leaves me with the
6 question of why are we doing this plan at all. So, how do you... in other words, how do you
7 differentiate which things go in here and which things don't? So, we have a couple of ways we
8 could approach this. It could be that we only call out things that might be not prioritized on
9 Council's plan, but then again why would we do that? And so, I think we leave ourselves a little
10 ambiguity about what the point of this plan is.

11

12 Chair Summa: I couldn't agree more, so if there's no other comments about four we can move
13 onto five.

14

15 Mr. Lait: And maybe just to comment on that, when you said the Work Plan, in general, I think
16 it's helpful just to know what's coming down over the next year. And in some ways, I don't
17 think it was effective in this go around only because there's so much on here and there wasn't
18 this time to really thoughtfully get into it like you're doing this year but aligning Staff's work
19 with Commission input. I think helps keep us sort of on track and then we can have this be
20 something that is transmitted as your Packet too. So, that if you're also seeing hey Staff, what

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1 about this thing that is on our Work Plan here, when are you going to come back to us? That's a
2 good way to sort of keep things moving because we get bogged down in a lot of stuff. You
3 know, I'd hate to admit it but having that gentle reminder might be a useful tool.

4

5 Chair Summa: Okay, thanks for that, and (interrupted)

6

7 Commissioner Templeton: Chair? Chair?

8

9 Chair Summa: Oh, go ahead.

10

11 Commissioner Templeton: Just to follow-up on that, we meet 20 times a year and we have 18
12 goals. Right, I'm not trying to say we shouldn't do it, I'm just trying to say we need to
13 understand why we're doing it and what the benefit is. And you just shared an important
14 benefit so I think we're starting to define the parameters of what we should be doing here. So, I
15 could say that 18 is definitely too many and we kind of knew that already but just to explicitly
16 say that if we're going to remind you and we know we have some things that take many
17 sessions. Like we should really concentrate on what goes on this list. I mean I'm thinking 10 or
18 less, 10 or fewer.

19

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1 Chair Summa: Let's move onto Goal Number Five then which is wireless. Would Director Lait
2 like to give us a little update?

3

4 Mr. Lait: Actually, I just messaged Staff to see if I can get an update on this one. I actually... I
5 know there's work being done in to refine the standards but its clearly not on a... it's not as far
6 along as I would have hoped at this point. And I think part of that is some of the vacancies we
7 have in our current planning program being diverted to other resources so. I'll try to get a next-
8 step update for you this evening on that but otherwise, it's still something that I know that
9 we're working on. There's some refinements at need to be made. I feel like we've come before
10 the Commission on this topic and I think there's some guidance that we received about
11 checking in with the wireless carriers was one piece, checking in with the neighbors, and
12 following... oh, we checked in with the carriers. The direction was to follow-up and check in
13 with the neighbors and we're trying to develop a system to... that makes these applications
14 processed in a reasonable timeframe with awareness to the community and standards that
15 we're going to be looking for. So, its again just kind of coming up with these Objective
16 Standards but I need to get a date for when we're going to come back.

17

18 Chair Summa: Commissioner Chang [**note – Vice-Chair Chang**].

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1 Vice-Chair Chang: I know that there's just to much work for Staff and all these vacancies and
2 that's why... and to kind of to piggy back on your point about you know you need that update.
3 So, my understanding, at least when we did the study session, was that the State or I think it
4 was a judge ruling but basically that we're kind of not... because our ordinance isn't updated,
5 because we don't have those Objective Standards. It's like a lost opportunity for our... for the
6 City to make things the way that we want it, but obviously things... you know Housing Element
7 or cellphone towers? So, the Housing Element obviously was something that was critical that
8 we had to do. So, is this something that we would keep on here or is it something... I mean we
9 do need to keep our ordinance updated and create these Objective Standards. I think we're
10 already 3-years, maybe now it's 4? I'm losing track of when it came for us for a study session.
11 So, then how... like I don't... to Commissioner Hechtman's point, I don't want to put things on
12 here with we're not going to do them, but then at the same time if I take a giant step back. I'm
13 thinking well if we're... if we should have done it 3-years ago. We can't keep kicking the can
14 down the road. So, I just... and I don't... this is... that... this is not work that the Commission can
15 do, so we will need to review the ordinance but it's not work the Commission should do. So,
16 that's kind of why I'm turning around to you and asking what do we do with this one.

17

18 Chair Summa: And I'm going to go to my colleagues in a second but I will just make a comment
19 that Director Lait said this... the Work Plan was helpful for Staff to remind them of things. So, in

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1 that sense, I think we should keep this on here because there's a lot of interest and concern in
2 the community. Yeah, are you...? Okay, Commissioner Templeton.

3
4 Commissioner Templeton: Thank you. I don't think that we need to drive this and I don't
5 believe that it would be us remind Staff for this one. So, I agree with Vice-Chair Chang that is
6 doesn't come close in order of magnitude to the other things we've been talking about. So, if
7 we needed to cut one, I'm not saying don't do it, obviously, it needs to be done and that's
8 something that your department will take care of. And we'll be here for you but I'm not sure it
9 is something we need to cluster in our Work Plan if we're winnowing it down.

10
11 Chair Summa: Commissioner Hechtman.

12
13 Commissioner Hechtman: Yeah, thank you, so this is not a wish list. This is a to-do list and it's a
14 non... it's a non-exclusive to-do list because really Item Number One is anything that comes to
15 us, right? Again, I looked through all of last year's Agenda items, I'm going to say there was
16 maybe 45 different Agenda items we've had in the last year and I just went April to April kind
17 of. 14 of them were on this list so only a third of what we actually did shows up on this list. You
18 know, there were all kinds of Parcel Maps and there were ordinance changes and you know,
19 the regular business of the City is not on this list. This list is a to-do list and if... and we didn't do
20 anything about the Wireless Ordinance in the last year from last April. So, if we... unless we

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1 know, again I'm reviewing the Agendas from last year I couldn't find it and I kind of remember
2 that one. Well, I always remember when the Wireless Ordinance come with us because it
3 always has a unique dynamic to it, but in any event, I don't think it came to us in this last
4 calendar year, and unless we know that it's coming and we have something to do in the next
5 fiscal year, then let's drop it from here. We don't have to say we're interested, this is not a you
6 know, these are things we think are important list. These are things that we know we have
7 work to do in the next year on and so I think it's really up to Staff. If Staff is and it sounds like
8 Director Lait has to check with Staff on this but we got a month before this comes back to us I
9 think. If you find that this coming back in the following calendar year then let's keep it on
10 because it will be part of what we do. But if we're not certain of that then it shouldn't be here
11 and if it comes to us any way that's okay.

