



Storm Water Management Oversight Committee

MINUTES: Thursday, December 20, 2018

Special Meeting
Embarcadero Room, Rinconada Library
1:00 PM

Committee Members Present:

Peter Drekmeier, Marilyn Keller, Hal Mickelson, Richard Whaley

Committee Members Absent:

David Bower, Dena Mossar, Bob Wenzlau

Staff Present:

Michelle Austin, Maybo AuYeung, Phil Bobel, Pam Boyle-Rodriguez, Karin North

Call to Order: 1:10pm

Oral Communications: None

Old Business

Chairperson Mickelson talked about the draft minutes for the August 16, 2018 meeting, there were only three members present at the time, therefore the committee would vote on the approval of the minutes at the next meeting.

New Business

1. Presentation of Proclamations to Committee Members

Bobel presented a Proclamation and gifts to committee member Whaley and expressed our appreciation to all committee members for their service and guidance.

2. Committee Discussion on Topics for Draft Letter to Council

AuYeung stated that there was not a timeline established on drafting a letter. Mickelson suggested to push this agenda item to another meeting where there would be more members present. North mentioned that the next meeting in January would be a good time to gather ideas as we planned on discussing GSI solely. AuYeung requested the committee to bring ideas and recommendation to be discussed at the next meeting.

Whaley asked if it would be out of the committee's scope to suggest specifics such as roundabout with permeable landscape. Mickelson said the committee could keep their suggestions only to existing and planned roundabouts.

3. Staff Presentation on Preliminary Proposals to the Fiscal Year 2020 Storm Water Management Fund

AuYeung presented on the preliminary proposals for the FY2020 budget and some new GSI spending ideas for FY2019, where the official approval and report to council would be discussed at another meeting.

- Revenue: Raising monthly Stormwater Management Fee by 3% matching CPI increase, which would bring in \$200k additional revenue from \$7.1M to \$7.3M.
- Operating expense: Base program expenses were expected to increase mostly due to allocated charges and administrative costs increases. Maintenance costs were expected to increase slightly based on staffing cost increase in salaries and benefits. No change to GSI & innovative project expenses.
- GSI funding: Total of \$505,000 including GSI and innovate/rebate project. FY2020 shows \$75K in rebates, this included \$50K in Outreach and Education to promote GSI and Rebate, and \$25K Rebate budget.
 1. Engineering spec document (\$90K): Pam described this document would address Utilities concerns, include comments and input from Public Works, Parks, Utilities, etc. Instead of assessing project by project, the document would include details, drawings, construction notes, etc. to aid in review of public and private projects that can utilize GSI, allowing consistency.
 2. Drekmeier/ Boyle-Rodriguez: GSI is not currently counted towards LEED's point system, consider to include this in the letter to council, while staff coordinate with GreenBuilding.
 3. Funding Needs & Strategy Analysis (80K): To fulfill requirements to implement GSI, more funding is needed. The County had a list of potential funding source recommendation but the consultant would identify funding source opportunities that would fit best for Palo Alto, e.g. reviewing existing development/transportation impact fees.
 4. Outreach and Education on GSI & Rebate program (\$50K), and Rebate budget (\$25K): Utilize consultant to create a more robust outreach program on GSI and on rebate incentives.

5. Keller suggested staff to host workshops on GSI features and eligibility on rebates, as well as promoting at existing event by showing demonstrations / mini workshops.

Boyle-Rodriguez emphasized the importance of outreach on community-wide benefits and targeted communication to neighborhoods. Bobel explained the outreach experience on proactively sharing the Bol Park concept project with residents and Barron Park HOA, and the responses received.

Drekmeier saw the committee as the liaison between the City and the public, where we should invite residents to join committee meetings or for committee members to attend neighborhood meetings and public meetings.

- Capital expense: FY2020-2024 (5 year plan) Future capital expenses were escalated by an estimated 3% CPI increase.
- Capital Projects: 5 year plan for FY2020-FY2024 was shown and timeline explained. Two new projects are added to the horizon of the 5 year plan, one to begin in FY2023, one in FY2024.

Adjournment: 1:55pm by Chairperson Mickelson.