



Achieving zero waste together

# SALVAGE DOCUMENTATION

## Residential Deconstruction

*An Example of Salvage Documentation from a Single-Family Residential Deconstruction Project that Meets the PAMC 5.24 Requirements*

### AT A GLANCE

In the summer of 2015, the City of Palo Alto adopted a local municipal code requiring a Deconstruction Survey for all residential whole building demolitions performed within the City. In the summer of 2019, the City adopted a more stringent ordinance, expanding these requirements to commercial whole structure removals and requiring certification of salvaged materials identified on the Salvage Survey. The new requirements are effective July 1, 2020.

The new Deconstruction & Construction Materials Management Ordinance aims to recover valuable building material by requiring projects to deconstruct - a process of systematic and careful dismantling of a structure, salvage for reuse, and source separate recyclable materials.

Deconstruction prevents valuable materials from being landfilled from demolition. This conserves natural resources, reduces greenhouse gas emissions, and encourages zero waste practices.

This example is from a Palo Alto deconstruction project of an 1100 square foot single-family residence constructed in 1954. It includes a salvage survey and a salvage certification (Inventory of Donated Material), which complies with the new deconstruction requirements.

**Enclosed within this example:**

- p. 1 Deconstruction Summary
- p. 2-6 Initial Salvage Survey
- p. 7-11 Inventory of Donated/Salvaged Items

**PROJECT FIGURES**

Building Type	Location	Deconstructed Materials	
Single-Family w/ raised foundation	Palo Alto, CA	Framing materials Windows - sliding steel Doors - wood sliding steel Bricks Cabinets	Plumbing fixtures and fittings Sinks and vanities Lights - ceiling, track, sconce Fan/vent Appliances

FOR MORE INFORMATION, CONTACT ZERO WASTE PALO ALTO  
 deconstruction@cityofpaloalto.org (650) 496-5910



## Salvage Survey

**(Only one survey for each main building and detached garage and/or shed)**

1234 Main St, Palo Alto, CA 94301

**Complete Project Address (street, city, state, zip)**

### Owner's Information

<b>Person Surveying the Project</b>		Name	Jane Doe		
Date	4/23/2019	Email	<a href="mailto:xxx@email.com">xxx@email.com</a>		
Name	John Smith	Telephone	(650) 555-5555		
Company	TRP	Mailing Address	1234 Main St. Palo Alto, CA 94301		
Telephone	(510) 383-1983				
<b>Building Contractor's Information</b>		Company Name	N/A		
Contact	N/A	Email	N/A	Telephone	N/A

### Brief Description and Condition of the Building

This house has been lived in and well maintained by the owner and while many of the fixtures are original and in fair plus condition, the appliances are newer. Much of the value in this project is the lumber - some of which is old growth.

### General Information on the House and Project

House & Garage	Age or Dates & Square Feet		Foundation		Deconstruction	
	Year Built	1954	Type	Check Which	Type	Check Which
	Year Remodeled		Raised (crawl)	x	Full	X
	Stories	1	Basement		Partial	
	Square Feet of House	1118	Slab		Interior Gut	
	Garage Included (Y/N)					
	Sq. Ft. of Garage					
	Sq. Ft. Footprint (both)					

### Exterior

Framing	Type	Dimension	Length (est.)	Species/description
	Studs	2x4	8'	Douglas Fir
	Rafters	4x12	15'	Douglas Fir
	2nd floor ceiling joists			
	1st floor ceiling joists			
	1st Floor joists	2x6	12	Douglas Fir
	Notes			

Siding	Wood	Dimension	Species/description
	Straight lap		
	Ship lap		
	T&G		
	Board & Batten		
	Tear drop		
	T-111		
	Other siding (describe)	stucco and not salvageable	

Roofing	Type (ck all that apply)	Concrete	Clay	Flat	S-shape	C-shape
	Tile					
	Other					
	Slate					
	Composition or Built-up	X				
	Shake					
	Other - describe					
	Roof sheathing	Plywood or Board	Board	Dimension	2x6 t&g	
Notes	Salvage sheathing					