12

13 Chair Summa: Commissioner Reckdahl.

14

15 Commissioner Reckdahl: You mentioned this is a to-do list as opposed to a wish list and I
16 generally agree. I think we should shorten this up as much as we can but we also talked earlier
17 about well if it's something that we don't think we're going to be doing. We may want to put it
18 in purgatory and put it at the back of the list and say this is not on our to-do list but it might be
19 on our to-do list in 2-years. So, this would be something I think you would probably want to

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1 move to purgatory and say let's not forget about this but we don't anticipate doing this at all
2 this year.

3

4 Chair Summa: Commissioner Chang [**note – Vice-Chair Chang**].

5

6 Vice-Chair Chang: Can... I am in agreement, if we really don't think we're going to get to it we
7 shouldn't have it on the list. So yes, put it in purgatory, but I do want to... because we're talking
8 to Staff here and I know it's not totally in your control. Like 4-years if we really didn't address it
9 the last April to April cycle is too long to not update something when there's something where
10 there's really significant community interest. I thought we did have a session, a study session
11 during the year but I can't... you know, the years kind of blur.

12

13 So, by taking it off it's not don't... Staff don't do it. It's still urgent but let's be realistic about just
14 the constraints that you're facing.

15

16 Mr. Lait: Yep, understood, thank you, and it is important. We understand that and we know
17 that there're community members who are really focused in on this and would certainly like to
18 see us move forward on it. And so, we are aware of that and want to do what we can to quickly
19 move it forward. The... and there is work being done but it's just balancing it with the other
20 things that we have to do.

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I don't think the current ordinance is in any kind of critical state. The ruling that I think you referenced didn't invalidate our ordinance. I think it enabled us to be more focused on some of our Objective Aesthetic Standards than perhaps we are. So, there's an opportunity to strengthen our ordinance and I think that's the goal that we're trying to achieve.

Vice-Chair Chang: I mean my understanding is that thinking that we might... thinking that the judge... that the ruling might go the other way. We changed our ordinance and kind of like relaxed some elements of it but we actually didn't need to. So, that means we took things out that we didn't need to take out and they're still not back and I think that's what's got the community so upset. Again, so not looking out for our own interests there so yeah.

Mr. Lait: So, let's do this, let's... when we come back next month we'll have more of an update for you on the wireless piece and regardless of whether it stays on the list or goes to purgatory or elsewhere. It will be a priority that we'll be working on. It is something that's also on the Council's list of things for us to do so.

Chair Summa: Okay (interrupted)

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1 Commissioner Hechtman: So, I think we last talked about the Wireless Ordinance on January
2 12th, 2022 which I think was Vice-Chair Chang's first meeting perhaps, or no you joined in the
3 fall, right, right.

4

5 Commissioner Reckdahl: It was my first meeting, back when I had long hair.

6

7 Chair Summa: [unintelligible] Can you make copies of that binder for all of us? Commissioner
8 Templeton.

9

10 Commissioner Templeton: Thank you, so now that we're five in to our 18 unit long discussion. I
11 wonder if we want to revisit the process any because it feels like... I mean I don't feel like any of
12 us is droning on or anything but it seems like it's taking a long time. Is there any optimizations
13 that we could implement?

14

15 Chair Summa: Yes, and thank you for the note. I noticed that it was taking a long time and I
16 think we... as much as we all like to delve deep into these topics and discuss when with each
17 other and Staff. I think we have to move a little quicker. We're not... none of these items are
18 agendized to discuss this evening. We're just trying to edit this list or potentially add to it and so
19 why don't we try and go a little faster? Just (interrupted)

20

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1 Commissioner Templeton: Maybe like a one-minute shot clock.

2

3 Chair Summa: Because the time to really discuss these is when these individual things come
4 back to us as agenda items. Okay, where are we? Number Six, did... is this already completed?

5

6 Mr. Lait: Number Six, okay this... no, I mean well, okay so this is a temporary... yeah, we've done
7 that.

8

9 Chair Summa: Yeah, I thought this was completed so we can for sure delete this one.

10

11 Mr. Lait: Done. I mean it's a temporary moratorium so it's not done, it's just done for now.

12

13 Chair Summa: So, I don't think we need any comment on an item we just deleted so let's move
14 on to Project Goal 7.

15

16 Mr. Lait: This one we merged with two.

17

18 Commissioner Hechtman: [off mic] Correct.

19

20 Chair Summa: Yeah, so that's done, merged with two, okay. Goal 8, we've (interrupted)

-
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Mr. Lait: I can let know we're working on that plan and we're... I think I mentioned we're coming back to you in the next couple months with some update.

Chair Summa: Any comments from my colleagues? Commissioner Hechtman.

Commissioner Hechtman: Yeah, just very briefly, because this one is reminding me so I don't think we really have to do much to this. Other than you notice in the timeline section of Goal 8, return to PTC later in 2022. So, I would like Staff to go top to bottom and because there are a number of updates or just refinements. For example, up in the preamble, the Staff liaison has Rachael's name from last year. So, let's update that, we have different Commissioners, prior year accomplishments, and flowing through this I think we'll see some dates for 2022-23 that need to be advanced. So, that's more of the just a clerical function that I wanted to make sure that we catch [unintelligible] (interrupted)

Chair Summa: Thank you for that. Commissioner Templeton.

Commissioner Templeton: Thank you, I think three of the five of us at the very minimum are pretty personally invested in this project. I'm wondering if we want to move it higher in the rank maybe.

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Chair Summa: I'm sorry, I didn't quite hear the end of what you said.

Commissioner Templeton: Do we want to move it from Number Eight to Number One or Two or do we care about the order?

