



CITY OF  
**PALO  
ALTO**

# ADOPTED MUNICIPAL FEE SCHEDULE

FISCAL YEAR 2023

COMMUNITY  
HEALTH AND  
SAFETY

CLIMATE  
CHANGE:  
PROTECTION &  
ADAPTATION



ECONOMIC  
RECOVERY &  
TRANSITION



HOUSING  
FOR SOCIAL  
AND ECONOMIC  
BALANCE





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# Fiscal Year 2023 Adopted Municipal Fee Schedule

## City Council

Patrick Burt, Mayor

Lydia Kou, Vice Mayor

Alison Cormack

Tom DuBois

Eric Filseth

Greer Stone

Greg Tanaka

**Ed Shikada**, City Manager

**Kiely Nose**, Interim Assistant City Manager, Director of Administrative Services/  
Chief Financial Officer

**David Ramberg**, Assistant Director of Administrative Services

**Christine Paras**, Assistant Director of Administrative Services

**Paul Harper**, Budget Manager, Office of Management and Budget

**Jessie Deschamps**, Budget Manager, Office of Management and Budget

**Tom DuBois**, Finance Committee Chair

# CITY OF PALO ALTO

The government of the City of Palo Alto exists to promote and sustain a superior quality of life in Palo Alto. In partnership with our community, our goal is to deliver cost-effective services in a personal, responsive and innovative manner.

## Our Values



### Quality

Superior delivery of services

### Courtesy

Providing service with respect and concern

### Efficiency

Productive, effective use of resources

### Integrity

Straight-forward, honest and fair relations

### Innovation

Excellence in creative thought and implementation

# Acknowledgments

## Department Budget Coordinators

### Administrative Services

David Ramberg

### City Clerk

Lesley Milton

### Community Services

Karina Alvarez

Lam Do

### Fire

Amber Cameron

### Library

Sarah Wilson

### Office of Transportation

Elizabeth Egli

### Planning and Development Services

Khashayar Alaei (Development Services)

Sarah McRee (Planning)

### Police/Office of Emergency Services

Eric Jensen

### Public Works

Dinaa Alcocer

Holly Boyd

Loretta Olmos

Michelle Nelson

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## Contact Information

For questions related to this document, please contact the City of Palo Alto Office of Management and Budget at 650-329-2260.

This document is also available at the Office of Management and Budget's website.  
[www.cityofpaloalto.org/City-Hall/City-Budget](http://www.cityofpaloalto.org/City-Hall/City-Budget)



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## Annual Review of Municipal Fees

The City charges fees for a variety of services provided, such as fees for room rentals, building inspection services, and photocopies. Many of these fees are limited by law to the City's cost to provide the relevant service. In these situations, the City documents the costs that support the fee. The City also charges fees in situations where the fees are not limited by the cost of providing service. For these types of fees, the City does not need to document costs. Where fees are not limited by cost of service, the City has wide discretion to set fees at the level it prefers and may consider factors such as local market conditions, policy considerations, and community needs. The Municipal Fee Schedule lists both types of fees.

As part of the annual budget process, the City's Municipal Fees are reviewed to ensure that fees are set in accordance with applicable federal and state laws, in addition to the City of Palo Alto User Fee Cost Recovery Level Policy (City Council approval: May 2015, updated June 2019). City departments review their fees for services and make recommendations to Office of Management and Budget (OMB) to add new fees, delete existing fees, and make changes to existing fees. In coordination with departments, OMB staff review amendments to the Municipal Fee Schedule to ensure that fees are consistent with applicable policies and procedures. Amendments to the Municipal Fee Schedule are submitted to the Finance Committee for review and discussion during the annual budget process, prior to being recommended for adoption by the City Council. The Fiscal Year 2023 Municipal Fee Schedule was adopted by the City Council on June 20, 2022.

