

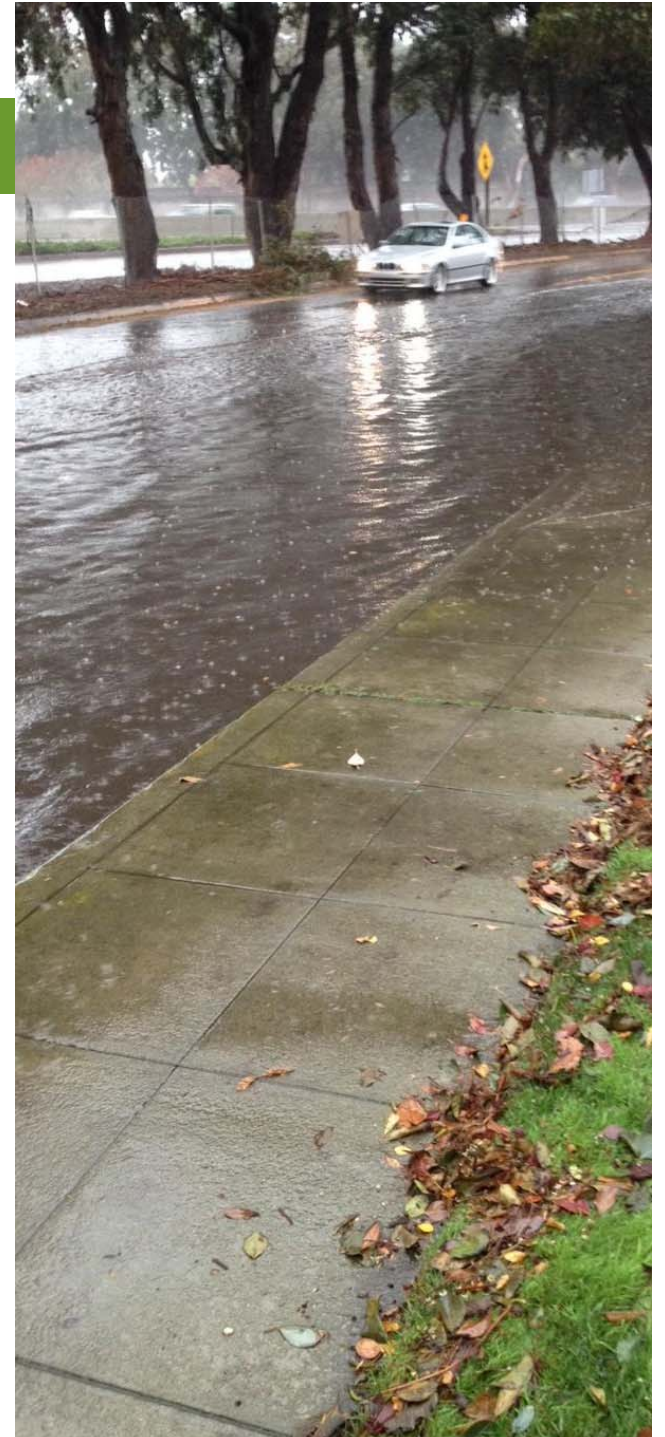
A photograph of a water treatment facility. In the foreground, a concrete dam with a green metal fence is visible. Water is flowing over a series of spillways, creating white foam. The background shows a large industrial building with a dark roof and a blue sky with scattered clouds.