Chair Summa: My... it was the list was not prioritized before. I mean we... to my recollection unless somebody recalls (interrupted)

Commissioner Templeton: Maybe that's a process addition we can think about for next when this plan comes before us since we're revisiting it next time.

Commissioner Hechtman: Or maybe if we use letters instead of numbers it wouldn't feel like this is an inadvertent prioritization.

Chair Summa: That's a good idea. Any other comments about eight? Then let's move on to nine.

Mr. Lait: This one I think we don't need to... you're living it.

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1 Commissioner Hechtman: Yeah, we got a study session coming up on May 8th.

2

3 Mr. Lait: May 8th.

4

5 Commissioner Hechtman: And then (interrupted)

6

7 Mr. Lait: No, a public hearing.

8

9 Commissioner Hechtman: Yeah, oh sorry, a public hearing joint... I meant a joint session, not a
10 study session, public hearing, and then in our next year there will be work to do on this as we
11 get certification and move forward with (interrupted)

12

13 Mr. Lait: This year there'll be loads to do. We're going to be doing that concurrently and it's not
14 on this Work Plan but if we talk at the end about some things that might be coming down this
15 year. I have a short list on that as well.

16

17 Chair Summa: So, to Commissioner Hechtman's point really we just keep this in as a broad item,
18 the Housing Element and update.

19

20 Commissioner Hechtman: Just kind of refresh what (interrupted)

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1

2 Chair Summa: Refresh the dates and whatnot.

3

4 Commissioner Hechtman: Yep.

5

6 Chair Summa: Any other comments? It's like... okay we can move on to Goal 10.

7

8 Vice-Chair Chang: [off mic] We've done this.

9

10 Chair Summa: This... I think this is done.

11

12 Commissioner Hechtman: No, it's half done.

13

14 Mr. Lait: That's right.

15

16 Commissioner Hechtman: We did the bones but we've got to come back and do the meat.

17

18 Chair Summa: Okay, that's right, you're right.

19

20 Mr. Lait: And, you know (interrupted)

-
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Chair Summa: You can go ahead.

Mr. Lait: We'll be... it's not a... these are administrative regulations too so we... I don't know what we had communicated to the Commission before about your engagement in that. I do know that we want to check in with the Architectural Review Board because there's design related components.

Vice-Chair Chang: Right, so that's not necessarily something that would come to us, correct?

Mr. Lait: Yeah.

Vice-Chair Chang: So, our portion is done.

Mr. Lait: It could be, yeah.

Commissioner Hechtman: Well, I'm hesitant to agree with that because I'm pretty sure the... because we dealt with this recently and what we talked about was this is coming back... we moved something out of the bones into the other part because it's coming back to us. So, I don't want to wave it off in case it might but Staff can look at that, and if in fact, all that's left to

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1 do is the meat which is purely an ARB to Council, then we can take it off but if there is
2 something for us to do then just keep it on and keep it here and update it.

3

4 Chair Summa: I agree, keep it there and update it and any other comments? Okay, Number 11,
5 does the Director have comments on this one?

6

7 Ms. Star-Lack: I do. I think Staff would recommend combining all the parking items (interrupted)

8

9 Commissioner Hechtman: [off mic] Yes.

10

11 Ms. Star-Lack: Into a parking programs update. You (interrupted)

12

13 Commissioner Hechtman: 11, 12, 13 and 17.

14

15 Ms. Star-Lack: And 13.

16

17 Commissioner Hechtman: And 17 I think, that's... well that's Cal Avenue parking. Can that be
18 rolled in or do you want to keep it separate?

19

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1 Ms. Star-Lack: That... 17 would be... would have to come out of the Planning Department, not
2 from transportation.

3

4 Commissioner Hechtman: Ah okay, that's a good reason to keep it separate.

5

6 Ms. Star-Lack: But the... we are planning on bringing a parking programs to you next quarter,
7 fourth quarter of this fiscal year. So, I don't know if you want to keep this item on or you can
8 keep it on for the next work program... Work Plan if you'd like.

9

10 Chair Summa: I think combining them and keeping it on here is appropriate. Any other
11 comments? We're whipping through this now Commissioner Templeton.

12

13 Commissioner Hechtman: Yeah, let's (interrupted)

14

15 Commissioner Templeton: It's awesome, thank you for making that adjustment.

16

17 Chair Summa: Onto Goal 14, this is already done. Not... I mean there'll be changes to it at some
18 point but I don't know that we need to keep this on here.

19

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1 Ms. Star-Lack: It's [unintelligible]... we will... Office of Transportation is planning on bringing to
2 you at some point in late fiscal year 2024 a service evaluation of the on-demand transit
3 program. You can put it... you can keep it or we'll bring it anyway, so I don't know that it needs
4 to be listed as a to-do for you but we would be bringing an evaluation of the first year of
5 service.

6
7 Commissioner Hechtman: But late fiscal year '24, is that not the next cycle but the one after
8 that? We're about to hit '23-'24 so when you say late '24 I don't know if that means
9 (interrupted)

10

11 Ms. Star-Lack: Sorry, I mean a year from now.

12

13 Commissioner Hechtman: Okay [unintelligible – crosstalk](interrupted)

14

15 Ms. Star-Lack: A little over a year from now.

16

17 Commissioner Hechtman: So, I think it's appropriate to keep it if you're expecting to bring it to
18 us.

19

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1 Commissioner Reckdahl: On Sunday at the Town Hall, Philip mentioned that your plan for more
2 grants to extend the hours.

3

4 Ms. Star-Lack: Yes.

5

6 Commissioner Reckdahl: And when would those come in? Is that soon or is that down the road?

7

8 Ms. Star-Lack: We're constantly applying so I'm not sure. We did apply for a very large one,
9 hopefully, we'll hear within the next 3-months but I'm not sure.

10

11 Commissioner Reckdahl: Thank you.

12

13 Chair Summa: So, I think keep it and refresh it as Commissioner Hechtman says to reflect where
14 we're at. If there's no other comments, Project Goal 15, haven't done ADUs like 7,000 times?

15

16 Commissioner Hechtman: Five.

17

18 Chair Summa: Sorry, I exaggerated a little bit.

19

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1 Mr. Lait: We'll probably be back next year with another State update to ADUs but we have...
2 this one is done.