## Cost Recovery

Propositions 13, 218, and 26 have placed both substantive and procedural limits on cities' ability to impose fees and charges. Collectively these constitutional amendments provide safeguards against taxes being imposed without a vote of the people. Proposition 26 contains a more general articulation of the cost of service principle and includes a requirement that the local government bear the burden of proof that "a levy, charge, or other exaction is not a tax, that the amount is no more than necessary to recover the reasonable costs of the government activity, and that the manner in which those costs are allocated to a payor bear a fair or reasonable relationship to the payor's burden on, or benefits received from, the governmental activity." California Constitution, Article XIII C, § (e)

Certain types of fees, such as fines, penalties and/or late charges, or charges imposed for entrance to or use of, as well as the purchase, rental, or lease of local government property, are expressly exempted from the provision quoted above and not required to be based on actual costs of providing service. Instead, these types of fees are more typically governed by local market rates, reasonableness, and potentially other policy factors. Fees such as facility rental fees, or golf course greens fees fall into this category. Other fees for services such as lessons and classes, where participation is voluntary and there are meaningful private sector alternatives, may also be exempt from Prop 26's limitations as they are not "imposed" by government. Consequently, these fees are not bound to certain cost recovery levels and can even have rates that are higher than the full cost recovery level, if appropriate. Staff should consult with the City Attorney's office when considering a fee that exceeds full cost recovery. Updates to this policy were approved by the City Council on June 17, 2019 (CMR # 10419).

## Understanding the Municipal Fee Schedule

The Municipal Fee Schedule provides a detailed listing of fees by department. Fees that are not specific to a particular department are found in the Citywide section. In each department section, fees are broadly divided by service area or division. In each section table, fees are further grouped by activity or service and in alphabetical order. Each fee is listed along with the City Council adopted rate for the current fiscal year. Certain fees have multiple rates based upon residency, non-profit status, or regular/overtime rates. These tiered fees are listed where appropriate. The Municipal Fee Schedule does not include fees for the Palo Alto Airport, nor does it include information about the Electric, Fiber, Gas, Refuse, Stormwater, Water, and Wastewater Collection rates. For more information regarding these rates, please visit the City of Palo Alto website at: <https://www.cityofpaloalto.org/Departments/Utilities/Customer-Service/Utilities-Rates> .





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# ADMINISTRATIVE SERVICES FEES





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## General

Fees and Permits	
Business Registry Fee	\$50.00 per business
SB 1186 Mandated Fee	Please see Planning and Development Services section for this fee
Tobacco Retail Permit <i>Note: These fees are set by and collected by the County tobacco retailer permit program, which requires tobacco retailers to apply for and maintain a permit to sell tobacco products. For more information, please visit <a href="http://www.sccgov.org/sites/cpd/programs/tb">www.sccgov.org/sites/cpd/programs/tb</a>.</i>	One-time application fee \$347. Annual permit fee \$434.

## Real Estate

Conveyance	
Commercial/Non-Residential/Residential - Long Term (More than 12 months)	\$1,548.00 each
Consent to Assignment, Amendment, Extension or Hypothecation of a lease or sublease where the City is lessor	\$691.00 each
Easement Document Preparation and Processing (Commercial & Residential)	\$1,504.00 each
License/Grant Deed Preparation	\$1,707.00 each
Property Transfer Tax Exemption Fee	\$217.00 each
Public Notice Mailing/Posting/Advertising (Commercial & Residential) <i>Note: This fee covers only the initial deposit, actual cost of advertising to be billed separately.</i>	\$104.00 per deposit
Telecommunication Application Processing Fee	\$3,030.00 each
Easement Vacation	
General	\$4,327.00 each
Summary	\$1,842.00 each

## Revenue Collection

Documents & Photocopies	
Annual Comprehensive Financial Report (ACFR) <i>Note: Plus cost of postage; Copies available electronically online at no cost.</i>	\$21.00 each
Budget Book <i>Note: Plus cost of postage; Copies available electronically online at no cost.</i>	\$40.00 each

# ADMINISTRATIVE SERVICES

(Continued)

Mailing (Certified) <i>Note: Plus cost of postage.</i>	\$3.75 each
Municipal Fee Schedule <i>Note: Plus cost of postage; Copies available electronically online at no cost.</i>	\$9.00 each
<b>Miscellaneous</b>	
Duplicate Receipt	\$8.00 each
Returned Payment Charge (California Civil Code Section 1719)	\$25.00 each
<b>Parking</b>	
Permit Investigation (non-refundable)	\$21.00 each
Recreational Vehicle/Oversized Vehicle <i>Note: Non-refundable.</i>	\$21.00 per application