City of Palo Alto Budget Process Overview

August 8, 2018

Agenda

1. Introduction
2. Overview
3. Operating Budget
4. Capital Budget
5. Q&A

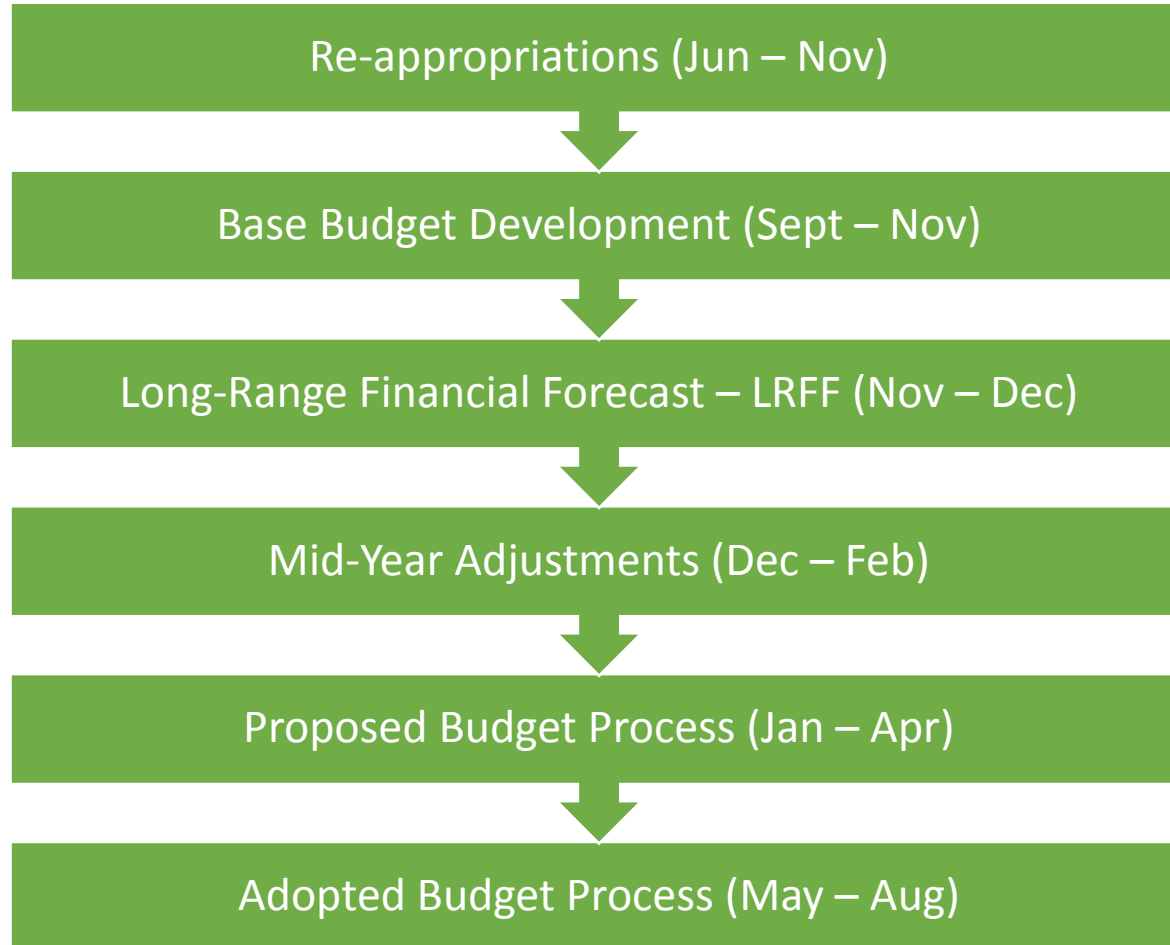




Sectors and Documents

- Private Financials
 - Focus on making profits
- Public Financials
 - Focus on recovering costs
- City Budget Document
 - Plans for the year, forward-looking
- City Comprehensive Annual Financial Report (CAFR)
 - Statements of fact, backward-looking

Budget Process - Timeline





Appropriation

- Budget development
 - Department, Office of Management and Budget, City Manager
- Budget approval
 - Finance Committee, City Council
- Budget amendments
 - City Council

Operating Budget

- Organized by departments and funds
- Overview of the department, key services and associate costs
- Accomplishment, Goals and Objectives
- Key performance measures
- Workload measures
- Budget summary table
- Staffing
- Budget reconciliation table





Capital Budget

- Organized by departments and funds
- Overview of capital projects by category
- Summary of capital activity
- Project map
- Project details



Capital Budget

- Which CIP and when?
 - Prioritization per storm drain master plan
 - Alignment with project timing
 - Funding availability
- How are costs estimated?
 - Engineer estimates / past experiences and bids



Planned CIP Projects

Recurring maintenance:

- Storm Drainage System Replacement and Rehabilitation

CIP in Ballot Measure

FY 2019

- Loma Verde Ave Trunk Line Improvement (#1)

FY 2020

- Corporation Way System Upgrades and Pump Station(#2)
- West Bayshore Road Pump Station (#4)

FY 2022

- East Meadow Drive System Upgrades (#7)

Questions

- Questions & Answers on today's topic
- Questions and ideas collected to be discussed next week

Next Meeting:

August 16, Thursday, 1pm

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