3

4 Chair Summa: Can we take it off as a goal?

5

6 Vice-Chair Chang: Yes, please.

7

8 Chair Summa: Alright, so we'll remove 15. Moving onto 16, well this would be for Ms. Star-Lack
9 but we are... you are working on this, this year as you've already stated. So, I think we want to
10 keep this one and just have you refresh it.

11

12 Ms. Star-Lack: Yes, the scope of work I believe includes three meetings with PTC.

13

14 Chair Summa: Okay, comments? Commissioner Templeton.

15

16 Commissioner Templeton: Yes, I agree we should keep it. If we were to be more specific here I
17 would love to work on understanding... I assume that this would be a part of the presentation.
18 Understanding where deadly collisions have happened and seeing if there's anything that we
19 can do to improve it within some timeframe.

20

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1 Ms. Star-Lack: I just want to... I want to clarify, so the Bike Plan will absolutely contain a crash
2 analysis and I mean every Bike Plan does. So, that will happen but I also just going to back to
3 the other item, the federal grant. That also will include a crash analysis and really set the tone
4 for I think a robust program of work around traffic safety that I think you want.

5
6 Commissioner Templeton: That's awesome.

7
8 Ms. Star-Lack: And so that's why I'm really excited about this federal grant. I just have to make
9 it happen but I think we'll (interrupted)

10
11 Commissioner Templeton: Anything we can do to help, let us know.

12
13 Ms. Star-Lack: It will lay out... yeah, I need to get it going so.

14
15 Commissioner Templeton: Thank you, this is great, thank you.

16
17 Chair Summa: Commissioner Reckdahl.

18

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1 Commissioner Reckdahl: Yeah, there's been interest in a Seal crossing to go under or over the
2 railroad tracks at around Seal Avenue. What's the status? Is that being worked at all? Is that...
3 do you see that in the future or is that still just kind of a pipe dream?

4
5 Ms. Star-Lack: So, that's... that is... Council asked us to include the consideration of that kind of
6 as part of the grade separation considerations. Include that consideration into the Bike Plan
7 update, so that will happen as part of a whole network analysis about where should crossings
8 occur from a network connectivity perspective.

9
10 Commissioner Reckdahl: Very good, thank you.

11
12 Chair Summa: Any other comments? Okay, Goal 17.

13
14 Mr. Lait: So, this is one that I'd recommend pulling off of the Work Plan. We've identified for
15 the City Council that this is not an item that we are going to pursue that this point. And not
16 because we're being obstinate but because of the reason this was put into place was to find an
17 opportunity for more businesses, restaurants in particular, to be established on California
18 Avenue. Where right now because of the parking standards they're not able to take over a
19 previous retail space because the parking standards are too great.

20

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1 AB 2097 effectively eliminates the need for this program because now a restaurant owner who
2 would want to take over a retail space on California Avenue could do so without having to
3 provide parking.

4
5 Chair Summa: Oh, that's a good point because this has been a concern of mine for years, 7-
6 years now because it was actually keeping businesses from moving in because of the prior
7 parking restrictions. So, that's great that we don't have to worry about that. It's a silver lining
8 perhaps.

9
10 Commissioner Reckdahl: What was that? That was 2097?

11

12 Mr. Lait: AB 2097.

13

14 Commissioner Reckdahl: And what... can you give a quick summary?

15

16 Mr. Lait: Yeah and I'll invite Albert Yang to join me if I don't quite get this right but this is the
17 one that I referenced earlier where if you are... for properties located within a half a mile of
18 (interrupted)

19

20 Commissioner Reckdahl: Oh, it's a half mile.

-
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Mr. Lait: Caltrain, rapid... that's not the right... that's not the term. They don't say Caltrain in the State Law but that's the one that's locally appropriate for us. Within a half mile of that point development projects for housing projects and for commercial projects, there's a zero parking requirement the State has stipulated except for hotels and I think one other exemption.

Chair Summa: But if they're not redeveloped?

Mr. Lait: If they get a Building Permit for a tenant improvement.

Chair Summa: Okay so even an Occupancy Permit would count?

Mr. Lait: Well, so if you're doing a restaurant, you're probably going to do a... you're going to need to put in stuff that's going to require a Building Permit, and that Building Permit process, as I understand it, qualifies as being subject to that provision. But let me ask Mr. Yang to join us, I see he's got his camera on.

Chair Summa: It's kind of a nuance, you know?

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1 Mr. Albert Yang, City Attorney: I don't have much to add to what Director Lait said, but on that
2 specific issue the State Law says that it applies to any development project and it doesn't define
3 what a development project is. But there are... at least this particular bill doesn't define what it
4 means in this context. But there are a couple of definitions elsewhere in the Government Code
5 that suggest that any time you're getting a Building Permit that's what... that's a development
6 project.

7

8 Chair Summa: Thank you for that, so the case... the real case we had where the little... the copy
9 shop was the... had the lowest requirement because of the different parking structure on Cal
10 Ave and a yogurt store couldn't move in because take out food has the highest. That won't
11 happen anymore because of this?

12

13 Mr. Lait: There... we would not... there's no parking requirement within a half mile.

14

15 Chair Summa: Okay, so a simple permit to... because if they don't need a Building Permit, they
16 would maybe still need to... I guess not? I mean I'm just... does a certificate... if all they need to
17 move in and operate their legal use business is a Certificate of Occupancy. Would it solve a
18 problem?

19

20 Mr. Lait: So, Mr. Yang, I don't know if you (interrupted)

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Chair Summa: Does that make sense?

Mr. Yang: I understand the question, it's something we'd have to look more closely at. We'd have to pull up those definitions of development project again but you know we can look into that. Practically, as Director Lait said, most times... you know the only time we're running into this is when there's a change of use. Right, that would trigger... otherwise had triggered a change in the parking requirement and for the most part, if you're changing use you're going to be doing enough tenant improvements that you'll be looking at a Building Permit.

Chair Summa: Thank you for that. Any comments from my colleagues? So, we'll remove 17 and then we down to 18 which do I have any comments from Director Lait?

Ms. Star-Lack: For 18? The Office of Transportation is planning to bring this item to you so if you want to keep it on the list that would make sense.

