



**Human Relations Commission  
Regular Meeting  
Thursday, October 13, 2022  
Council Chambers & Virtual  
6:00 PM**

<https://zoom.us/join>

Meeting ID: 919 9454 8701

Phone number: 1 669 900 6833

Pursuant to [AB 361](#) Palo Alto Commission meetings will be held as “hybrid” meetings with the option to attend by teleconference/video conference or in person. To maximize public safety while still maintaining transparency and public access, members of the public can choose to participate in the meeting from home or attend the meeting in person. Information on how the public may observe and participate in the meeting is located at the end of the agenda or [online here](#).

**In Person participation:**

- **Face masks re strongly recommended**
- **Maintain social distancing is strongly recommended**

Members of the public may comment by sending an email to [HRC@cityofpaloalto.org](mailto:HRC@cityofpaloalto.org) or by attending the meeting in person, or via Zoom virtual meeting to give live comments. Instructions for the Zoom meeting can be found on the last page of this agenda. Commissioner Names, Biographies, Present and Archived Agendas and Reports are available online: <https://www.cityofpaloalto.org/City-Hall/Boards-Commissions/Human-Relations-Commission>

The meeting will be broadcast on Cable TV Channel 26, live on YouTube at <https://www.youtube.com/c/cityofpaloalto>, and streamed to Midpen Media Center at <https://midpenmedia.org>

**CALL TO ORDER & ROLL CALL**

**BUSINESS**

1. Adoption of a Resolution Authorizing Use of Teleconferencing for Human Relations Commission Meetings During Covid-19 State of Emergency- Staff – Action - (5 minutes)

[-Attachment Item 1](#)

2. Welcome new commission member Tracy Navichoque – Smith – (5 minutes)

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1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson’s presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
  2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
  3. The Chair may reduce the allowed time to speak to two minutes or less to accommodate a larger number of speakers.

## **PUBLIC COMMENT**

(Members of the public may address the Commission during the period reserved for Public Comment on any subject not on the agenda for a period of time up to three minutes per speaker, to be determined by the presiding officer).

## **AGENDA CHANGES, ADDITIONS, AND DELETIONS**

This is the point in the meeting where a vote may be taken to add or change the order of the agenda to improve meeting management.

## **APPROVAL OF MINUTES**

3. September 8, 2022 -[Attachment Item 3](#)

## **BUSINESS**

4. Report on review of the Human Services Resource Allocation Process (HSRAP) application and review procedures. – Smith - Discussion - (20 minutes)
5. Review of the 2022 Human Services Needs Assessment Survey results, and recommendation on the draft FY2024-25 Human Services Resource Allocation Process (HSRAP) Priority of Needs. – City Staff – Action - (30 minutes)

- [Attachment Item 5A](#)

-[Attachment Item 5B](#)

- [Attachment Item 5C](#)

-[Attachment Item 5D](#)

6. Discussion of next steps on the Council Referral to research the lived experience of Asian American and Pacific Islanders – Smith – Discussion – (15 minutes)
7. Discussion on timing of the vote for HRC Chair and Vice Chair – Smith – Action – (10 minutes)

## **REPORTS FROM OFFICIALS**

Members of the public may not speak to the item(s)

1. Commissioner Reports
2. Council Liaison Report
3. Staff Liaison Report

## **TENTATIVE AGENDA FOR NEXT REGULAR MEETING:**

## **ADJOURNMENT**

### **PUBLIC DOCUMENTS** - [Attachment: Public Comment](#)

Our Mission: To promote the just and fair treatment of all people in Palo Alto, particularly our most vulnerable populations. By promoting awareness of issues and enabling conversations that enhance inclusion, the HRC strives to create a community where civility, respect and responsible actions are the norm.

## Americans with Disability Act (ADA)

It is the policy of the City of Palo Alto to offer its public programs, services and meetings in a manner that is readily accessible to all. Persons with disabilities who require materials in an appropriate alternative format or who require auxiliary aids to access City meetings, programs, or services may contact the City's ADA Coordinator at (650) 329-2550 (voice) or by emailing [ada@cityofpaloalto.org](mailto:ada@cityofpaloalto.org). Requests for assistance or accommodations must be submitted at least 24 hours in advance of the meeting, program, or service.

## Public Comment Instructions

Members of the Public may provide public comments to teleconference meetings via email, teleconference, or by phone.

1. **Written public comments** may be submitted by email to [HRC@CityofPaloAlto.org](mailto:HRC@CityofPaloAlto.org)
2. **Spoken public comments using a computer** will be accepted through the teleconference meeting. To address the Commission, click on the link below for the appropriate meeting to access a Zoom-based meeting. Please read the following instructions carefully.
  - A. You may download the Zoom client or connect to the meeting in-browser. If using your browser, make sure you are using a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.
  - B. You will be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.
  - C. When you wish to speak on an agenda item, click on "raise hand". The moderator will activate and unmute attendees in turn. Speakers will be notified shortly before they are called to speak. The Zoom application will prompt you to unmute your microphone when it is your turn to speak.
  - D. When called, please limit your remarks to the time limit allotted.
  - E. A timer will be shown on the computer to help keep track of your comments.
3. **Spoken public comments using a smart phone** will be accepted through the teleconference meeting. To address the HRC, download the Zoom application onto your phone from the Apple App Store or Google Play Store and enter the Meeting ID below. Please follow instructions B-E above.
4. **Spoken public comments using a phone** use the telephone number listed below. When you wish to speak on an agenda item hit \*9 on your phone so we know that you wish to speak. You will be asked to provide your first and last name before addressing the Commission. You will be advised how long you have to speak. When called please limit your remarks to the agenda item and time limit allotted.

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