Windows	<b>Do not salvage the following windows: 1) fixed larger than 2'x2'; 2) single paned aluminum; 3) single pane wood unless they have multiple lights. Write the quantity (number) of each.</b>					
	<b>Vinyl</b>					
	Casement	Sliding	Single Hung	Double Hung	Fixed	Awning
	Notes	None				
	<b>Wood</b>					
	Casement	Sliding	Single Hung	Double Hung	Fixed	Awning
	Notes	None				
	<b>Metal</b>					
Casement	Sliding	Single Hung	Double Hung	Fixed	Awning	
	5					
Notes	Single-pane with divided lites					
Doors	<b>Write quantity (Number) of each</b>					
	<b>Wood Solid Core - Flush</b>			<b>Wood Solid Core - Paneled</b>		
	Single	Double	Sliding	Single	Double	Sliding
	1					
	<b>Steel - Flush</b>		<b>Steel - Paneled</b>		<b>French</b>	
	Single	Double	Single	Double	1-lite	Multi-lite
	<b>Storm or Screen</b>		<b>Security</b>	<b>Garage (material &amp; Type)</b>		<b>Patio (material)</b>
	Wood	Aluminum		2 Wood	Sliding	
Notes	no garage door motor					
<b>Hardware</b>	<b>Standard</b>	<b>Premium</b>				
	X					
Notes						
Lighting	<b>Write quantity of each</b>					
	<b>Coach</b>	<b>Ceiling (flush)</b>	<b>Post</b>	<b>Security</b>	<b>Hanging</b>	
Notes	None					
Bricks & Pavers	<b>Only list those which are not set in concrete; otherwise write none</b>					
	<b>Square Feet of Bricks</b>	60				
	<b>Square Feet of Pavers</b>					
Notes	Loose bricks					
Fencing	<b>Wood</b>		<b>Metal</b>			
	Type		Type		Type	
	Lineal feet		Lineal feet		Lineal feet	
Notes	None to be salvaged					
Gates	<b>Wood</b>		<b>Metal</b>		<b>Metal</b>	
	Number		Quantity		Quantity	
	Size (H & W)		Size (H & W)		Size (H & W)	
Notes	None					

A/C Comp ressor	Make		Model		Year	
	Notes	None				
Fire- places	Number	1				
	Pre 1940 (Y or N)	N				
	Notes	fireplace cover, metal				
Lawn & Garden		Pots & Planters	Fountains	Flag stone	Sculptures	Stone/Rock
	Number					
	Notes	None				

<b>Interior</b>						
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<b>Kitchen</b>	<b>Cabinets</b>					
	Type	Solid Wood	Wood Face	All Laminate	Metal	
	# Wall	5				
	# Base	6				
	# Pantry					
	Notes					
	<b>Counter tops</b>	Material	Linear Feet			
		Notes	Not salvageable			
	<b>Appliances</b>	Refrigerator	Separate Freezer	Microwave	Wine Refrigerator	Dishwasher
	Number	1				1
	Make	Samsung				Bosch
	Model					Stainless
	Notes					
		Range w/wo Hood	Cooktop w/wo Hood	Warming Drawers	Oven	Hood
	Number				1	1
	Make				Kenmore	Vent-A-Hood
	Model					
	Gas or Electric				Gas	
	Notes					
		Clothes Washer	Dryer	Stacked Washer/Dryer		
	Number	1	1			
	Make	LG	Kenmore			
	Model					
	Gas or Electric					
	Notes					
	<b>Plumbing Fixtures</b>	Sink	Faucet	Disposal		
	Quantity	1		1		
	Material	Stainless Steel				
Make						
Notes	Single basin sink					