Chair Summa: Okay, comments?

Commissioner Templeton: Let's keep it on the list.

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1 Chair Summa: Commissioner Chang [note – Vice-Chair Chang].

2

3 Vice-Chair Chang: No, I was just going to move on and just say by my count I think we've
4 eliminated 7 or combined them with other things. So, we're down to maybe 11 if my count is
5 accurate.

6

7 Commissioner Hechtman: I've got 10 and one moving to purgatory.

8

9 Vice-Chair Chang: Oh okay, that (interrupted)

10

11 Commissioner Hechtman: So far we've hit Commissioner Templeton's number but I'm about to
12 proposing adding one. So, [unintelligible – crosstalk] (interrupted)

13

14 Vice-Chair Chang: [unintelligible]

15

16 Commissioner Hechtman: I might incur her wrath.

17

18 Vice-Chair Chang: Right that was not next question, is there stuff that's not on here that we
19 think should be? So, that... right.

20

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1 Chair Summa: Commissioner Hechtman.

2

3 Commissioner Hechtman: So, the note that I made to myself, the thing that we had talked
4 about at the same meeting we had the elections of officers is we need to update our By-Laws to
5 address that issue and so I think that should be on our Work Plan for this coming year.

6

7 Chair Summa: That's good idea, so let's add that as the new number 11 or 12 I guess. So,
8 update our By-Laws to be in consistent with BCC Handbook and are there any other additions?

9

10 Mr. Lait: [unintelligible – off mic]

11

12 Vice-Chair Chang: Yes, we're asking Staff as well.

13

14 Mr. Lait: Okay because we each have a shortlist. Sylvia?

15

16 Ms. Star-Lack: Thank you, thanks, and some of this can get put into a traffic safety item if you
17 prefer. Staff would like to bring forward the Crescent Park Traffic Calming Project that's been
18 ongoing and so that's an item and the quiet zone, the Caltrain quiet zones might be something
19 you would want to include. Another is, maybe rises to this level or not, but a bicycle Muni Code
20 Cleanup. There's a lot of arcane language in our Muni Code.

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Commissioner Hechtman: Will you say that again?

Ms. Star-Lack: Bicycle-focused Muni Code cleanup.

Chair Summa: Why don't you add in the transportation issues that you think you need to and then we can look at them? Since they weren't agendized for tonight we can look at them with our new colleagues.

Ms. Star-Lack: Great.

Commissioner Hechtman: Well, but if I can suggest the bicycle-focused Muni Code, can that go into our Bike Pedestrian Plan Update category which is 16 on the current list? I'm just thinking can you just fold it into that or is it really a different thing?

Ms. Star-Lack: They're worked on by different people, it's kind of a different thing.

Commissioner Hechtman: Oh, okay, and then (interrupted)

Ms. Star-Lack: I see how you want to do it but yeah.

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Commissioner Hechtman: And then the Crescent Park issue, Number One which is the traffic safety issue which we're not broadening to just be more comprehensive. That one should be able to fit in there as an example of the thing you'll bring us. I don't know if the Caltrain quiet zone really fits in there because that's not so much a safety issue is it, as a neighborhood...?

Ms. Star-Lack: You could (interrupted)

Chair Summa: Well, I mean (interrupted)

Commissioner Hechtman: Is it a safety issue?

Chair Summa: In the sense, I think... well, I should let Ms. Star-Lack answer but in the sense that you have to beef up the safety significantly if you don't have the horns.

Ms. Star-Lack: Right.

Commissioner Hechtman: Yeah, so let's fold that as another example in traffic safety.

Ms. Star-Lack: Okay.

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Commissioner Hechtman: Goal One.

Chair Summa: Yeah, to the extent they can be folded in together, that it makes sense I agree with that. Commissioner Templeton.

Commissioner Templeton: I was just going to say the same thing that you two both said so I'm good.

Chair Summa: Okay, other comments from Staff or colleagues?

Mr. Lait: I got a couple more items and I think this could probably go on the refreshed Housing Element bucket but just so that you have some awareness. We will be coming back to you with some zoning changes to implement key components of the Housing Element that relate to... that we are relying on to achieve our RHNA numbers. And so that's going to be upzoning some of the multi-family zones and the GM ROLM areas. There's going to be... we have these carry-over sites where we need to allow for by-right development if they provide... if a developer provides 20 percent inclusionary. There are three I believe Stanford... three or four Stanford-owned properties that we had committed to making changes to our zoning to allow for greater

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1 housing development in those locations. So, those are sort of RHNA... those we have to get
2 done and I believed we're targeting to have that done this year.

3

4 And then another component which we're going to try to fold into this process but is not
5 necessarily subject to the RHNA component is the Housing Element Incentive Program. This is
6 expanding... these are all programs that are in the Housing Element and so those will be coming
7 to you.

8

9 So, is that appropriate to fold that into a refreshed, okay, Housing Element bucket?

10

11 Chair Summa: Yeah, into Goal 9 I guess we would put it there. Yeah, that would be very helpful.

12

13 Mr. Lait: Great and then another is renter protection... let's see, rental... the Rental Registry is
14 something that we are actively working on. I mentioned the workshop on March 30th. There's
15 going to be I believe a check-in with the Commission on that just so that you have some
16 awareness. I don't know that there's a... I'm trying to think. I don't believe there's a Title 18
17 implication so there may not be any formal action of the Commission but we want to check in
18 since your... this body's obviously involved in housing-related issues. We want to get your input
19 on that program.

20

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1 Chair Summa: So, that would be a new goal (interrupted)

2

3 Mr. Lait: Yes.

4

5 Chair Summa: Because I don't think we have anything that pertains to that. Commissioner
6 Hechtman.

7

8 Commissioner Hechtman: Well, if you're just coming to us for input and not a recommendation,
9 I don't know that it needs to be a new goal. Again, I think it might be one of those things like
10 we're going to get a lot of stuff (interrupted)

11

12 Chair Summa: Yeah, I know.

13

14 Commissioner Hechtman: That's not on our list and that's important stuff to us but it doesn't
15 need to be on our list if we're not actually going to need to make a recommendation. That's my
16 thought.

