

Gift to Agency Report

A Public Document

GIFT TO AGENCY REPORT

1. Agency Name Open Space, Parks & Golf, Community Services Department		Date Stamp	California Form 801 For Official Use Only
Division, Department, or Region (if applicable) 3201 East Bayshore Road, Palo Alto CA 94303			
Street Address			
Area Code/Phone Number 650-496-5916	E-mail Jeanette.Serna@CityofPaloAlto.Org	<input checked="" type="checkbox"/> Amendment (explain in comment section) Date of Original Filing: <u>05,29,2018</u> <small>(month, day, year)</small>	
Agency Contact (name and title) Jeanette Serna, Coordinator of Public Works Projects			

2. Donor Name and Address

Individual Reiss Norma Other _____

Last Name First Name Name

[REDACTED] Los Altos CA 94024

Address City State Zip Code

If "Other" is marked, describe the entity's business activity (if business) or its nature and interests.

If applicable, identify the name of each source and the amount(s) solicited or received by the donor for this gift:

Name Amount Name Amount

3. Payment Information

Date and Amount of Payment (other than travel) 4,13,2018 \$ 5,000.00
(month, day, year) (Round to whole dollars)

Travel Payment Information (Round to whole dollars) **Location of Travel** _____

Date(s) of Travel Transportation Expenses Lodging Expenses Meal Expenses Other Expenses Total Expenses

Provide a specific description of the nature and use of the payment for official agency business:

Identify the officials for whom the payment was used:

Anderson Daren Division Manager Open Space, Parks & Golf
Last Name First Name Title Department/Division

Last Name First Name Title Department/Division

4. Verification

I have determined that it is in the interests of the agency to accept this gift and use it for the official agency business described above.

DocuSigned by:
Ed Shikada Ed Shikada City Manager 2/28/2019
F2DCA19CCC8D4F9 Signature of Agency Head or Designee Print Name Title (month, day, year)

Comment: (Use this space or an attachment for any additional information.)
 Amendment -original filing date 5/29/2018. The original submittal was sent to adopt-a-park applicant Jonathan Reiss instead of Norma Reiss who paid via check to the City of Palo Alto. Open Space Adopt-a-Park donation for two memorial benches at the Palo Alto Baylands.

Certificate Of Completion

Envelope Id: C97EBC54D81448539471246A5F05F0ED	Status: Completed
Subject: Please DocuSign: Amendment to Form 801 -Norma REISS amendment.pdf	
Source Envelope:	
Document Pages: 1	Signatures: 1
Certificate Pages: 1	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	David Carnahan
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	250 Hamilton Ave
	Palo Alto , CA 94301
	david.carnahan@cityofpaloalto.org
	IP Address: 12.220.157.20

Record Tracking

Status: Original 2/27/2019 11:11:32 AM	Holder: David Carnahan david.carnahan@cityofpaloalto.org	Location: DocuSign
Security Appliance Status: Connected	Pool: City of Palo Alto	
Storage Appliance Status: Connected	Pool: City of Palo Alto	Location: DocuSign

Signer Events

Ed Shikada
Ed.Shikada@CityofPaloAlto.org
City Manager
City of Palo Alto
Security Level: Email, Account Authentication (None)

Signature

DocuSigned by:

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Timestamp

Sent: 2/27/2019 11:18:19 AM
Viewed: 2/28/2019 7:18:00 AM
Signed: 2/28/2019 7:18:36 AM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

In Person Signer Events

Signature

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Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

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Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

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Carbon Copy Events

Status

Timestamp

Notary Events

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Timestamp

Envelope Summary Events

Status

Timestamps

Envelope Sent	Hashed/Encrypted	2/27/2019 11:18:19 AM
Certified Delivered	Security Checked	2/28/2019 7:18:01 AM
Signing Complete	Security Checked	2/28/2019 7:18:36 AM
Completed	Security Checked	2/28/2019 7:18:36 AM

Payment Events

Status

Timestamps