Bathrooms	<b>Number of Baths</b>	1/2 baths	Full			
			2			
	<b>Fixtures</b>	Toilets	Bidets	Sinks	Faucets	Shower heads
	Number	2		2		
	Make	Kohler				
		Bathtubs	Jacuzzis	Vanities	Mirrors	Med Cab
	Number	2		2		2
	Make					
	<b>Counter tops</b>	Material	Linear Feet			
<b>Accessories</b>	2 Medicine Cabinets- mirrored; 2 shower doors, sliding, glass					
Notes	bathtubs - cast Iron; sinks- porcelain; vanities- single, wood					
Paneling		Boards	Sheets			
	Lineal feet of wall					
	Notes	None				
Flooring		Wood T&G	Wood top nail	Laminate	Carpet	
	Square feet less 20%		x			
	Notes	Not salvageable				
Doors	<b>Write quantity of each</b>					
	Wood Solid Core - Flush			Wood Solid Core - Paneled		
	Single	Double	Sliding	Single	Double	Sliding
	Wood Hollow Core - Flush			Wood Hollow Core - Paneled		
	Single	Double	Sliding	Single	Double	Sliding
	8					
	Steel - Flush		Steel - Paneled		Other (material & Type)	
	Single	Double	Single	Double		
	French		Bi-fold	Mirrored (pair)	Louvered	
	Wood/Lites	Metal/Lites				
	1					
	Notes					
	<b>Door Hardware</b>	Standard	Premium	Antique		
Quality	x					
Notes						
Lighting		Chandelier	Hanging	Flush ceiling	Wall Sconce	Vanity
	Quantity			3	1	
	Notes	Wall sconce: triangle/glass + 5 track lights				
Other Cabinets		Dining room	Bedroom	Laundry	Bath	Garage
	Quantity of Base					
	Quantity of Wall					
	Notes	None				

Mechanical		Furnace or heater	Water Heater	Electronic Air Filter	Humidifier	AC
	Quantity	1	1			
	Make		Rheem			
	Model					
	Gas or Electric		Gas			
		Window AC	Fireplace Inserts	Whole House Fan		
	Make					
	Model					
	Notes	40 gallon water heater				
Trim & Moldings		Window Casing	Door Casing	Baseboard	Crown	Chair rail
	Material					
	W & D (e.g. 1x6)					
	Linear feet					
		Wainscoting				
	W & D (e.g. 1x6)					
	Linear feet					
	Notes	None				
Architectural Elements		Fireplace Mantels	Paintings & Mirrors	Corbels	Wall Sconce	Fireplace Cover
	Quantity					1
	Material					metal
	Notes	None				
Tools						
	Quantity					
	Manufacturer					
	Other					
	Notes	<b>No Upholstered Furniture - inform the owner to call an organization who deals with that.</b>				
Furniture		Table	Chair			
	Quantity					
	Notes	None				
Other Project Notes						



# The ReUse People of America, Inc.

*"Reducing the solid waste stream and changing the way the built environment is renewed by salvaging building materials and distributing them for re-use."*

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A 501(c)3 NonProfit Corporation • FEIN: 33-0852796

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## Inventory of Donated Material