17

18 Chair Summa: I don't have a strong position either way because I don't feel like this list burdens
19 us in any way because we're going to get what we're going to get. But if people feel strongly
20 about it, that's fine. Commissioner Templeton.

-
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Commissioner Templeton: I feel strongly about it, I would like to see this on the list. I think we had a lively... I'm thinking it was a few years ago but we had a really lively discussion about what the Rental Registry meant and I think it means more than it seems like on the surface. It would be really valuable for the City, for the renters and other reasons. So, I think... I would love to prioritize that or add it as a special project goal. Thank you.

Mr. Lait: Okay and let's see just a couple other items. Council has asked us to add some regulations for developments related to bird-safe glass in the City as well as some regulations to address uplighting and this dark skies initiative. So, that we don't have... to minimize light pollution from future development project. So, these are items that are currently not resourced but we are wanting to get done, you know, initiate this year and would likely involve PTC engagement before your... before this... the year's up, the fiscal year is up. So, that's one that I would optimistically like to put on the plan.

Chair Summa: And it was lighting and what was the first part?

Mr. Lait: Bird-safe glass.

-
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1 Chair Summa: Bird-safe glass. I have a very strong preference to have this on our work list since
2 both items were added by me to the Comp Plan and so. And I don't feel this is a huge amount
3 of work for Staff because there are best practices established already in that can... so I don't
4 think you have to start from zero.

5

6 Mr. Lait: We'll probably get a consultant and I know that we have a local (interrupted)

7

8 Chair Summa: I would really like to get that done.

9

10 Mr. Lait: Understood.

11

12 Chair Summa: Comments? Commissioner Templeton.

13

14 Commissioner Templeton: I think this is really important, it's something that Chair and I have
15 often aligned on and I feel like this is great progress. So, why not showcase it as something
16 we're working on and make sure that people can engage in the conversation so thanks.

17

18 Chair Summa: Great, Commissioner Chang [note – Vice-Chair Chang] and then Commissioner
19 Hechtman.

20

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1 Vice-Chair Chang: Did Council by any chance ask Staff to update the Streamside Ordinance as
2 well? Like the 20-feet, 150-feet which is also in our Comp Plan but was... isn't in our legislation.

3

4 Mr. Lait: Yes (interrupted)

5

6 Vice-Chair Chang: Good.

7

8 Mr. Lait: And it was the next one I was going to say.

9

10 Vice-Chair Chang: [unintelligible], yah!

11

12 Mr. Lait: Again, optimistically we are currently un-resourced for it but I want to see if there's
13 some consultants that can help us to move that along.

14

15 Chair Summa: Commissioner Hechtman, your...?

16

17 Commissioner Hechtman: Oh, yeah, no I'm fine with adding both of these things which I think
18 brings us, in my count, to 15 plus one in purgatory.

19

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1 Chair Summa: Is that the end of your list? Any other comments from colleagues? Then as long
2 as you feel you've got enough direction I think we're done here. Oh, Commissioner Hechtman?

3
4 Commissioner Hechtman: Yeah, [unintelligible - crosstalk] a question, so I... and maybe I'm
5 remembering our Handbook but we went through a process last year when Ed Lauing was our
6 Chair. And I thought it was the Work Plan but maybe it was... I thought it was the Work Plan, I
7 thought it was the annual Work Plan where the Commission added this like set of priorities.
8 We... and you know, number one was... one of them was process promptly the things that
9 Council sends to us and there were three or four items on that. And I thought it was part of the
10 Work Plan but it's not here and so I'm wondering if any of my fellow Commissioners remember
11 what I'm trying to remember and whether it's part of some other document we approved?
12 Because if it's part of the Work Plan that we approved last year and somehow got cut off here,
13 then we should know that but if it's not ringing a bell then maybe I just dreamt it.

14

15 Commissioner Templeton: (off mic) [unintelligible] look it up.

16

17 Chair Summa: Commissioner Reckdahl.

18

19 Commissioner Reckdahl: (off mic) I wasn't talking (interrupted)

20

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1 Chair Summa: Oh, okay.

2

3 Commissioner Reckdahl: (off mic) I wasn't... Bart [note – Commissioner Hechtman], do you
4 want to finish your...?

5

6 Commissioner Hechtman: (off mic) No, no, that's it. I'm just trying to remember if that's part of
7 the Work Plan. Sorry, if it's part of the Work Plan that somehow got cut off, or was that some
8 other document that we did? Maybe it was part of our handbook.

9

10 Vice-Chair Chang: I think it's in our mission statement at the top of the Work Plan. Does that
11 sound right to you?

12

13 Commissioner Hechtman: Well, but I looked at that but my... and maybe that's where it...
14 maybe that's how it ultimately played out and again, I think once we went through this process
15 Rachael Tanner kind of massaged everything with our input and so maybe that's what I was
16 thinking of.

17

18 Commissioner Templeton: Maybe you and Staff can look into it offline and when it comes back.

19

20 Commissioner Hechtman: Thank you.

-
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Commissioner Reckdahl: I had a different subject that I want to talk about. I don't want to make work for Staff but sometimes I feel (interrupted)

Mr. Lait: [unintelligible – off mic]

Commissioner Reckdahl: Stop right there, okay so I'll shut up then, but sometimes I feel ignorant. A friend asked me about this incident that happened up on Middlefield and I said I don't know a thing about it and she said you're a transportation Commissioner, you don't know anything about it? And so is there a way, and I think we talked about this earlier, is there a way for us to get reports that already made and you don't have to present them? Just send it to us once a month talking about incidents, traffic incidents. Particularly, car/bicycle, car/pedestrian, or even bicycle/pedestrian I guess. If there's such a thing that already exists that would be very useful to keep us kind of in the loop of things.

Mr. Lait: So, I'll differ that to Sylvia just because I believe you know Philip Kamhi is the Director for Office of Transportation and it sounds like there might be some... if we work with our police department maybe there's something that we can put together?

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1 Ms. Star-Lack: So, this is police department get the data and then they have the database and
2 then they... their Staff does the reporting. So, we can make a request for that but they have
3 been so understaffed that we have been unable to get the data from them.