# CITY CLERK FEES





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# General

<b>Appeals</b>	
Appeal Costs Exceeding Appeals Filing Fee	Please see Planning and Development Services section for this fee
Appeals and Request for Hearing before City Council or Planning & Transportation Commission	Please see Planning and Development Services section for this fee
<b>Documents &amp; Photocopies</b>	
Certification Fee	\$11.00 each
Fair Political Practices Commission Photocopies	\$0.10 per page
<b>Domestic Partner Registry</b>	
Domestic Partners Registration Fee	\$38.00 each
<b>Subscriptions</b>	
Candidate Filing Fee	\$25.00 each



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# CITYWIDE FEES



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## General

<b>Documents &amp; Photocopies</b>	
Black & White - All Sizes	Single: \$0.15/page; Double-Sided: \$0.30/page
Color (1-100) 8.5" x 11"	Single: \$0.40/page; Double-Sided: \$0.80/page
Color (1-100) 8.5" x 14"	Single: \$0.70/page; Double-Sided: \$1.40/page
Color (1-100) 8.5" x 17"	Single: \$0.80/page; Double-Sided \$1.60/page
<b>Maps</b>	
A. 200 Scale Zone Map	\$13.60 per page
B. 400 Scale Zone Map	\$9.40 per page
C. 600 Scale Zone Map	\$13.60 per page
D. 1,000 Scale Zone Map	\$13.60 per page
<b>Miscellaneous</b>	
Bicycle - Traffic School Registration	\$15.00 each
JC Decaux Public Toilet Fee	\$0.50 each
Online Processing of Traffic Citations	\$2.00 each
<b>Plans, Standards &amp; Large Format Printing</b>	
22" x 36" or 24" x 36" or 26" x 36"	\$1.25 each
Capital Projects - \$100,000 and Below	\$29.00 each
Capital Projects - Above \$100,000 <i>Note: Plus additional charges</i>	\$58.00 each
Color Ink Jet Plot - 18" x 24"	\$3.00 per page
Color Ink Jet Plot - 24" x 36"	\$6.00 per page
Color Ink Jet Plot - 36" x 48"	\$12.00 per page
Ink Jet Plot - Blackline Film	2 times Reprographic Charges
Outside Printing Services	City Cost plus 15%
Sepia Vellum Film, Mylar	2 times Reprographic Charges
Small Format B&W Prints	8.5"x11" \$0.15 and 11"x17" \$0.25
Small Format Color Prints	8.5" x 11" \$0.40 and 11" x 17" \$0.80
Standard Color/Mono 8.5" x 11" and 11" x 17"	\$1.20 each
Standard Drawings & Specifications	\$18.00 each
Utility Standards - Project Plan Set (Up to 25 sheets)	\$58.00 each
Utility Standards - Project Specification	\$31.00 each
Utility Standards - WGW Standards, Latest Edition	\$68.00 each



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# COMMUNITY SERVICES FEES





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# Animal Services<sup>18</sup>

<b>Adoptions</b>		
Adoption Hold Fee		\$25.00 per pet
Cockatiels, Parakeets, Chickens, Pigeons, & Doves		\$10.00 per pet
Dogs & Cats		\$150.00 per pet
Exotic Animals		\$10.00 per pet
Rabbits		\$40.00 per pet
Rats, Hamsters, Guinea Pigs, & Mice		\$10.00 per pet
<b>Animal Permits</b>		
Canine Training Deposit <i>Note: Basic rate.</i>		\$75.00 each
<b>Boarding</b>		
Cat		\$20.00 per day
Dog		\$20.00 per day
Large Animal (Horses, Cows, Pigs, etc.)	Actual cost including transportation expense will be charged to house the animal at the appropriate facility	
Rabbit		\$20.00 per day
Small Animal (Reptiles, Birds, etc.)		\$20.00 per day
<b>Cremation</b>		
	Private	Communal
A. Animal: 0lbs - 24lbs	\$151.00 per pet	\$108.00 per pet
B. Animal: 25lbs - 49lbs	\$172.00 per pet	\$125.00 per pet
C. Animal: 50lbs - 75lbs	\$190.00 per pet	\$140.00 per pet
D. Animal: 76lbs - 99lbs	\$205.00 per pet	\$162.00 per pet
E. Animal: 100lbs - 150lbs	\$237.00 per pet	\$178.00 per pet
F. Cremation Services - Custom Engraved Plaque Fee	\$22.00 each	
<b>Euthanasia</b>		
A. Domestic Animals (up to 20lbs)	\$81.00 per pet	
B. Dogs (21lbs to 75lbs)	\$119.00 per pet	
C. Dogs (76lbs and over)	\$152.00 per pet	
D. Small Animals and Birds	\$43.00 per pet	
<b>Other Animal Shelter Fees</b>		
Classes, camps, corporate events	\$20.00 - \$1,000.00 per event	

