



# Storm Water Management Oversight Committee

Wednesday, May 13, 2020  
1 pm to 3 pm  
Special Meeting

**\*\*\*BY VIRTUAL TELECONFERENCE ONLY\*\*\***

<https://zoom.us/join> Meeting ID: 971 6162 1501 Phone: 1(669)900-6833

Pursuant to the provisions of California Governor's Executive Order N-29-20, issued on March 17, 2020, to prevent the spread of Covid-19, this meeting will be held by virtual teleconference only, with no physical location.

*Agenda posted in accordance Government Code Section 54954.2(a) or 54956.*

## **PUBLIC COMMENT**

Members of the public who wish to participate by computer or phone can find the instructions at the end of this agenda. To ensure participation in a particular item, we suggest calling in or connecting online 15 minutes before the item you wish to speak on.

## **Committee Members Present:**

David Bower, Peter Drekmeier, Marilyn Keller, Hal Mickelson, Dena Mossar, Ron Owes, Bob Wenzlau

## **Committee Members Absent:** None

## **Public Members Present:**

David Moss (Parks and Recreation Commission Liaison)

## **Staff Present:**

Maybo Auyeung, Phil Bobel, Jon Hospitalier, Michel Jeremias, Karin North, Loretta Olmos, Jamie Perez, Vicki Thai, Isabel Zacharczuk

**Call to Order (5 min):** 1:04 by Chairperson Mickelson

**Oral Communications (5 min):** None

## **Old Business (10 min)**

1. Approval of Minutes From the February 13, 2020 Storm Water Management Oversight Committee Meeting (5 min)
  - i. Minutes approved: 1:05 pm
2. Staff summarizes results from Survey Monkey (5 min)
  - i. Wenzlau: survey felt "boxed in" with ability to prioritize based on the set topics. SWMOC has a fiduciary obligation first and foremost.
    1. North: intent of the survey was to find other topics beyond fiduciary topics that are tangentially tied to the SWMOC's interests.

## New Business

3. Staff Presentation on the Fiscal Year 2019 Fund Expenditures and Fiscal Year 2021 Proposed Budget for the Storm Water Management Fund (10 min)
  - i. North and Bobel: no projected shortfall in the Stormwater fund since it is part of an Enterprise Fund. Budget shortfalls are focused on General Fund.
  - ii. Perez: operating budget included 2.5% CPI. Added an increase for annual SCVURPPP membership fee. No changes to maintenance.
  - iii. Keller: budgets are protected compared to general fund, but are expenditures impacted from construction being limited due to COVID?
    1. Bobel: difficult to estimate impacts to construction at this point. General feeling is that projects bid *right now* will get better prices.
    2. Jeremias: larger, commercial projects are starting up next week. Smaller projects, such as home remodels, are *slowly* ramping up.
    3. Bobel: the City has not been issuing building permits for the past two months so new projects have not been starting.
    4. Bower: based on 2007 experience, it took a few years to get projects through the pipeline. In June 2009, there was little work available, so significant project savings could be found with a lot of contractors chasing a small number of projects.
    5. Wenzlau: should the development and violation fines/fees row be lower? Is this something that the Committee makes a motion on or is this more of an FYI?
      - a. Perez: proposed budget was developed prior to SIP and COVID—Council and Finance Committee are currently in talks for budget hearings, so we may receive direction to adjust this number.
  - iv. GSI Preliminary Plan:
    1. Hoping to get GSI Consultant RFP approved by Council end of June.
    2. Bower: need to explain that consulting is the way that staff gets to future projects since consulting takes up the bulk of the budget.
  - v. GSI Budget Plan:
    1. Rebate Program will be partnering with Valley Water to further promote our City program. Allocated \$25k for that partnership.
    2. Wenzlau: consider using this money for those in need to create a social benefit with these economic resources.
      - a. North: mentioned intent to develop GSI Maintenance Workforce Framework as part of EPA Grant submittal.
  - vi. Planned CIP Projects:
    1. Bobel: acknowledged distinction between one-year budget and five-year plan (which is not an authorization to spend).