**All materials were in the same condition at the time of inspection as at the time of donation.**

**Project Address** 1234 Main Street, Palo Alto, CA 94301

**Donation Date** 9/25/19

**Inventoried by** John Doe #BN-19-00##

**Contractor** ABC Enterprise Inc.

**Appraiser** Mike Appraiser

**Homeowner** Jane Doe

### INVENTORY OF SALVAGED FIXTURES

Date Shipped	Item #	Location	Item	Dimensions	Disposition
9/3/19	1	Entry Way	Entry door, wood, hollow core, flush	36in x 80in	TRP
9/3/19	2	Entry Way	Pendent light, round, glass	N/A	TRP
9/3/19	3	Kitchen	Upper cabinet, wood, face frame, 1 door	21in x 30in x 12in	TRP
9/3/19	4	Kitchen	Upper cabinet, wood, face frame, 2 door	36in x 30in x 12in	TRP
9/3/19	5	Kitchen	Upper cabinet, wood, face frame, 2 door	36in x 30in x 12in	TRP
9/3/19	6	Kitchen	Upper cabinet, wood, face frame, 2 door	36in x 30in x 12in	TRP
9/3/19	7	Kitchen	Upper cabinet, wood, face frame, 1 door	12in x 30in x 12in	TRP
9/3/19	8	Kitchen	Upper cabinet, wood, face frame, 2 door	36in x 30in x 12in	TRP
9/3/19	9	Kitchen	Lower cabinet, wood, 2 door/ 1 drawer	30in x 26in x 35in	TRP
9/3/19	10	Kitchen	Lower cabinet, wood, 2 door/ 1 drawer	30in x 26in x 35in	TRP
9/3/19	11	Kitchen	Lower cabinet, wood, 2 door/ 2 drawer	36in x 26in x 35in	TRP
9/3/19	12	Kitchen	Lower cabinet, wood, 2 door/ 2 drawer	36in x 26in x 35in	TRP
9/3/19	13	Kitchen	Lower cabinet, wood, 4 drawers	21in x 26in x 35in	TRP
9/3/19	14	Kitchen	Lower cabinet, wood, 2 door/ 1 drawer	24in x 26in x 35in	TRP
9/3/19	15	Kitchen	Lower cabinet, wood, 4 drawers	21in x 26in x 35in	TRP
9/3/19	16	Kitchen	Lower cabinet, 1 door/ 1 drawer	12in x 26in x 35in	TRP
9/3/19	17	Kitchen	Lower cabinet, wood, 4 drawers	21in x 26in x 35in	TRP
9/3/19	18	Kitchen	Hood, Vent-A-Hood	42in x 27in	TRP
No	19	Kitchen	Refrigerator, Samsung	36in x 27in x 70in	Not received
9/3/19	20	Kitchen	Kitchen sink, single basin, stainless steel	31in x 21in	TRP
9/3/19	21	Kitchen	Garbage disposal	N/A	TRP
9/3/19	22	Kitchen	Window, aluminum, single pane	63in x 36in	TRP
9/3/19	23	Kitchen	Window, aluminum, single pane	63in x 36in	TRP
9/3/19	24	Kitchen	Pendent light, round, glass	N/A	TRP
No	25	Kitchen	Pendent light, round, glass	N/A	Not received
9/3/19	26	Kitchen	Built- in cabinet, wood w/ 2 glass doors	27in x 90in x 5in	TRP
9/3/19	27	Kitchen	Collapsible table, wood	N/A	TRP
9/3/19	28	Back Room	Side table w/ glass top, square	18in x 18in	TRP
9/3/19	29	Back Room	Coffee table w/ glass top	22in x 42in	TRP
9/3/19	30	Back Room	Table lamp	N/A	TRP
No	31	Back Room	TV, Sony	32in	Not received
9/3/19	32	Back Room	Fireplace cover, metal	43in	TRP



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9/3/19	33	Back Room	Track light, 3 bulb	N/A	TRP
9/3/19	34	Back Room	Sliding glass door, single pane, aluminum	64in x 80in	TRP
9/3/19	35	Back Room	Bi- fold closet door, wood, flush	22in x 42in	TRP
9/3/19	36	Back Room	Bi- fold closet door, wood, flush	22in x 42in	TRP
9/3/19	37	Back Room	Bi- fold closet door, wood, flush	22in x 42in	TRP
9/3/19	38	Back Room	Bi- fold closet door, wood, flush	22in x 42in	TRP
9/3/19	39	Garage	Interior door, wood, solid core, flush w/ small dog door	32in x 80in	TRP
9/3/19	40	Garage	Oven, Kenmore	30in	TRP
9/3/19	41	Garage	Dishwasher	24in	TRP
9/3/19	42	Garage	Dryer, Kenmore	29in	TRP
9/3/19	43	Garage	Washer, Frigidaire	37in	TRP
9/3/19	44	Garage	Garage door, sliding, wood	95in x 80in	TRP
9/3/19	45	Garage	Garage door, sliding, wood	95in x 80in	TRP
9/3/19	46	Garage	Exterior door, wood, hollow core w/ window panel	30in x 80in	TRP
9/3/19	47	Garage	Interior door, wood, hollow core, flush	30in x 80in	TRP
9/3/19	48	Garage	Sprinkler system, Rain Dial	N/A	TRP
9/3/19	49	Garage	Water Heater, Rheem	N/A	TRP
9/3/19	50	Hallway	Wall sconce	N/A	TRP
9/3/19	51	Hallway	Interior door, wood, hollow core, flush	30in x 80in	TRP
9/3/19	52	Hallway	Interior door, wood, hollow core, flush	30in x 80in	TRP
9/3/19	53	Bathroom	Toilet, Kohler	N/A	TRP
9/3/19	54	Bathroom	Medicine cabinet, mirrored, 3 door	30in x 30in	TRP
9/3/19	55	Bathroom	Bath sink, top mount, porcelain	26in x 19in	TRP
9/3/19	56	Bathroom	Single vanity, wood, 2 door	26in x 33in	TRP
9/3/19	57	Bathroom	Interior door, wood, hollow core, flush	30in x 80in	TRP
9/3/19	58	Bathroom	Towel bar	25in	TRP
No	59	Bathroom	Bath tub, fiberglass	29in x 60in	Not received
9/3/19	60	Bathroom	Fan/ vent, NuTone	N/A	TRP
9/3/19	61	Bedroom 1	Interior door, wood, hollow core, flush	30in x 80in	TRP
9/3/19	62	Bedroom 1	Twin bed frame, wood, white finish	79in x 46in	TRP
9/3/19	63	Bedroom 1	Small desk, wood, 1 door/ 2 drawers, white finish	42in x 21in	TRP
9/3/19	64	Bedroom 1	Tall dresser, wood, 6 drawers, white finish	32in x 21in x 48in	TRP
9/3/19	65	Bedroom 1	Interior door, wood, hollow core, flush	30in x 80in	TRP
9/3/19	66	Bedroom 1	Window, aluminum, single pane	63in x 36in	TRP
9/3/19	67	Bedroom 2	Interior door, wood, hollow core, flush	30in x 80in	TRP
9/3/19	68	Bedroom 2	Interior door, wood, hollow core, flush	30in x 80in	TRP
9/3/19	69	Bedroom 2	Window, aluminum, single pane	63in x 36in	TRP
9/3/19	70	Master Bedroom	Interior door, wood, hollow core, flush	30in x 80in	TRP
9/3/19	71	Master Bedroom	Interior door, French closet door, wood, hollow core, flush	60in x 80in	TRP
9/3/19	72	Master Bedroom	Interior door, wood, hollow core, flush	30in x 80in	TRP
9/3/19	73	Master Bedroom	Bed frame, full size	56in x 74in	TRP
No	74	Master Bedroom	Sliding glass door, single pane, aluminum	98in x 80in	Not received
9/3/19	75	Master Bathroom	Fan/ vent, NuTone	N/A	TRP





