



Planning & Transportation Commission Action Agenda: September 14, 2022

Council Chambers & Zoom
6:00 PM

Call to Order / Roll Call

Approximately 6:00 pm

Amy French, Chief Planning Official, read aloud protocols and procedures for hybrid meetings.

Madina Klicheva, Administrative Assistant, conducted a roll call vote and announced all Commissioners were present.

1. Adoption of a Resolution Authorizing Use of Teleconferencing for Planning and Transportation Commission Meetings During Covid-19 State of Emergency

MOTION

Commissioner Hechtman moved the adoption of the resolution authorizing the use of teleconferencing for Planning and Transportation Commission meetings during the Covid-19 State of Emergency.

SECOND

Commissioner Chang

VOTE

Ms. Klicheva conducted a roll call vote and announced that the motion passed 7-0.

MOTION PASSED 7(Chang, Hechtman, Lauing, Reckdahl, Roohparvar, Summa, Templeton) -0

Commission Action: Motion by Hechtman, seconded by Chang. Motion passed 7-0.

[The Commission moved to Item 3]

Oral Communications

The public may speak to any item not on the agenda. Three (3) minutes per speaker.^{1,2}

1. The Chair may limit Oral Communications to 30 minutes for all combined speakers.

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1 Chair Lauing invited members of the public to share comments with the Commission on non-
2 agenda items.

3 Madina Klicheva, Administrative Assistant, announced there were no speakers for oral
4 communications.

5 **Agenda Changes, Additions and Deletions**

6 The Chair or Commission majority may modify the agenda order to improve meeting management.

7 Amy French, Chief Planning Official, announced there were no additional agenda changes.

8 **City Official Reports**

9 2. Directors Report, Meeting Schedule and Assignments

10 Amy French, Chief Planning Official, reported that due to recent State legislative changes, the
11 Accessory Dwelling Unit (ADU) Ordinance is to be heard at the September 28, 2022 Planning
12 and Transportation Commission (PTC) meeting. At the October 12, 2022 PTC meeting, the PTC
13 will review a proposal for 3200 Park Blvd. Staff continued to work with the consultant on the
14 draft Retail Study and conduct additional stakeholder outreach meetings. City Council will
15 consider the PTC's recommendation on the Conditional Use Permit (CUP) thresholds at their
16 November 7, 2022 meeting. The Council will also be considering the California Building Code
17 adoption, the permanent parklet program, 575 Los Trancos and the North Ventura Coordinated
18 Area Plan (NVCAP) preferred alternative at their October and November 2022 meetings.

19 Rafael Rius, Senior Engineer, updated that the traffic signal at the intersection of Charleston
20 Road/Montrose Avenue is now operational. The signal at the intersection of Charleston Road/El
21 Camino Real will be switched over in September 2022 and the signal at Fabian Way/Wilkie Way
22 will be operational in October/November 2022. The On-Demand Transit Service will come
23 before the City Council only, but PTC will review the Municipal Code clean-ups concerning
24 bicycles and high-incident locations.

25 Chair Lauing inquired when the high incident location study session is scheduled for.

26 Mr. Rius predicted October or November.

27 Chair Lauing emphasized that the PTC wished to hold the high incident locations study session
28 before the end of 2022.

29 Commissioner Reckdahl asked if the light at Charleston Avenue/Montrose Avenue is
30 synchronized with the light at Fabian Way/Charleston Avenue.

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- 1 Mr. Rius answered not currently.
- 2 Commissioner Reckdahl noted that traffic builds up at the Montrose Avenue/Charleston
3 Avenue intersection which affects the Fabian Way intersection.
- 4 Mr. Rius inquired at what time was that scenario observed.
- 5 Commissioner Reckdahl answered 5:00-6:00 pm.
- 6 Mr. Rius assured he would look into it.
- 7 [The Commission moved back up to Item 1]

8 **Action Items**

9 Public Comment is Permitted. Applicants/Appellant Teams: Fifteen (15) minutes, plus three (3) minutes rebuttal.
10 All others: Five (5) minutes per speaker.^{2,3}

11 3. PUBLIC HEARING: 1237 San Antonio Road [22PLN-00113]: Recommendation on a
12 Comprehensive Plan Amendment for the Northwest Portion of the Site Changing the
13 Land Use Map Designation from "Public Conservation Land" (CL) to "Major Institution
14 Special Facilities" (MISP). Environmental Assessment: Exempt from the California
15 Environmental Quality Act (CEQA) pursuant to AB 2553. Contact Melissa McDonough
16 at melissa.mcdonough@cityofpaloalto.org.

