



POLICY AND SERVICES COMMITTEE ACTION MINUTES

Regular Meeting
December 13, 2022

The Policy and Services Committee of the City of Palo Alto met on this date in the Council Chambers and by virtual teleconference at 7:00 P.M.

Present In-Person: Stone (Chair), Cormack, Tanaka (7:04 PM)

Absent: None

Agenda Items

1. Policy and Services Discussion and Recommendations for the 2023 City Council Priority Setting Process

NO MOTION

2. Review and Provide a Recommendation to the City Council on the Proposed Council Procedures and Protocols Handbook

MOTION: Council Member Tanaka moved, seconded by Council Member Stone to update the language on packet page 24 to be "This is 5 per legislative body (5 for full council meetings; and 5 for committees)"

MOTION PASSED: 2-1, Cormack no

MOTION: Council Member Cormack moved, seconded by Council Member Tanaka to add to packet page 28: instead of the language there, use the following language: "non urgent colleague's memos that will not result in actions completed by the end of the year will not be accepted between the date of Council election and the swearing in of a new Council."

MOTION PASSED: 2-1, Stone no

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MOTION: Council Member Cormack moved, seconded by Council Member Stone on packet page 47, update the existing language to add: “for example, if there are fewer than 10 speakers, then speakers would usually get 3 minutes to speak. If there are more than 10 speakers, then the presiding officer may choose to reduce the time for each speaker.”

MOTION PASSED: 3-0

MOTION: Council Member Cormack moved, seconded by Council Member Stone to accept proposed language on packet page 50 and ask staff to come up with something between this censure language and self-enforcement.

MOTION PASSED: 3-0

MOTION: Council Member Cormack moved, seconded by Council Member Stone, on packet page 57, staff will update the proposed language in section 2.8 to reflect P&S discussion today and the Committee recommends that the City Council refer back to the Policy and Services Committee to have a thorough discussion of the Boards and Commissions Liaison roles and include the BCC chairs.

MOTION PASSED: 3-0

MOTION: Council Member Stone moved, seconded by Council Member Cormack to move forward with the language on packet page 63 with the formatting changes to include "must" instead of "may" and in X.2 change "City" to "City Manager".

MOTION PASSED: 2-1, Tanaka no

MOTION: Council Member Cormack moved, seconded by Council Member Tanaka to amend Section 1.1 to say: “the Mayor shall rotate based on consecutive years served and ranked by votes received in the general election.”

MOTION PASSED: 2-1, Stone no

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Adjournment: The meeting was adjourned at 10:05 p.m.