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Nomination Notice for the Palo Alto Inventory
Presented by the City of Palo Alto
Historic Resources Board

DATE: December 2023
FROM: Planning and Development Services
TO: All property owners nominated for the Palo Alto Inventory, found eligible for an association with Persons, were found eligible for the California Register through individual historic resource evaluations, or are the site of an ongoing or previously approved project, pursuant to the 2023 Historic Resources Reconnaissance Survey

Dear Property Owner,

You are receiving this nomination notice letter because your property was included in the 2023 Reconnaissance Survey Project and was found eligible for the Palo Alto Historic Inventory.

As directed by City Council, this survey reviewed approximately 165 buildings and structures identified as “eligible for the National Register of Historic Places” during the 1997-2001 Palo Alto Survey Update or properties found individually eligible for the California Register of Historical Resources.

Please review the city’s project webpage and its online document named “Property Groupings for HRB Nomination Hearings.” This document includes links on each address. Please click on the address to see the Nomination Memo and associated documents for your property, including a Department of Parks and Recreation (DPR) and/or a Historic Resource Evaluation (HRE) report. Properties proposed for the December 14, 2023 nomination hearing were previously found eligible for an association with Persons, were found eligible for the California Register through individual historic resource evaluations, or are the site of an ongoing or previously approved project. There are 41 properties in this grouping.

Your property will be presented on **Thursday, January 11, at 8:30 am** as eligible for nomination to the Palo Alto Inventory.

Owners may submit objections to the nomination, in a letter, email, or in-person. Objections will be accepted throughout the entirety of the nomination process. The Historic Resources Board (HRB) will have the opportunity to discuss and provide feedback regarding nominations with owners’ objections. Nominations considered by the HRB in 2023 and 2024 will be forwarded to City Council in the Spring of 2024. Only the City Council can act on nominations for the Palo Alto Inventory, pursuant to Chapter 16.49 of the Palo Alto Municipal Code.

Visit the city’s project webpage for more information about the [2023 Reconnaissance Survey](#), [Historic Registers](#), and [Preservation Incentives](#). Mail notices will continue to be sent out to the individual

property owners prior to scheduled meetings with the HRB and City Council. To speak with city staff, a webpage link and a QR code are provided on the following page for direct access.

The project's community outreach will continue throughout the property's nomination process, which includes HRB meetings for recommendations to City Council and the City Council meeting. Public comments can be provided for both the HRB and City Council meetings. In advance of the HRB meetings and the City Council meeting, the following opportunities are available to you.

1. Review of the project documents, located on the project website, including the "Revised Draft Reconnaissance Survey Report," the "Nomination Memos," and the "Property Groupings for HRB Nomination Hearings." <https://bit.ly/2023ReconSurvey>
2. Contact city staff or consultant by email (Amy French at amy.french@cityofpaloalto.org or Isabel Castellano at icastellano@m-group.us), or submit a "Contact Form" on the project webpage to answer and complete the following:
 - To schedule a consultation meeting to discuss your property's preservation incentives.
 - Specific questions related to the survey project and your property.
 - Request a digital copy of your property's Nomination Memo.
 - Request a digital copy of your property's 1997-2001 Department of Parks and Recreation (DPR) Form or Historic Resource Evaluation.
3. Visit the Development Center, located at 285 Hamilton Avenue, Suite 100, Palo Alto, CA 94301, if you would like to speak with planning staff or request a printed copy of your property's Nomination Memo and DPR Form or HRE.
4. Submit an objection letter to city staff, by email or to the Development Center. In the letter, please address the HRB, include the property address you are objecting to, and provide a brief description or reasons for objection. The letters will be shared with the HRB for review and consideration.
5. Preservation incentives are available to properties listed in the Palo Alto Inventory and included on the project website for review. Please review and feedback is welcome.

Sincerely,

***City of Palo Alto's Department of Planning and Development Services
and the Historic Resources Board***

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2023 Historic Resource Reconnaissance Survey Project Webpage:

<https://bit.ly/2023ReconSurvey>

Webpage supports translation to Spanish and Chinese.