



FINANCE COMMITTEE ACTION MINUTES

Special Meeting
May 11, 2022

The Finance Committee of the City of Palo Alto met on this date at the Community Meeting Room and via virtual teleconference at 9:00 A.M.

Present: DuBois (Chair), Filseth, Kou

Absent: None

ORAL COMMUNICATIONS

ACTION ITEMS

1) Fiscal Year 2022 May 4 Budget Hearing

2) Community and Library Services

a) Community Services

MOTION By Council Member DuBois, seconded by Vice Mayor Kou to add to the parking lot funding for Youth Connectedness Initiative and UNAFF Film Festival

MOTION PASSED: 3-0

a) Library

TENTATIVE MOTION By Council Member DuBois, seconded by Vice Mayor Kou to approve the proposed budgets for Community and Library Services.

MOTION PASSED: 3-0

3) Planning and Transportation

a) Planning and Development Services

MOTION By Council Member DuBois, seconded by Vice Mayor Kou to move proposal 7 on page 274 to the parking lot to be revisited by the Council.

MOTION PASSED: 3-0

b) Office of Transportation

i) Parking Special Revenue Funds

TENTATIVE MOTION By Council Member DuBois, seconded by Vice Mayor Kou to approve the proposed Planning and Transportation Budgets with the exclusion of valet for University Avenue.

MOTION PASSED: 3-0

The Committee adjourned to a break for lunch at 12:00

The Committee reconvened the meeting at 1:00 pm.

4) FY 2023 Proposed Municipal Fees & Charges

TENTATIVE MOTION By Council Member DuBois, seconded by Vice Mayor Kou to approve the FY 2023 Proposed Municipal Fees & Charges.

MOTION PASSED: 3-0

5) Infrastructure and Environment

a) Utilities: Operating

i) Electric Fund

ii) Fiber Optics Fund

iii) Gas Fund

iv) Wastewater Collection Fund

v) Water Fund

TENTATIVE MOTION By Council Member Filseth, seconded by Vice Mayor Kou to approve Utilities Operating Budget including the elements included within the At Places Memo .

MOTION PASSED: 3-0

- b) Public Works: Operating
 - i) General Fund
 - ii) Airport Fund
 - iii) Refuse Fund
 - iv) Stormwater Management Fund
 - v) Vehicle Replacement Fund
 - vi) Wastewater Treatment Fund

TENTATIVE MOTION by Council Member DuBois, seconded by Council Member Filseth to approve the Public Works Operating Budget.

MOTION PASSED: 3-0

The Committee adjourned to a break at 2:10 pm.

The Committee reconvened the meeting at 2:28 pm

- 6) Citywide Internal Support and Administration
 - a) Administrative Services (including Printing & Mailing Fund)

TENTATIVE MOTION By Council Member DuBois, seconded by Council Member Filseth to approve the Administrative Services Budget.

MOTION PASSED: 3-0

b) Human Resources

TENTATIVE MOTION By Council Member Filseth, seconded by Vice Mayor Kou to approve the Human Resources Budget.

MOTION PASSED: 3-0

c) Information Technology

MOTION By Council Member DuBois, seconded by Council Member Filseth to requested an information report which includes a listing of the major software services

MOTION PASSED: 3-0

TENTATIVE MOTION By Council Member DuBois, seconded by Council Member Filseth to approve the Information Technology budget.

MOTION PASSED: 3-0

d) City Attorney's Office

TENTATIVE MOTION By Council Member Filseth, seconded by Vice Mayor Kou to approve the City Attorney's Office budget.

MOTION PASSED: 3-0

e) City Auditor's Office

TENTATIVE MOTION By Council Member DuBois, seconded by Council Member Filseth to approve the City Auditor's Office budget.

MOTION PASSED: 3-0

f) City Clerk's Office

TENTATIVE MOTION By Council Member DuBois, seconded by Council Member Filseth to approve the City Clerk's Office budget.

MOTION PASSED: 3-0

g) City Council

TENTATIVE MOTION By Council Member DuBois, seconded by Council Member Filseth to approve the City Council budget.

MOTION PASSED: 3-0

h) City Manager's Office

MOTION By Council Member DuBois, seconded by Council Member Filseth re-establish annually the National Citizen's Survey.

MOTION PASSED: 3-0

TENTATIVE MOTION By Council Member DuBois, seconded by Council Member Filseth to approve the City Manager's Office budget.

MOTION PASSED: 3-0

i) Non-Departmental Funds

vii) General Benefits Fund

viii) Workers Compensation Fund

ix) General Liabilities Insurance Program

x) Retiree Health Benefit Fund

xi) Debt Service Fund

MOTION By Council Member DuBois, seconded by Vice Mayor Kou to approve the approved pension discount rate as is, but when presented to Council proposed the transition to the 5.3 discount rate and transfer the 1.3 to the 115 trust be presented for approval.

MOTION PASSED: 3-0

TENTATIVE MOTION By Council Member DuBois, seconded by Council Member Filseth to approve the remaining Non departmental funds.

MOTION PASSED: 3-0

FUTURE MEETINGS AND AGENDAS

ADJOURNMENT The meeting was adjourned at 5:28 pm.