# COMMUNITY SERVICES

(Continued)

<b>Pet Licenses</b>		
	<b>Per Pet</b>	<b>Spayed or Neutered</b>
A. 12 Months	\$40.00 per dog	\$20.00 per dog
B. 24 Months	\$60.00 per dog	\$30.00 per dog
C. 36 Months	\$80.00 per dog	\$40.00 per dog
Late Fee	\$30.00 per dog	
Replacement License Tags (Dogs)	\$5.00 each	
<b>Spay &amp; Neuter Clinic Fees - Cat</b>		
Neuter	\$70.00 per pet	
Spay	\$85.00 per pet	
<b>Spay &amp; Neuter Clinic Fees - Dog</b>		
A. Neuter (0lbs - 50lbs)	\$100.00 per pet	
B. Neuter (51lbs and over)	\$150.00 per pet	
C. Neuter (100 lbs and over)	\$200.00 per pet	
D. Spay (0lbs - 50lbs)	\$125.00 per pet	
E. Spay (51lbs and over)	\$175.00 per pet	
F. Spay (100 lbs and over)	\$225.00 per pet	
Feral TNR Package	\$55.00 per pet	
<b>Spay &amp; Neuter Clinic Fees - General</b>		
	<b>Resident Fee</b>	<b>Non-Resident Fee</b>
48-Hour Cancellation Fee (non-refundable)	\$25.00 per pet	
Clinic Board Fee	\$20.00 per pet	
Late Fee for Spay/Neuter Pickup	\$25.00 per pet	
No-Show Fee (non-refundable)	\$50.00 per pet	
Rabbit - Neuter	\$75.00 per pet	\$95.00 per pet
Rabbit - Spay	\$100.00 per pet	\$120.00 per pet
Rat, Guinea Pig - Neuter	\$100.00 per pet	\$120.00 per pet
Rat, Guinea Pig - Spay	\$75.00 per pet	\$95.00 per pet
Rescue Group (Non-Profit) - Cat Neuter	\$50.00 per pet	
Rescue Group (Non-Profit) - Cat Spay	\$65.00 per pet	
Rescue Group (Non-Profit) - Dog Neuter (over 50 lbs)	\$100.00 per pet	
Rescue Group (Non-Profit) - Dog Neuter (under 50 lbs)	\$75.00 per pet	
Rescue Group (Non-Profit) - Dog Spay (over 50 lbs)	\$125.00 per pet	
Rescue Group (Non-Profit) - Dog Spay (under 50 lbs)	\$100.00 per pet	



(Continued)