4. Committee Discussion on Findings of the Fiscal Year 2019 Fund Expenditures and Fiscal Year 2021 Budget Projections and adoption of the Committee Memo on FY 2019 Fund and Committee Memo on Expenditures FY 2021 Proposed Budget (15 min)
  - i. Mickelson: change dates on memo to make them current to when they were considered and adopted.
  - ii. Mossar: last sentence regarding innovative funding is confusing given time lapse. Did staff make changes? Are those changes reflected in the budget?
    1. North: staff worked on the partnership with Valley Water since the last meeting in February.
    2. Mossar: change wording to “Committee continues to encourage staff” to make the memo clearer.
  - iii. Mickelson: motion for FY19 Memorandum approved at 1:50. Moved forward by David Bower and seconded by Dena Mossar.
  - iv. Mickelson: FY20 Memorandum—SWMF is only meant to be spent for stormwater-related measures and projects. Cannot suggest any flexibility that differs from that language.
    1. Wenzlau: While we expend money solely for these said purposes, staff should consider local employment based on COVID impacts.
    2. Mickelson: Add a sentence similar to “consistent with application solely for these purposes, the City should find modes of implementation of these expenditures that address the employment impacts and other social needs resulting from the COVID-19 crisis” as the last sentence of the Memo.
  - v. Mickelson: motion for FY20 Memorandum approved at 2:02. Moved forward by Dena Mossar and seconded by David Bower.
5. Staff Presentation on Capital Improvement Program Project (15 min)
  - i. Loma Verde going to Council for award of contract in June. Received seven bids. Lowest bid was \$1.9 million and highest was \$4.1 million.
  - ii. Schaaf and Wheeler contract also going to Council in June for design for the other three projects.
  - iii. Soliciting bids for Alma Box Culvert over Oregon Expressway to repair a crack on the outside of the box to help extend the life of the box.
  - iv. Final EIR for Newell Road Bridge has been approved unanimously by ARB on May 7<sup>th</sup>. Going to Council with EIR soon for project approval.
  - v. Mickelson: Is it typical to see such a wide range of dollar amounts for bids?
    1. Jeremias: Yes, typical to see a wide range. It’s more surprising to see so many consultants bidding (7 bids for this project).
6. Staff presentation on EPA Water Quality Improvement Fund Grant Application and Rinconada GSI project (10 min)

- i. Partnering with City of Santa Clara, County of Santa Clara, Grassroots Ecology, San Jose Conservation Corps, and San Francisco Estuary Institute
    - ii. Grant Proposal includes three components:
      - 1. Parking lot retrofits in Lot A in Palo Alto and Bower's Park in City of Santa Clara: includes bioretention, bike parking, tree plantings, new refuse management, EV parking, and lighting
      - 2. Guidebook for Greener Parking Facility Design: includes resources, lessons learned, and cost estimates for retrofitting parking lots
      - 3. GSI Maintenance Training and Workforce Framework: Bay Area has a lack of qualified maintenance staff to address GSI. Framework will review available trainings nation-wide to identify which training programs would be the best fit to start training San Jose Conservation Corp members and help build local workforce.
    - iii. Palo Alto using SWMF funds to provide cash match, in addition to cash match from City of Santa Clara and significant in-kind matching.
7. Committee approval to send a support letter for the EPA Water Quality Improvement Fund Grant Application (5 min)
- i. SWMOC signed a support letter to be submitted with the EPA Water Quality Improvement Fund Grant Application.
8. Staff Presentation on Stormwater Maintenance Program (20 min)
- i. Presentation by Jon Hospitalier, Assistant Director for Public Works Services Division
    - ii. 3 full-time staff members (100% maintenance of pipeline) and Manager
      - 1. 1.0 staff electrician for monitoring sites; 0.5 staff IT support
    - iii. Hydroflushing truck used to hydroflush line and collect material that pulls back within the pipe. Cleans trash-capture devices on Park Blvd.
      - 1. Conduct pipeline repairs (mostly smaller-scale). Larger pipe repairs go to Michel Jeremias' group for repair.
    - iv. Winter Preparations: clean out the pump stations annually
      - 1. Hydroflushing of known hot-spots throughout the City
    - v. Special Operations: Spill response emergencies, camera inspection at the pipeline, and minor levy repairs
      - 1. Mentioned San Francisquito annual creek walk to identify any repairs that may need to occur prior to the start of the rainy season
    - vi. Calendar of planned work based on wet/dry seasons
    - vii. Owe: is most of the system designed for self-flushing without cleanout velocity? If we're in a drought, does it mean that staff has to perform more flushing maintenance?
      - 1. Hospitalier: not particularly, but usually staff has issues in areas with a lot of construction.

Committee Member Comments and Announcements (10 min)

Tentative Agenda Items for Future Meetings and Review Action Items (5 min)

Tentatively scheduled for June 11<sup>th</sup> and August 13<sup>th</sup>. Staff will cancel June meeting so next meeting will be on August 13<sup>th</sup>.

Adjournment

Moved by Dena at 3:05.