



## Storm Water Management Oversight Committee

### MEMORANDUM

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**Date:** March 20, 2019

**To:** Honorable Palo Alto City Council

**From:** Members of the Storm Water Management Oversight Committee

**Subject:** Review of Fiscal Year 2018 Storm Drainage Fund Expenditures

As directed by the City Council, the Committee met to discuss the Fiscal Year 2018 Storm Drainage (Storm Water Management) Fund expenditures on Wednesday, March 20, 2019. Prior to the meeting, Public Works staff provided informational materials about the approved 2017 ballot measure and the proposed budget for the Committee's review. During the meeting, staff presented information and answered questions from the Committee members.

We have reviewed the expenditures for Fiscal Year 2018 and compared it with the provisions of the Storm Water Management Fee approved by Palo Alto property owners in 2017. We find that the attached spreadsheet describing the expenditures for Fiscal Year 2020 fairly summarizes the use of the revenue generated by the Storm Water Management Fee and that the expenditures are compatible with the provisions of the ballot measure. The Committee observed that the available funds for innovative green infrastructure were not fully expended. The Committee encourages staff to adjust and promote the innovative programs to achieve the City's goals for innovative green infrastructure.

Attachment: Fiscal Year 2018 Actual Expenditures

## STORMWATER MANAGEMENT PROGRAM

### Fiscal Year 2018 Actual Expenditures

(Amounts in 1000s, as of March 2019)

	Adopted Budget Year 1 2018	Carry Forward Budget from FY 2017	FY2018 Budget (incl. Carry Forward) Year 1 2018	Actual Expenses Year 1 2018
<b>Revenue Collected</b>	<b>7,178</b>	--	<b>7,178</b>	<b>7,123</b>
Fee Revenue	6,927	--	6,927	6,912
Interest Earnings	130	--	130	154
Development Fees & Violation Fines	121	--	121	57
<b>Base Components</b>	<b>5,209</b>	<b>136</b>	<b>5,345</b>	<b>4,875</b>
Base Program (Incl. Water Quality, Flood Control)	2,776	28	2,804	2,590
Storm Drainage Maintenance	1,486	108	1,594	1,338
Debt Service for Past Capital Project	947	0	947	947
<b>Project &amp; Infrastructure</b>	<b>1,063</b>	<b>7,987</b>	<b>9,050</b>	<b>5,324</b>
Capital Improvements Program (7)				
Matadero Creek Storm Water Pump Station (SD-13003)	0	5,360	5,360	4,359
Channing Ave / Lincoln (SD-11101)	0	520	520	39
Recurring System Repair (SD-06101)	400	2,057	2,457	400
Capital Program Engineering Support	158	--	158	158
Green Stormwater Infrastructure (GSI)	380	50	430	366
GSI - CIP Design/Construction	330	0	330	330
GSI - Consulting Services	85	50	135	36
GSI - Other unassigned tasks	15	0	15	0
Innovative Project	125		125	2
Innovative Project - GSI consulting Services	0		0	0
Innovative Project - Rebates	125		125	2
Innovative Project - Other unassigned tasks	0		0	0
<b>Total Expenses</b>	<b>6,272</b>	<b>8,123</b>	<b>14,395</b>	<b>10,199</b>



## Storm Water Management Oversight Committee

### MEMORANDUM

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**Date:** March 20, 2019

**To:** Honorable Palo Alto City Council

**From:** Members of the Storm Water Management Oversight Committee

**Subject:** Review of the Proposed Fiscal Year 2020 Storm Water Management Fund Budget

As directed by the City Council, the Committee met to discuss the Fiscal Year 2020 proposed Storm Drainage (Storm Water Management) Fund budget on Wednesday, March 20, 2019. Prior to the meeting, Public Works staff provided informational materials about the approved 2017 ballot measure and the proposed budget for the Committee's review. During the meeting, staff presented information and answered questions from the Committee members.