4
5 Commissioner Reckdahl: Is there any way to automate this because I'm sure it's all on computer
6 right? So, is there a script that they could run once a month and say here you go PTC. Here's
7 just a dump of all of the data we have.

8
9 Ms. Star-Lack: Yeah, I'll look into it.

10
11 Commissioner Reckdahl: It sounds simple, right?

12
13 Ms. Star-Lack: It sounds simple, I mean yeah.

14
15 Commissioner Reckdahl: Okay but I don't want to make work for you but it would be very
16 valuable if we could somehow get that and so we have to balance those two things. The other
17 thing is the Housing Element, what's the production of housing and I think once a month you
18 make a report or is it once a quarter a report to Council?

19
20 Mr. Lait: Annually.

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Commissioner Reckdahl: Oh, it's... okay but is it sometimes... I thought I saw sometimes you had like an update that I saw somewhere in the Council. Maybe it was just annual, okay.

Mr. Lait: Yeah, just annually and that's a State obligation reporting requirement.

Commissioner Reckdahl: Okay.

Ms. Star-Lack: Can I ask a question about your request? Are you looking for summary level data or are you looking for... like are you looking for the number of collisions only or are you looking for collision, who was involved, where it happened, cause of collision, age of people involved?

Commissioner Reckdahl: Ideally, the ladder but if (interrupted)

Ms. Star-Lack: Yeah, that's the problem.

Commissioner Reckdahl: That's a problem.

Ms. Star-Lack: So, okay but I will ask PD and see what they can provide to PTC.

-
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1 Commissioner Reckdahl: See what we can get, I mean (interrupted)

2

3 Vice-Chair Chang: I mean they do have a database with all the incidents.

4

5 Ms. Star-Lack: Yes.

6

7 Vice-Chair Chang: So, and isn't it... could... or is it not public?

8

9 Chair Summa: This has come up so many times over the years that I've been on this
10 Commission and I don't... it seems really easy but there must be some reason that it's not and
11 it's a police department issue so.

12

13 Ms. Star-Lack: Yes, it's a police department issue.

14

15 Chair Summa: So, I don't know, I just thought I'd add that.

16

17 Mr. Lait: If I could? We... this does appear to go a little bit beyond our Agenda but we've heard
18 the request and let us circle back with you on what options might be available.

19

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1 Commissioner Reckdahl: Okay and for the Housing Element, if it's just an annual update, it
2 would be good to send it to the Planning Commission too.

3

4 Mr. Lait: Oh yeah, have... I thought (interrupted)

5

6 Commissioner Reckdahl: Do we get it?

7

8 Mr. Lait: It came to you. Do we not stop by the (interrupted)

9

10 Commissioner Templeton: [unintelligible – off mic]

11

12 Mr. Lait: I think recently... it just... in fact it's due to the State here pretty soon, I think in the
13 next couple days so.

14

15 Chair Summa: So, we'll look for it in our mailbox.

16

17 Mr. Lait: Yeah, we'll send you the draft. The Council didn't change it and so we can send that to
18 you.

19

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1 Commissioner Reckdahl: Okay and do you keep a running total or is it just once a year you go
2 and add things up?

3

4 Mr. Lait: Oh, as far as net new housing production?

5

6 Commissioner Reckdahl: Yeah.

7

8 Mr. Lait: No, we do, we maintain a list, and this gives me an opportunity to sort of announce
9 that we are working on a new housing portal website [note – video skipped midsentence]. You
10 know, information for tenants or if you want information about development projects, housing
11 projects, if you want information on ADUs. All the information that we're compiling is to be in
12 one location from housing services to production to if you're an affordable housing provider
13 you can get information about all that stuff. I'll acknowledge that there's... you know this is an
14 evolution, that new content will be added but we've got the framework for it and I hope to be
15 able to publish information frequently on that website. That deals with... that addresses... it has
16 that chart, that RHNA chart of what we're trying to do and how many units we've produced. So
17 that people can just go to a website and check that out. That may not be available at the outset
18 of its launch which I think is happening in the next couple of weeks, but we will add that feature
19 on. So, that people can have a sense for where we are and what's in the queue, pending,
20 approved, under permit, things like that.

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Commissioner Reckdahl: Okay, that'd be awesome. Okay, thank you.

Chair Summa: That's great. Commissioner Templeton.

Commissioner Templeton: Thank you so much. Tagging along on Commissioner Reckdahl's questions, I think you are being really kind in saying that these are nice-to-haves. I don't think they're nice to have, I think every time we have a Planning Commission meeting and we have a Staff Report. We should have one from transportation that includes collisions that they are aware, whether or not police is cooperating or sending enough heads-up information when collisions happen. That sounds like an internal process but know that we support you and we will do what we can whenever it's agendaized to help you get the support you need to get that data in a timely manner.

I think the awareness of collisions is pretty minimal around here. We hear a few, there's many, many more. There's also many that go under-reported, unreported because the students are experiencing a collision but get up and walk away from it. So, I want to encourage you to also consider whenever it's appropriate and if it needs to be agendaized let us know but you know, the 311 app is in their hands. They could easily report and say I experienced a collision here with a map app and they could drop a pin and then you'd have more real-time data. You

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1 wouldn't be relying on a police incident because some of these aren't even relying... aren't even
2 going to raise to the level of police incidents but we know that if there's a frequency of
3 collisions at a certain area. That eventually something might rise to that level and we want to
4 stay ahead of the game. So, that data is really important, you've invested in this wonderful app
5 of reporting things, we could do more with that if you want to. Thank you.

6

7 Chair Summa: Thank you for that. Do I have any other additions to this item from either Staff or
8 the Commission? If not, we'll go ahead and so Staff you have what you need, I think? Okay, so
9 we close this item and move on to our next items which are approval of minutes.

10 **Approval of Minutes**

11 Public Comment is Permitted. Five (5) minutes per speaker.^{1,3}

12 3. Approval of Planning & Transportation Commission Draft Summary Minutes of
13 February 8, 2023

14 Chair Summa: So, we have approval of PTC draft summary minutes of February 8, 2023. Do I
15 have a motion and a seconder?

16

17 MOTION

18

19 Commissioner Hechtman: I'll move approval as revised.

20

21 SECOND

-
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2 Commissioner Reckdahl: Second.