17 Jodie Gerhardt, Manager of Current Planning, reported the City was awarded \$26.6 million in
18 grant funding to construct an interim housing shelter at a portion of the former Los Altos
19 Treatment Plant (LATP) site or Area C. The existing GreenWaste transfer station will be
20 relocated to the northwestern portion of Area C and that transition required Comprehensive
21 Plan Amendments. The Homekey project will be located on the eastern portion of Area C. The
22 City's Comprehensive Plan focused on the physical form of the City. Per State regulations, the
23 City is allowed to amend the Comprehensive Plan up to four times per year. All amendments
24 must be considered by the PTC, the Council and all amendments must be evaluated for
25 environmental impacts through the California Environmental Quality Act (CEQA). The proposed
26 amendment was for an approximately 11,800 square foot portion of the site to be changed
27 from the Public Conservation Land to Major Institutions/Special Facilities. The change was
28 necessary because the Public Conservation Land designation is not intended to be used for
29 governmental type uses. With respect to CEQA, the project is exempt from CEQA due to the
30 City using Homekey funds and GreenWaste has to be relocated to accommodate the Homekey
31 project. Staff recommended that PTC recommend that Council adopt the attached resolution
32 amending the Comprehensive Plan land use designation at 1237 San Antonio Road to create
33 alignment between the use of the land and its designation.

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1 Chair Laing invited public comment on the item.

2 Herb Borock was concerned about whether it was necessary to make the proposed change. The
3 current Comprehensive Plan Land Use Map identified the entire site as Public Conservation and
4 no portion of it was designated for Major Institution/Special Facilities. He stated he believed
5 that the project should be moving GreenWaste and that was the reason for the CEQA
6 exemption. If adopted, the Commission should recommend a time limit on it and have it revert
7 to its existing designation.

8 Ms. Klicheva announced there are no more public comments.

9 Commissioner Hechtman invited Staff to provide more details about the Homekey project.

10 Ms. Gerhardt explained the Homekey project was deemed to be consistent with the City's
11 Municipal Code automatically per State requirements.

12 Chantel Cotton Gaines, Deputy City Manager, explained the Homekey project will provide 24
13 family housing units and 64 single housing units. The shelter will provide a wraparound service
14 model by providing housing and services to folks transitioning out of homelessness. The
15 proposed project will be up to three stories tall but was still under review.

16 Commissioner Hechtman mentioned GreenWaste currently covers a large area of the site.

17 Ms. Gerhardt confirmed the City worked with GreenWaste to make sure they will fit within the
18 new area.

19 Commissioner Hechtman inquired how the GreenWaste facility will be accessed.

20 Ms. Gerhardt answered the driveway to GreenWaste will be on the northern side of the site
21 and each project will have a separate driveway.

22 Vice Chair Summa understood the amendments will correct the legislative record.

23 Ms. Gerhardt clarified that only the tip of the site is designated as Public Conservation and Staff
24 was advised to amend the Comprehensive Plan to allow GreenWaste's operations to continue.

25 Commissioner Reckdahl strongly supported the project and found it to be a very good use of
26 public land. He requested further details about the CEQA exemption.

27 Ms. Gerhardt confirmed the exemption does not require the City to file CEQA paperwork. The
28 City will require stormwater C3 requirements and other environmental components for the
29 project.

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- 1 Commissioner Reckdahl noted the exemption from CEQA sunsets in the year 2026.
- 2 Albert Yang, Assistant City Attorney, noted the point in time when CEQA mattered was at the
3 time of approval.
- 4 Commissioner Reckdahl inquired if water runoff will be captured.
- 5 Ms. Gerhardt restated the project will conform to the City's C3 requirements.
- 6 Commissioner Reckdahl wanted more information about tribal consultation.
- 7 Mr. Yang remarked per State law, tribal consultation is required whenever the Comprehensive
8 Plan is amended.
- 9 Commissioner Reckdahl recalled Staff mentioning there will be a playground on site but noted
10 he did not see one in the plans.
- 11 Ms. Cotton Gaines confirmed there will be a small area for children to play.
- 12 Commissioner Reckdahl inquired if there will be a large number of children on the site.
- 13 Ms. Cotton Gaines commented often larger families do not have a place of shelter and the units
14 in the Homekey project will allow for larger families to be together. The design of the facility
15 also allows the larger family units to condense into smaller units for smaller families.
- 16 Commissioner Reckdahl mentioned there are no stores or other amenities near the site. He
17 inquired if the City will provide a shuttle service from the site to shopping.
- 18 Ms. Cotton Gaines noted across from the site was a City of Mountain View shuttle stop. The
19 City was also working with Valley Transit Authority (VTA) to install a stop near the site.
- 20 Commissioner Roohparvar echoed Commissioner Reckdahl's comments of support. She
21 requested further details about the upcoming end of the GreenWaste lease.
- 22 Ms. Gerhardt predicted the contract will come up for renewal soon but emphasized that the
23 City will always have a need for the services GreenWaste provides.
- 24 Chair Lauing inquired how many vehicles will be at the site.
- 25 Ms. Gerhardt believed there would not be a high level of car use at the site.
- 26 Chair Lauing agreed with Commissioner Reckdahl's concern about limited transportation.