<b>Vaccinations</b>	
Bordatella	\$15.00 per pet
DA2PP	\$15.00 per pet
Deworming	\$20.00 per pet
FVRCP	\$15.00 per pet
Kitten Package	\$100.00 per pet
Leukemia	\$15.00 per pet
Microchip	\$25.00 per pet
Microchip Rescue Group	\$25.00 per pet
Puppy Package	\$100.00 per pet
Rabies	\$15.00 per pet
Rabies (Actual Clinic Cost) <i>Note: As required by state law, rabies vaccinations are provided at cost to the public one day per year.</i>	\$6.00 per pet
Trap Rental - Deposit	\$100.00 each
Trap Rental (14 day maximum)	\$5.00 per day
<b>Veterinary Services</b>	
Antibiotic Injection	\$18.00 per pet
Bandages - Paws	\$28.00 - \$47.00 per pet
Bandages - Robert Jones	\$76.00 each
Bandages - Splint	\$83.00 - \$110.00 per pet
City Veterinarian	\$160.00 per hour
Common Procedures - Fluorescein Eye Stain	\$18.00 each
Common Procedures - Flushing Drains	\$3.00 each
Common Procedures - Force Feeding	\$5.00 each
Common Procedures - Incubator/ICU Cage with O2	\$87.00 per day
Common Procedures - Intensive Care (additional)	\$58.00 per hour
Common Procedures - Medical Grooming	\$87.00 per hour
Common Procedures - Medication (Rx Fee)	\$12.00 - \$70.00 per medication
Common Procedures - Oral or Topical Treatment	\$3.00 each
Common Procedures - Special Prescription Diets	\$5.00 per day
Common Procedures - Wormings	\$29.00 each
Cryptorchid plus Neuter Fee	\$50.00 - \$100.00 per pet
Deciduous Tooth Extraction	\$27.00 each
Dewclaw Removal	\$38.00 - \$54.00 per dewclaw
Droncit Injection (Tapeworms)	\$17.00 per pet
Ear Antibiotics	\$60.00 per pet

## COMMUNITY SERVICES

(Continued)

Ear Cleaning	\$35.00 per pet
Ear Mite Treatment	\$32.00 per pet
Feral Rescue Own Felv/FIV Test	\$16.00 per pet
Feral Rescue Own Vaccine	\$5.00 per pet
Flea Preventative	\$20.00 per pet
Fluid Therapy - IV Catheter plus Insertion	\$58.00 each
Fluid Therapy - IV Fluids	\$26.00 each
Fluid Therapy - IVAC Set Up and Use	\$17.00 per day
Fluid Therapy - SQ (Cats)	\$41.00 each
Fluid Therapy - SQ (Dogs)	\$53.00 each
Heartworm Testing	\$38.00 with surgery only
Injections - IM & SQ	\$29.00 each
Injections - IV	\$41.00 each
Injections - IV solu-delta cortef 100mg	\$46.00 each
Injections - IV solu-delta cortef 500mg	\$58.00 each
Labwork - Azostick or Dextrostick	\$17.00 each
Labwork - Cite CPV Test	\$41.00 each
Labwork - DTM	\$35.00 each
Labwork - Fecal	\$29.00 each
Labwork - FeLV/FIV Test	\$35.00 each
Labwork - Heartworm Test	\$41.00 each
Labwork - Multistick Urinalysis	\$17.00 each
Labwork - PCV	\$17.00 each
Labwork - PCV/TP	\$29.00 each
Labwork - Pre-surgical <i>Note: Formerly named "Pre-surgical Labwork"</i>	\$150.00 per pet
Labwork - Reference Lab	Labwork cost plus \$28.00 service fee
Labwork - Skin Scraping	\$24.00 each
Leukemia/FIV Combo Testing	\$38.00 with surgery only
Nail Clip	\$10.00 per pet
Obesity Fee plus Spay Fee	\$24.00 - \$47.00 per pet
Pregnancy Fee plus Spay Fee	\$22.00 - \$81.00 per pet
Previously Spayed/Neutered	\$38.00 per pet
Rx for Clinic	\$17.00 - \$58.00 per pet
Sedation/Anesthesia - Gas	\$87.00 for first 30 minutes; \$1.60 per minute thereafter
Sedation/Anesthesia - IM	\$58.00 each

(Continued)

Sedation/Anesthesia - IV	\$82.00 each
Sedation/Anesthesia - Local	\$35.00 each
Special Rx	City cost plus \$17.00 service fee
Surgery - Minor Surgery and Preparation	\$41.00 each
Surgery - Surgical Time/Veterinary Treatment Time	\$116.00 per hour
Umbilical Hernia	\$38.00 - \$81.00 per pet
Wound Care	\$17.00 - \$58.00 per pet