3

4 Chair Summa: Could you please conduct the vote?

5

6 VOTE

7

8 Ms. Veronica Dao, Administrative Assistant: Commissioner Templeton?

9

10 Commissioner Templeton: Abstain.

11

12 Ms. Dao: Commissioner Reckdahl?

13

14 Commissioner Reckdahl: Yes.

15

16 Ms. Dao: Commissioner Hechtman?

17

18 Commissioner Hechtman: Yes.

19

20 Ms. Dao: Vice-Chair Chang?

-
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Vice-Chair Chang: Yes.

Ms. Dao: Chair Summa?

Chair Summa: Yes.

Ms. Dao: Motion carries 4-0... sorry, 5... no, sorry 4-0-1.

MOTION PASSED 4(Chang, Hechtman, Reckdahl, Summa) -0 -1(Templeton abstain) -
1(Roohparvar absent)

Commission Action: Motion by Hechtman, seconded by Reckdahl. Pass 4-0-1-1 (Templeton
abstain) (Roohparvar absent)

4. Approval of Planning & Transportation Commission Draft Verbatim and Summary
Minutes of February 22, 2023

Chair Summa: The next approval of Planning and Transportation Commission draft verbatim
and summary minutes from February 22nd, 2023.

MOTION

Commissioner Hechtman: Move approval as revised.

-
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1 SECOND

2

3 Commissioner Reckdahl: Second.

4

5 VOTE

6

7 Chair Summa: We just need the vote then.

8

9 Ms. Veronica Dao, Administrative Assistant: Chair Summa?

10

11 Chair Summa: Yes.

12

13 Ms. Dao: Vice-Chair Chang?

14

15 Vice-Chair Chang: Yes.

16

17 Ms. Dao: Commissioner Hechtman?

18

19 Commissioner Hechtman: Yes.

20

-
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1 Ms. Dao: Commissioner Reckdahl?

2

3 Commissioner Reckdahl: Yes.

4

5 Ms. Dao: Commissioner Templeton?

6

7 Commissioner Templeton: Yes.

8

9 Ms. Dao: Motion carries 5-0.

10

11 MOTION PASSED 5(Chang, Hechtman, Reckdahl, Summa, Templeton) -0 -1(Roohparvar absent)

12

13 Chair Summa: Thank you very much, so now we're going to move on to Commissioner

14 questions, comments, announcements or future meetings and Agendas.

15 **Commission Action:** Motion by Hechtman, seconded by Reckdahl. Pass 5-0-1 (Roohparvar
16 absent)

17 **Committee Items**

18 None

-
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1 **Commissioner Questions, Comments or Announcements**

2 Chair Summa: And I would like to start that off by saying a few things and one is to
3 acknowledged that though she's not here. This is Commissioner Roohparvar's last meeting with
4 us after serving for 4-years. So, I just wanted to really thank her and if she's watching I want to
5 give her a round of applause and thank her for her service to the City and wish her well in
6 whatever she's doing next. And I don't know if anybody else wanted to mention... say anything
7 about that?

8

9 The other thing I wanted to let Commissioners knows and the public might be interested is that
10 has to do with a code enforcement questions earlier. The Supervisor of Code Enforcement,
11 Brian Reynolds, is having a community meeting sort of to introduce the second full-time code
12 enforcement officer that came on last year and to have a meeting with the people. And also,
13 Robin Elnor, who's his administrative support, will be there. Craig Heartly is the new officer who
14 they fired... hired so sometime mid-April. So, if you're interested in that issue that's going to
15 happen and I'm sure it will be on the City calendar but I just wanted to alert you to that.

16

17 And finally, I just wanted to thank our Utilities Department. It was very obvious during all these
18 recent storms and power outages how fortunate we are to have a City with our utilities and not
19 get in line for PG [note – PG&E] and also, a really crack responsive team. They... things got fixed

-
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1 really quickly so I just... they're probably not listening either but a thanks to our utilities team.

2 So, Commissioner Hechtman?

3

4 Commissioner Hechtman: [unintelligible – off mic]

5

6 Chair Summa: Oh, okay. Ghost? Okay. Anyone else? Okay, if there are no other comments then

7 I will call this meeting adjourned. Thank you, everyone.

8 **Adjournment**

9 8:14 pm

-
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1 Palo Alto Planning & Transportation Commission

2 Commissioner Biographies, Present and Archived Agendas and Reports are available online:
3 <http://www.cityofpaloalto.org/gov/boards/ptc/default.asp>. The PTC Commission members are:

4
5 Chair Doria Summa
6 Vice-Chair Bryna Chang
7 Commissioner Bart Hechtman
8 Commissioner Keith Reckdahl
9 Commissioner Giselle Roohparvar
10 Commissioner Carolyn Templeton

11 Get Informed and Be Engaged!

12 View online: <http://midpenmedia.org/category/government/city-of-palo-alto> or on Channel 26.

13
14 Show up and speak. Public comment is encouraged. Please complete a speaker request card
15 located on the table at the entrance to the Council Chambers and deliver it to the Commission
16 Secretary prior to discussion of the item.

17
18 Write to us. Email the PTC at: Planning.Commission@CityofPaloAlto.org. Letters can be
19 delivered to the Planning & Community Environment Department, 5th floor, City Hall, 250
20 Hamilton Avenue, Palo Alto, CA 94301. Comments received by 2:00 PM two Tuesdays preceding
21 the meeting date will be included in the agenda packet. Comments received afterward through
22 2:00 PM the day of the meeting will be presented to the Commission at the dais.

23
24 Material related to an item on this agenda submitted to the PTC after distribution of the
25 agenda packet is available for public inspection at the address above.

26 Americans with Disability Act (ADA)

27 It is the policy of the City of Palo Alto to offer its public programs, services and meetings in a
28 manner that is readily accessible to all. Persons with disabilities who require materials in an
29 appropriate alternative format or who require auxiliary aids to access City meetings, programs,
30 or services may contact the City's ADA Coordinator at (650) 329-2550 (voice) or by emailing
31 ada@cityofpaloalto.org. Requests for assistance or accommodations must be submitted at least
32 24 hours in advance of the meeting, program, or service.

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