

SCHOOL/CITY LIAISON COMMITTEE
PALO ALTO UNIFIED SCHOOL DISTRICT
CITY OF PALO ALTO

DATE: May 16, 2013

MINUTES FOR MEETING OF May 16, 2013

<u>Opening</u>	<p>The School/City Committee held a special meeting in the District Conference Room A at 25 Churchill Ave, Palo Alto. The meeting was called to order at 8:35 a.m.</p> <p>* All handouts can be viewed in the Business Services Office 25 Churchill Ave.</p> <p><u>Palo Alto Unified School District Representatives:</u> Melissa Baten Caswell, Board Member, Committee Chair Heidi Emberling, Board Member Cathy Mak, Chief Business Officer</p> <p><u>City of Palo Alto Representatives:</u> Gail Price, Council Member Liz Kniss, Council Member Pamela Antil, Assistant City Manager (Absent)</p>
<u>Approval of Minutes – March 29, 2013 & April 18, 2013</u>	<p>MOTION: Caswell moved to approve the minutes from the March 29, 2013 and April 18, 2013, meeting. Seconded. Minutes were approved 4-0.</p>
<u>Oral Communications</u>	<p>Stacey Ashlen is the liaison for the Park and Recreation Commission but is speaking today on behalf of the Barron Park community. They are aware of the traffic study that was done but they understood that the cars were counted and not the pedestrians/bicycles and that was a big concern to residents. There was a collision that flipped a car with a mom and two kids just off Los Robles and Campana. The traffic congestion from Buena Vista being built out, they assumed that was a done deal, but with the rezoning over at Maybell is only going to make it worse. So, yes they were aware of the traffic study but the concern was that pedestrians and bicycles were not counted.</p>
<u>Review of Recent City Council/PAUSD Board Meetings</u>	<p>City Council: Kniss said they had a meeting Monday night where they had people from the community who spoke about what they would like to see happen at Cubberley. They will be discussing negotiating ideas during the Monday night closed session on the subject of lease renewal and how to establish long term needs. Kniss said the Board and Council should have a discussion on what are shared facilities and what is the policy and practice. Price believes there is a lot of misinformation around that that needs to be clarified for the public.</p> <p>Kniss said would like to see the District's projections and how they play in the District needing to open another high school. Kniss asked from what the Board has discussed, when do they anticipate opening a new high school? Caswell said their projections show opening a high school in 2025. The numbers for kinder are slightly softer due to a trend or the transitional kinder. Caswell will forward the District's projections report to City Council.</p> <p>Price said they had individuals from the Buena Vista community and other supporters speak at the Council meeting about the importance of supporting the families, coming up with a solution that would make it possible for people to stay in the Palo Alto area. A reference was made to the District's discussion on a statement of support for families and individuals of Buena Vista. Emberling said they will take action at this next meeting and they will forward it to the City.</p> <p>Caswell asked if traffic issues on Maybell have been agendized? Price said not yet. Caswell wanted to let them know there are a lot of traffic issues around that area and there is a lot of discussion about that. Price said it will be agendized at some point. Price said the chief transportation official is aware of it and they are trying to respond to that. There was a traffic study done and some improvements have been made.</p> <p>Price said the issue of not smoking at parks has been implemented at all parks.</p>

City/School Liaison Committee Meeting

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Board Meetings: Emberling said the adoption of their strategic plan will go for action at the next meeting. Caswell said they are looking at a plan that is 4-5 years. Many of the pillars from the last plan have moved over to this one but there are also new ones. Price asked what the biggest changes were? Caswell said the extracting of social, emotional and physical health as a single pillar but merged with education. Caswell said they used their plan as their guide to create their plan each year and check themselves against their goals. They will share it at the next meeting once it is approved. Emberling said they finished negotiations with their employee groups and were able to approve a 3% salary increase.

Kniss asked if the budget for the district was done? Mak said no, the next update will be in June.

Kniss asked if the district has someone lobbying for them in Sacramento on education funding?

Caswell said yes, they do. The Board has also sent letters and Skelly and Camille will be attending an upcoming meeting in Sacramento on this subject. They will keep the Committee updated.

