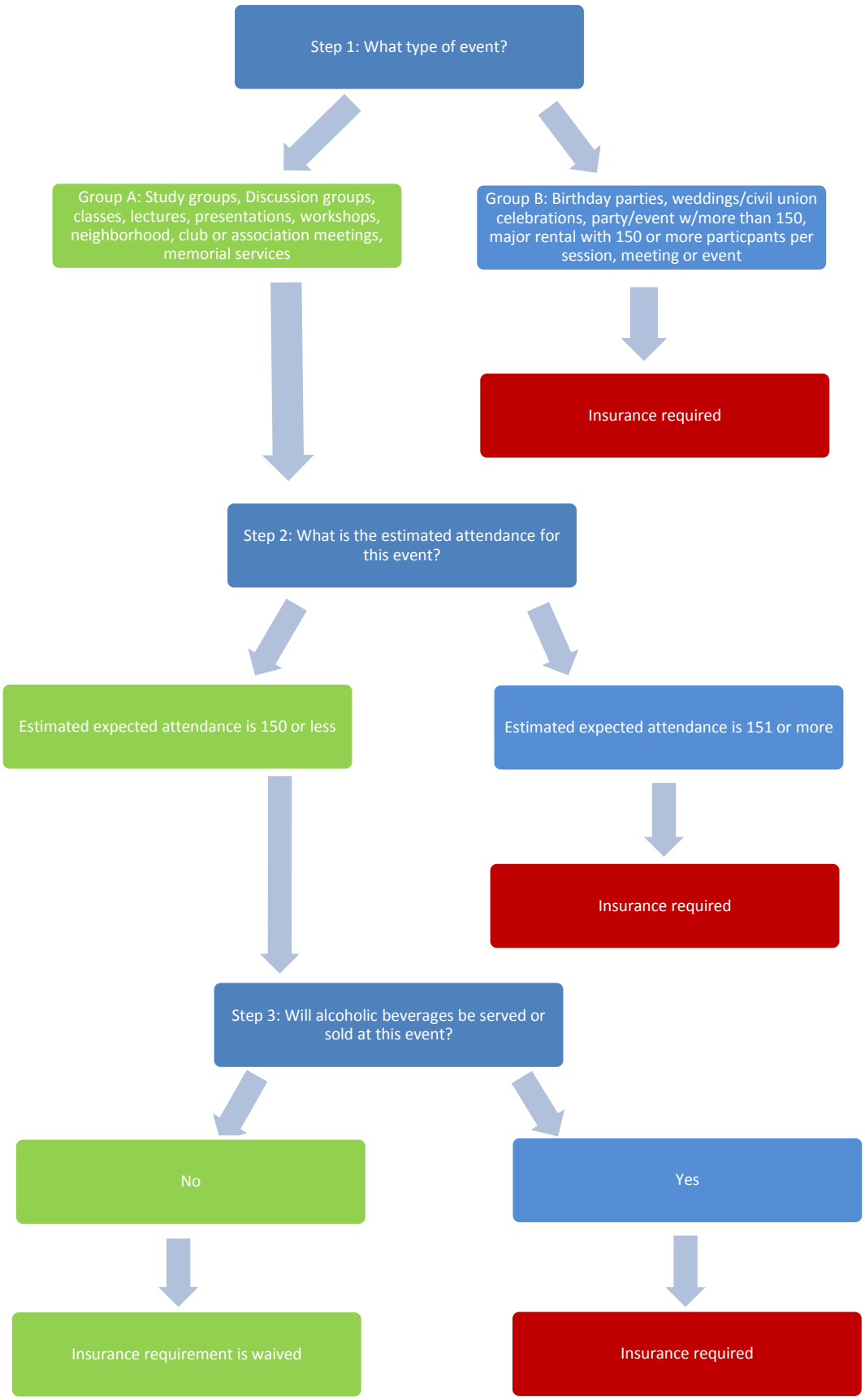
Step 1: What type of event?
Group A: Study groups, Discussion groups, classes, lectures, presentations, workshops, neighborhood, club or association meetings, memorial services
Group B: Birthday parties, weddings/civil union celebrations, party/event w/more than 150, major rental with 150 or more particpants per session, meeting or event
Insurance required
Step 2: What is the estimated attendance for this event?
Estimated expected attendance is 150 or less
Estimated expected attendance is 151 or more
Insurance required
Step 3: Will alcoholic beverages be served or sold at this event?
No
Yes
Insurance requirement is waived
Insurance required