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9/3/19	76	Master Bathroom	Toilet, Kohler	N/A	TRP
9/3/19	77	Master Bathroom	Medicine cabinet, mirrored, 3 door	36in x 36in	TRP
9/3/19	78	Master Bathroom	Bath sink, under mount, porcelain	19in x 15in	TRP
9/3/19	79	Master Bathroom	Single vanity, wood, 2 door	33in x 20in x 35in	TRP
No	80	Master Bathroom	Bath tub, fiberglass	30in x 60in	Not received
9/3/19	81	Master Bathroom	Towel bar	32in	TRP
9/3/19	82	Master Bathroom	Towel bar	32in	TRP
9/3/19	83	Exterior	Exterior wall light	N/A	TRP
9/3/19	84	Exterior	Clay Flower Pots	N/A	TRP
9/3/19	85	Exterior	Clay Flower Pots	N/A	TRP
9/3/19	86	Exterior	Clay Flower Pots	N/A	TRP
9/3/19	87	Exterior	Clay Flower Pots	N/A	TRP
9/3/19	88	Exterior	Clay Flower Pots	N/A	TRP
9/3/19	89	Exterior	Clay Flower Pots	N/A	TRP
9/3/19	90	Exterior	Clay Flower Pots	N/A	TRP
9/3/19	91	Exterior	Clay Flower Pots	N/A	TRP
9/3/19	92	Exterior	Clay Flower Pots	N/A	TRP
9/3/19	93	Exterior	Clay Flower Pots	N/A	TRP
9/3/19	94	Exterior	Clay Flower Pots	N/A	TRP
9/3/19	95	Exterior	Clay Flower Pots	N/A	TRP
9/3/19	96	Exterior	Clay Flower Pots	N/A	TRP
9/3/19	97	Exterior	Clay Flower Pots	N/A	TRP
9/3/19	98	Exterior	Clay Flower Pots	N/A	TRP
9/3/19	99	Exterior	Clay Flower Pots	N/A	TRP
9/3/19	100	Exterior	Clay Flower Pots	N/A	TRP
9/3/19	101	Exterior	Clay Flower Pots	N/A	TRP
9/3/19	102	Exterior	Clay Flower Pots	N/A	TRP
9/3/19	103	Exterior	Clay Flower Pots	N/A	TRP
9/3/19	104	Exterior	Clay Flower Pots	N/A	TRP
9/3/19	105	Exterior	Clay Flower Pots	N/A	TRP
9/3/19	106	Exterior	Clay Flower Pots	N/A	TRP
9/3/19	107	Exterior	Clay Flower Pots	N/A	TRP



