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12 **HUMAN RELATIONS COMMISSION**
13 **Thursday, October 14, 2010**
14 Council Conference Room
15 Palo Alto Civic Center
16 250 Hamilton Avenue
17 7:00 PM
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21 **ROLL CALL: Commissioners Present:** Bacchetti, Bernardo, Chen, Ezran, O’Nan, Verma
22 **Staff:** Minka van der Zwaag, Amy Johnson
23

24
25 **ORAL COMMUNICATIONS:**

26 None
27

28 **APPROVAL OF MINUTES:**

29 None
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31 **AGENDA CHANGES, REQUESTS, and DELETIONS:**

32 None
33

34 **BUSINESS**

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36 **1. REVIEW AND DECISION ON HUMAN SERVICES RESOURCE ALLOCATION**
37 **PROCESS (HSRAP) PRIORITIES AND CRITERIA.**

38 Commissioner Bacchetti discussed attachments 1A and 1B that will be added to HSRAP Request for
39 Proposals (RFP) and explained that section that is set by city policy and asked for comments or changes
40 to the section regarding supplemental questions. The supplemental questions will be added to the
41 proposal for applicants to answer based on what was learned from the two September forums on
42 continuing and emerging human services needs. There was discussion about whether or not to make
43 available additional funding to an agency that proposes to provide a service that will bring collaboration
44 among the agencies. Debbie Park, Management Assistant for the Office of Human Services, answered
45 questions regarding how she processes the semi-annual reports and conducts site visits.
46

47 Mr. Herb Borock, a Palo Alto resident, addressed the commission and commented that the funding is for
48 direct services and that encouraging an agency to apply to conduct collaboration services would go
49 against the purpose of the funding.

50 **Commissioner Ezran made a motion to add to RFP document, a small paragraph at the end to call**
51 **for applicants to apply for funding which focuses on social services coordination and to change**
52 **practices for the better, with a not-to-exceed amount of \$5,000. Seconded by Commissioner**
53 **O’Nan; 2 AYES, 4 NAYS. Motion fails.**

54
55 Commissioner Bacchetti voluntarily agreed to remove the last paragraph regarding encouraging
56 programs that connect with Project Safety Net.

57
58 **Commissioner Bacchetti made motion to pass documents 1A and 1b as discussed for inclusion in**
59 **the HSRAP RFP. Seconded by Commissioner O’Nan; AYES: Unanimous.**

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62 **2. ASSESSMENT OF AUGUST 28, 2010 RETREAT; IDEAS TO GUIDE 2011 RETREAT**

63 Commissioner Bacchetti asked for comments regarding the past retreat. Comments included: It was a
64 good chance to meet and discuss priorities, but felt rushed and more time was needed; not enough time
65 to discuss priorities; have a subcommittee to plan the retreat in the future; Mr. Jack Hamilton added a lot
66 to the meeting; should revisit the nature and function of goals that are actionable; are the priorities about
67 direction or outcomes; conduct a critical review of past year to make next year more effective, including
68 an assessment of how the HRC itself functioned.

69
70 **3. REFINEMENT OF 2010-11 PRIORITIES**

71 Commissioner Bacchetti asked staff to clarify the goal to conduct a “Human Relations Needs
72 Assessment”. Ms. van der Zwaag explained that it would be a continuation of the work started at the
73 two forums and would continue the process of getting more in-depth information to educate the
74 commission and staff for the next two-year HSRAP process.

75
76 There was a discussion regarding the structure of the priority list and how items are listed that did not
77 fall under one of the two priorities agreed upon at the retreat which are: Youth Well-being and Human
78 Relations Needs Assessment.

79
80 There was a brief discussion about the possibility of adding panel discussions to the goals which would
81 create more concrete deliverables, but would that more outreach efforts needed to be done for low socio-
82 economic neighborhoods. Commissioner Bacchetti and Commissioner Ezran will work together to
83 restructure the list of priorities and will bring to the next meeting.

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86 **4. CONFIRM AND COMPLETE LIAISON ROLES FOR 2010-11**

87 Countywide HRC Liaison to be Commissioner Bacchetti
88 HSRAP Priorities and Criteria was appointed to be Commissioners Bacchetti, Ezran, and O’Nan
89 HSRAP Proposal Review Committee Liaison to be Commissioner Bacchetti
90 Palo Alto Mediation Program Liaison to be Commissioner O’Nan
91 Committee to the Police Chief to be Commissioners Savage, Bernardo, and Verma
92 Liaison to Citizen’s Advisory Group to be Commissioners Bacchetti, Ezran and Savage
93 Liaison to the Palo Alto Youth Council to be Commissioner Chen.

94
95 Ms. van der Zwaag said that the Planning Department was inviting members of the city commissions to
96 participate in a Rail Corridor Task Force if a commission determined that the work of the Task Force
97 fell within its charge. That did not appear to be the case here.

99 **5. COUNCIL BUDDY ASSIGNMENTS**

100 Commissioner Bacchetti assigned to Mayor Burt
101 Commissioner Ezran assigned to Vice Mayor Espinosa
102 Commissioner Chen assigned to Council member Karen Holman
103 Commissioner Verma assigned to Council member Larry Klein and Nancy Shepherd
104 Commissioner O’Nan assigned to Council member Gail Price
105 Commissioner Bernardo assigned to Council member Yiaway Yeh

106
107 Staff will contact Commissioner Savage to see who she would like to be assigned to.
108

109 **6. REPORTS FROM OFFICIALS:**

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111 **A. Commissioner Reports:**

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113 Commissioner Verma reported that she, Commissioner Savage and Commissioner Bernardo have a
114 meeting scheduled with the Police Chief before the next HRC meeting.
115

116 Commissioner Bacchetti reported that he is attending a 6 week training on the 41 developmental assets.
117 He also attended a follow up committee meeting from the spring youth forums about continuing the
118 work begun there. He is planning to attend the NorCal Conference on Dialogue and Deliberation on
119 Oct. 29th; the information for this conference had been sent out to the other commissioners inviting
120 anyone else to attend if they chose to.
121

122 **B. Council Buddy Reports:**

123 None
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125 **C. Council Liaison Report:**

126 None
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128 **D. Staff Liaison Report:**

129 Ms. van der Zwaag handed out a timeline prepared by staff which identified the time for agenda and
130 packet preparation. Commissioner Bacchetti urged commissioners to pay special attention to ways they
131 can simplify the work of the HRC’S support staff.
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134 **ANNOUNCEMENTS**

135 Commissioner Bernardo announced that the due date for her baby is Dec 2nd so she should be at the
136 November meeting but probably not the December meeting.
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139 **CALL FOR AGENDA ITEMS**

140 Continue Discussion of Refinement of 2010-11 Priorities
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142

143 **ADJOURNMENT**

144 The meeting adjourned at 8:37pm.