



POLICY AND SERVICES COMMITTEE ACTION MINUTES

Special Meeting
November 3, 2022

The Policy and Services Committee of the City of Palo Alto met on this date in the Council Chambers and by virtual teleconference at 7:00 P.M.

Present In-Person: Stone (Chair), Cormack, Tanaka

Present Virtually:

Absent:

Agenda Items

1. Review and Approval of the Office of the City Auditor's Fiscal Year (FY)2023 Task Orders

MOTION: Council Member Cormack moved, seconded by Council Member Stone to recommend City Council approval for the following Task Orders, identified in the Audit Plan Report:

- 1) FY23-Task 03 – External Financial Auditor
- 2) FY23-Task 05 – Various Reporting & City Hotline
- 3) FY23-Task 06 – Evaluation and Benchmarking
- 4) Task 04.08 – Public Safety Building Construction Audit (Correction)
- 5) Task 04.16 – Review of ALPR Technology Contract Management
- 6) Task 04.17 – Investment Management Review
- 7) Task 04.18 – Ad Hoc Request – Janitorial Contract Compliance Review

MOTION PASSED: 3-0

ACTION MINUTES

2. Review Proposed Reorganization of City Council Procedures and Protocols Handbook and Direction to Staff on Next Steps

NO MOTION

3. New Council Member Orientation Discussion and Recommendations

MOTION: Council Member Cormack moved, seconded by Council Member Stone to recommend forwarding Clerk's proposal for New Council Member Orientation to the full council on consent.

MOTION PASSED: 3-0

Future Meetings and Agendas

Adjournment: The meeting was adjourned at 8:28 P.M.