**INVENTORY OF SALVAGED FRAMING LUMBER, PLYWOOD, TILES, PAVERS & BRICKS:**

**Project Address:** 1234 Main Street, Palo Alto, CA 94301  
**Date Shipped:** 9/25/19

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**Framing Lumber**

Unit	Dimensions					Count	Description	Lineal Ft.	Board Ft.	Weight (lbs)	Disposition
	T (in)		W(in)		L (ft)						
1	2	x	4	x	7	271	Douglas Fir	1897	1265	2909	TRP
2	4	x	4	x	8	11	Douglas Fir	88	117	270	TRP
2	4	x	4	x	7	18	Redwood	126	168	386	
2	4	x	4	x	6	15	Douglas Fir	90	120	276	
2	4	x	14	x	6	1	Douglas Fir	6	28	64	
3	2	x	6	x	6	65	Douglas Fir	390	390	897	
4	1	x	8	x	7	48	Redwood Siding	336	224	515	
5	1	x	8	x	8	175	Redwood Siding	1400	933	2147	
6	2	x	8	x	7	50	T&G Redwood	350	467	1073	
7	2	x	8	x	7	50	T&G Redwood	350	467	1073	
8	2	x	8	x	11	62	T&G Redwood	682	909	2091	
9	2	x	8	x	10	49	T&G Redwood	490	653	1503	TRP
10	2	x	8	x	16	50	T&G Redwood	800	1067	2453	
11	2	x	8	x	13	38	T&G Redwood	494	659	1515	
12	4	x	14	x	26	8	Douglas Fir	208	971	2233	
12	4	x	8	x	24	1	Douglas Fir	24	64	147	
12	4	x	8	x	15	3	Douglas Fir	45	120	276	
12	4	x	14	x	15	1	Douglas Fir	15	70	161	
12	4	x	8	x	10	1	Douglas Fir	10	27	61	
13	2	x	8	x	7	9	T&G Redwood	63	84	193	
13	2	x	8	x	16	1	T&G Redwood	16	21	49	
13	2	x	6	x	16	7	T&G Redwood	112	112	258	

**Plywood & OSB - Full Sheets**

Unit	Dimensions					Count	Wt/sheet	Wt.	Disposition
	T (in)		W(ft)		L (ft)				
	0.250	x	4	x	8	0	20	0	
	0.375	x	4	x	8	0	30	0	
	0.500	x	4	x	8	0	40	0	
	0.625	x	4	x	8	0	50	0	
	0.750	x	4	x	8	0	60	0	
	1.125	x	4	x	8	0	90	0	

**Plywood & OSB - Half Sheets**

Unit	Dimensions					Count	Wt/sheet	Wt.	Disposition
	T (in)		W(ft)		L (ft)				
	0.250	x	4	x	4	0	10	0	
	0.375	x	4	x	4	0	15	0	
	0.500	x	4	x	4	0	20	0	
	0.625	x	4	x	4	0	25	0	
	0.750	x	4	x	4	0	30	0	
	1.125	x	4	x	4	0	45	0	

**Tiles, Pavers & Bricks**

Unit	Description	Count	Wt (Tons)	Disposition	Summary of Lumber & Plywood Weight		
					Lineal Ft of Lumber	Weight	
1	Stepping stones	635		Trp Oakland	7992		
2	Clay Red Brick	1221		Trp Oakland	8935		
3	Floor tiles	17		Trp Oakland	20551	Pounds	
					Weight of Plywood	0	Pounds
					<b>Weight of Both</b>	<b>10.3</b>	<b>Tons</b>

**Other (Describe with Count & Weight)**




**The ReUse People of America, Inc.**

**Salvage Tonnage Report**

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<b>Project Address:</b>	1234 Main St, Palo Alto
<b>Completion Date:</b>	9/25/2019
<b>Materials Salvaged for Reuse:</b>	<b>Tons</b>
Fixtures	5.2
Lumber & Plywood	10.3
Tiles, Pavers & Bricks	9.3
Other (Describe):	
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<b>Total Salvage for Reuse</b>	<b>24.8</b>