## Arts & Sciences

<b>Art Center</b>		
Locker Rental - Large	\$39.00 per season	
Locker Rental - Small	\$25.00 per season	
<b>Art Center - Participation</b>		
Permit Fees <i>Note: Interested parties must apply and be selected by the Program Coordinator.</i>	Permit to perform in Arts & Sciences sponsored concert series	
Visual and Performing Arts Activities <i>Note: Special workshops and presentations (including Children's Theatre workshop fees).</i>	\$6.00 - \$2,474.00 per hour	
<b>Art Center - Registration</b>		
Administration Fee Per Registration	\$0.00 - \$55.00 each	
<b>Arts Activities</b>		
	<b>Resident Fee</b>	<b>Non-Resident Fee</b>
Birthday Party Admission <i>Note: Junior Museum and Zoo, Children's Theatre, and Art Center</i>	\$363.00 - \$660.00 per party	Fee plus up to 50%
Cancellation Charges	Up to 100% of fees paid	
Children's Theatre Enrichment	\$61.00 - \$329.00 per day	\$118.00 - \$636.00 per day
Drop-in Activities <sup>3, 12</sup>	\$5.00 - \$109.00 per person	
Field Trips	\$200.00 per group	
Instructional Classes & Camps <sup>3, 9</sup>	\$7.00 - \$1,054.00 per person	Fee plus up to 50%
Workshop Supplies	\$0.50 - \$97.00 per person	
<b>Children's Theatre - Admissions</b>		
Children's Theatre - Adults	\$12.00 - \$27.00 each	
Children's Theatre - Children	\$6.00 - \$27.00 each	

# COMMUNITY SERVICES

(Continued)

<b>Children's Theatre - Registration</b>		
	<b>Resident Fee</b>	<b>Non-Resident Fee</b>
Children's Theatre - Per Show Production Per Participant Fee <sup>10</sup>	\$59.00 - \$381.00 each	Fee plus up to 50%
<b>Community Theatre - Admissions</b>		
Patron Facility Use Fee for Community Theatre	\$2.00 each	
<b>Junior Museum &amp; Zoo (JMZ) - Registration</b>		
	<b>Resident Fee</b>	<b>Non-Resident Fee</b>
Family Membership	\$108.00 - \$430.00 each	
JMZ - Class Participant Group Admission <i>Note: For organized groups of 15 -25. Larger groups will be subdivided with additional group admission fee. Formerly named "JMZ - Group Admission"</i>	\$2.00 - \$10.00 per person	
JMZ - Science Child and Family Programs	\$30.00 - \$704.00 per program	Fee plus up to 50%
JMZ - Science School and Group Programs	\$157.00 - \$416.00 per program	Fee plus up to 50%
Ticketed Admission Fee	\$2.00 - \$24.00 per person	

## Open Space, Parks & Golf

<b>Golf - Club &amp; Cart Rental Fees</b>	
Golf Cart - 18 Holes	\$16.00 - \$33.00 per rental
Golf Cart - 9 Holes	\$10.00 - \$21.00 per rental
Pull Cart - 18 Holes	\$7.00 - \$9.00 per rental
Pull Cart - 9 Holes	\$4.00 - \$6.00 per rental
Rental Clubs - 18 Holes	\$46.00 - \$62.00 per rental
Rental Clubs - 9 Holes	\$23.00 - \$31.00 per rental
Single Rider - 18 Holes	\$16.00 - \$25.00 per rental
<b>Golf - Driving Range Fees</b>	
A. Small Bucket	\$3.50 - \$7.00 per bucket
B. Medium Bucket	\$7.00 - \$12.00 per bucket
C. Large Bucket	\$9.00 - \$15.00 per bucket
D. Jumbo Bucket	\$11.00 - \$18.00 per bucket

(Continued)