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1 Ms. Cotton Gaines added that Staff was in discussion with LifeMoves about how their Homekey
2 site in the City of Mountain View handles cars.

3 Chair Lauing strongly agreed that the proposed Homekey project is strongly needed in the City
4 and supported the proposed changes to the Comprehensive Plan.

5 Vice Chair Summa concurred that the proposal is a wonderful project. She agreed that parking
6 is concerning but believed discussions with LifeMoves will help the City find a solution. She
7 asked if part of the GreenWaste portion of the site can be used if more parking is needed.

8 Ms. Gerhardt restated that GreenWaste must have sufficient space to run its operations.

9 MOTION

10 Commissioner Hechtman appreciated Staff providing information to the Commission about the
11 Homekey project. He supported bringing the Comprehensive Plan in alignment with the land
12 uses of the property. He moved to adopt Staff's recommendation.

13 SECOND

14 Chair Lauing seconded.

15 Commissioner Chang restated the site was not being used currently as it is designated and the
16 decision is about bringing the Comprehensive Plan in alignment with current conditions.

17 Commissioner Templeton agreed with Commissioner Chang.

18 VOTE

19 Ms. Klicheva conducted a roll call vote and announced the motion passed 7-0.

20 MOTION PASSED 7(Chang, Hechtman, Lauing, Reckdahl, Roohparvar, Summa, Templeton) -0

21 **Commission Action:** Motion by Hechtman, seconded by Lauing. Pass 7-0

22 **Approval of Minutes**

23 Public Comment is Permitted. Three (5) minutes per speaker.^{1,3}

24 4. July 13, 2022 Draft Summary Meeting Minutes

25 MOTION

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1 Commissioner Hechtman moved approval of the July 13, 2022 draft summary meeting minutes
2 as revised.

3 SECOND

4 Vice Chair Summa seconded.

5 VOTE

6 Madina Klicheva, Administrative Assistant, conducted a roll call vote and announced the motion
7 passed 6-0-1 with Commissioner Templeton abstaining.

8 MOTION PASSED 6(Chang, Hechtman, Lauing, Reckdahl, Roohparvar, Summa) -0- 1(Templeton
9 abstain)

10 **Commission Action:** Motion by Hechtman, seconded by Summa. Pass 6-0-1 (Templeton
11 abstain)

12 5. August 10, 2022 Draft Verbatim Meeting Minutes

13 MOTION

14 Commissioner Hechtman moved approval of the August 10, 2022 verbatim meeting minutes as
15 revised.

16 SECOND

17 Vice Chair Summa seconded.

18 VOTE

19 Madina Klicheva, Administrative Assistant, conducted a roll call vote and announced the motion
20 passed 6-0 with Commissioner Chang abstaining.

21 MOTION PASSED 6(Hechtman, Lauing, Reckdahl, Roohparvar, Summa, Templeton) -0- 1 (Chang
22 abstain)

23 **Commission Action:** Motion by Hechtman, seconded by Summa. Pass 6-0-1 (Chang abstain)

24 **Committee Items**

25 Chair Lauing called for committee items; seeing none he moved to the next item.

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1 **Commissioner Questions, Comments or Announcements**

2 Commissioner Hechtman inquired if the City or the Parks and Recreation Commission were
3 exploring cutting the vegetation at Renzel Marsh.

4 Chair Lauing suggested Commissioner Hechtman raise the issue at the next Parks and
5 Recreation Commission meeting.

6 Commissioner Templeton recommended Commissioner Hechtman file a complaint with the
7 City.

8 Amy French, Chief Planning Official, remarked that Staff will be coming forward after new State
9 legislation has passed. Lastly, Santa Clara County's Housing, Land Use, Environment and
10 Transportation Committee (HLUET) will be holding a meeting to discuss the Stanford
11 Community Plan. The City provided and submitted comments about the plan.

12 Chair Lauing adjourned the meeting.

13 **Adjournment**

14 Approximately 6:52 pm

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