We have reviewed the proposed budget for Fiscal Year 2020 and compared it with the provisions of the Storm Water Management Fee approved by Palo Alto property owners in 2017. We find that the attached spreadsheet describing the proposed budget for Fiscal Year 2020 fairly describes the relationship between the budget and the ballot measure. Staff and the Committee concur that funding generated by the Storm Water Management Fee will be applied solely to fund the capital improvement projects, enhanced maintenance of storm drain system, and storm water quality protection programs specified for implementation in the ballot measure in Fiscal Year 2020. Because funds available for innovative projects are not being utilized fully, the Committee supports efforts by staff to identify and promote new projects that meet the goals associated with the ballot measure as soon as possible.

Attachment: Fiscal Year 2020 Proposed Budget

**STORMWATER MANAGEMENT PROGRAM**

**Fiscal Year 2020 Proposed Budget**

(Amounts in 1000s, as of March 2019)

	Adopted Budget Year 1 2018	Adopted Budget Year 2 2019	Projections Year 2 2019	Proposed Budget Year 3 2020
<b>Revenue Collected</b>	<b>7,178</b>	<b>7,379</b>	<b>7,251</b>	<b>7,703</b>
Fee Revenue	6,927	7,128	7,000	7,449
Interest Earnings	130	130	130	130
Development Fees & Violation Fines	121	121	121	125
<b>From Reserve</b>	<b>0</b>	<b>907</b>	<b>1,907</b>	<b>2,946</b>
<b>Total Revenue</b>	<b>7,178</b>	<b>8,285</b>	<b>9,158</b>	<b>10,650</b>
<b>Annual Expenses</b>	<b>6,272</b>	<b>8,280</b>	<b>6,212</b>	<b>8,881</b>
Base Program (Incl. Water Quality, Flood Control)	2,776	2,452	2,501	2,730
Storm Drainage Maintenance	1,486	1,600	1,600	1,609
Debt Service for Past Capital Project	947	947	947	950
Capital Improvements Program (13)	<b>0</b>	<b>2,200</b>	<b>110</b>	<b>2,502</b>
Matadero Creek Pump Station ( SD-13003)	0	0	1,000	0
Loma Verde Ave Trunk Line Improvements (#1/ SD-19000)	0	2,200	110	2,090
West Bayshore Road Pump Station (#4/ SD-20000)				206
Corporation Way System Upgrades and Pump Station (#2/ SD-21000)				206
Recurring System Repair (SD-06101)	<b>400</b>	<b>412</b>	<b>412</b>	<b>424</b>
Capital Program Engineering Support	<b>158</b>	<b>164</b>	<b>164</b>	<b>161</b>
Green Stormwater Infrastructure (GSI)	<b>380</b>	<b>380</b>	<b>380</b>	<b>380</b>
GSI - CIP Design/Construction	330	330	330 <sup>[1]</sup>	340 <sup>[1]</sup>
GSI - Consulting Services	85	50	50 <sup>[2]</sup>	40 <sup>[2]</sup>
GSI - Other unassigned tasks	15	0	0	0
Innovative Project	<b>125</b>	<b>125</b>	<b>98</b>	<b>125</b>
Innovative Project - GSI consulting Services	0	30	65 <sup>[3]</sup>	0
			30 <sup>[4]</sup>	50 <sup>[4]</sup>
Innovative Project - Rebates	125	5	3	25 <sup>[5]</sup>
				50 <sup>[6]</sup>
Innovative Project - Other unassigned tasks	0	90	0	0
<b>To Fund Reserve</b>	<b>907</b>	<b>6</b>	<b>2,946</b>	<b>1,768</b>
<b>Total Expenses</b>	<b>7,178</b>	<b>8,285</b>	<b>9,158</b>	<b>10,650</b>

<sup>[1]</sup>CIP project GSI elements (e.g. Charleston / Arastradero, Storm Drain CIPs, Public Safety Building, Cal Ave Garage, etc.)

<sup>[2]</sup>Contract service to develop (1) GSI engineering spec document over 2 years (\$50K in FY20 + \$40K in FY21)

<sup>[3]</sup>Contract service to develop (2) Maintenance & Monitoring Manual (\$65K in FY19)

<sup>[4]</sup>Contract service to develop (3) Funding Needs & Strategy Analysis over FY19 & FY20 (\$30K in FY19 + \$50K in FY20)

<sup>[5]</sup>Rebate budget of \$25K in FY20

<sup>[6]</sup>Contract service to develop (4) GSI Outreach and Education Program and promote Rebate program (\$50K in FY20)