They had over 100 community members show at the Board meeting for the statement of support for the Buena Vista residents.

They also approved a resolution in support of the Tom Torlakson resolution for mental health titled "Call to Action to Prevent Suicide". The District will forward the resolution to City Council.

District Library Update

District Education & Information Technology Coordinator Nancy Pang presented information on the following slides:

- Library Media Services
- Collection and Circulation
- District Supported Databases
- Library System
- LibGuides <http://libguides.pausd.org>
- Professional Development

Caswell asked if the number of library items include the items that can be accessed electronically? Pang said no, these are the purchased, are cataloged, and are tangible. Kniss asked if the books noted are owned or borrowed from other libraries? Pang said these are owned. They don't include the online books as owned because they have to pay a fee to access them.

Kniss asked if they interact with the Santa Clara County Library System? Pang said no. Kniss suggested the District look into it. Caswell said they do have a relationship with Stanford Library. Kniss asked if they are electronic or actual books. Pang said they are mostly electronic. Pang said their strongest partnership is with the City of Palo Alto Libraries. They tried to combine sources but their vendor would not allow it. They make it easier for students to access material while on the District network.

Kniss asked if they find students reading more electronic or checking out actual books? Pang said they have a mix because their biggest circulation is from the elementary schools. Caswell said the trend at the high school level is to read more electronic books. Students have the capability of checking out electronic devices to facilitate this process.

Caswell asked if the books on Truflux are in addition to the books students have access to on the District database? Pang said yes.

Kniss asked if all middle school kids have access to an online device? Pang said they are almost there. Caswell said the District has a program that provides low income students that need electronic devices at home with a computer.

Caswell asked if libguides.pausd.org is a central place where teachers can share curriculum guides with others? Pang said yes, teachers develop curriculums and post on LibGuides.

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City Library Update

Caswell asked about the hours of the libraries at the elementary, middle, high schools? Pang said it depends on the site. Elementary libraries are open an hour after the end of school. Gunn is open until 7:30 p.m. Caswell would like to know the specific hours of all the sites.

City Library Director Monique le Conge, presented information on the following slides:

- Agenda
- Library Mission Statement
- Library Building Project
- Completed Building Projects
- Temporary Library Buildings
- Mitchell Park Library (Opening in 2013)
- New Features
- Ada's Café
- Two Departments, One Vision
- Main Library
- Google
- Virtual Library
- eCollections
- Library Pressdisplay
- Daily News
- Learning Express
- Mango Languages
- Credo reference
- Summer Reading 2013
- Brew University

Mike Sartor the City Public Works Director said they are expecting the Mitchell Park Library to open by the end of this year. They are going to City Council on Monday with the main library renovation and expansion.

Caswell said she has noticed the use of the libraries in Palo Alto has changed from having a quiet place to work to simply going in and getting books, what is the City doing to deal with this change in demographics? le Conge said the community members that visit coffee shops do also visit the libraries so they do see them in both places. The facilities renovations they aimed to meet the changing needs with free Wi-Fi in addition to desktop computers, etc.

Caswell asked what hours do they expect the teen centers to be open? DeGeus said 3 to 6 p.m. Caswell asks because they have students that at times do not have a place to go. le Conge said Ada's café will be open until 9 p.m. and the library is open until 8 p.m. Price said if they would like the hours extended they need the resources to do that. Perhaps the District could provide some funding to extend those hours. Caswell said they need to analyze what people they are servicing, what hours, and where are the gaps. She said there is a need in this community for working space. Kniss asked if the City has looked throughout the county at other school districts to see what they are doing? le Conge said yes she has and Cupertino has expressed they could have their library open longer hours due to their need for work space.

Caswell asked if they will use online reservation liquidspace (liquidspace.com) for the Lucie Stern Center? le Conge said it was a library pilot but they are looking at others places they could use it. leConge will email the presentation to Cathy Mak.

Future Meetings and Agendas

The next meeting is scheduled for Thursday, August 15, 2013 at 8:30 a.m.

Adjournment

The meeting was adjourned at 10:05 a.m.