<b>Golf - Green Fees</b>		
	<b>Weekday Rates</b>	<b>Weekend/Prime Time Rates</b>
9 Hole/Twilight Non Resident <i>Note: Twilight rate will begin 4.5 hours before sunset.</i>	\$34.00 - \$49.00 per player	\$40.00 - \$58.00 per player
9 Hole/Twilight Resident <i>Note: Twilight rate will begin 4.5 hours before sunset.</i>	\$30.00 - \$44.00 per player	\$36.00 - \$54.00 per player
Bay Area Resident <i>Note: Santa Clara County, San Mateo County, San Francisco County, Alameda County, and Contra Costa County.</i>	\$41.00 - \$97.00 per player	\$52.00 - \$141.00 per player
Baylands Cardholder	\$26.00 - \$79.00 per player	\$41.00 - \$104.00 per player
Juniors <i>Note: Will be available to those 17 years old and younger with valid ID.</i>	\$13.00 - \$26.00 per player	\$22.00 - \$41.00 per player
Membership Card	\$52.00 - \$136.00 per card	
Non Resident	\$52.00 - \$104.00 per player	\$62.00 - \$151.00 per player
Palo Alto Resident	\$32.00 - \$86.00 per player	\$41.00 - \$115.00 per player
Replay Rate	\$21.00 - \$36.00 per player	\$26.00 - \$52.00 per player
<b>Golf - Special Fees</b>		
	<b>Weekday Rates</b>	<b>Weekend/Prime Time Rates</b>
League Reservation Fee	\$268.00 - \$675.00 per team	
Tournaments	\$70.00 - \$162.00 per player	\$84.00 - \$214.00 per player
Youth (16 and Under) <i>Note: During special promotional periods only. All other fees charged.</i>	Free Green Fee with paying adult	
<b>Open Space Activities - Registration</b>		
	<b>Resident Fee</b>	<b>Non-Resident Fee</b>
Cancellation Charges	Up to 100% of fees paid	
Drop-in Activities <sup>3</sup>	\$1.00 - \$123.00 per person	
Instructional Classes & Camps <sup>3</sup>	\$3.00 - \$1,008.00 per person	Fee plus up to 50%
Interpretive Programs Including Tours and Birthday Parties	\$3.00 - \$923.00 each	\$3.00 - \$989.00 each
<b>Park Activities</b>		
A. Vehicle Entry - Daily Fee - Vehicle Capacity 9 passengers or less	\$6.00 each	
B. Vehicle Entry - Daily Fee - Vehicle Capacity 10-24 passengers	\$30.00 each	
C. Vehicle Entry - Daily Fee - Vehicle Capacity 25 or more passengers with a group permit	\$60.00 each	
D. Vehicle Entry - Annual Pass <sup>5</sup>	\$0.00 - \$80.00 each	
Special Events	\$2.00 - \$126.00 per event	

# COMMUNITY SERVICES

(Continued)

<b>Park Activities - Community Garden</b>	
Organic Garden Clean-up/Security Deposit	\$100.00 - \$200.00 per garden plot
Organic Garden Plot <sup>3, 17</sup>	\$0.90 per square foot
Organic Garden Senior Rate	25% discount of square footage

## Recreation

<b>Recreation Activities - Admissions</b>		
Special Events <sup>3</sup>	\$6.00 - \$28.00 per person	
Teen Center Membership - Monthly	\$5.00 - \$10.00 per month	
Teen Center Membership - School Year	\$70.00 each	
<b>Recreation Activities - Concessions &amp; Merchandise</b>		
Merchandise <i>Note: Items include t-shirts, sweaters, pens, mugs, etc.</i>	\$1.00 - \$126.00 per item	
<b>Recreation Activities - Registration</b>		
	Resident Fee	Non-Resident Fee
Cancellation Charges	Up to 100% of fees paid	
Drop-in Activities <sup>3</sup>	\$2.00 - \$122.00 per person	Fee plus up to 50%
Individual Youth Sport Registration <sup>3</sup>	\$184.00 - \$368.00 per person	Fee plus up to 50%
Instructional Classes & Camps <sup>3</sup>	\$3.00 - \$1,054.00 per person	Fee plus up to 50%
Sport Team Registration - Youth & Adult	\$33.00 - \$1,104.00 per team	Fee plus up to 50%
Tournament Entry Fee	\$4.00 - \$474.00 per person	
Workshop Fee	\$2.00 - \$236.00 per person	
<b>Rinconada Complex and PAUSD Pools when Operated by the City - Aquatics</b>		
	Resident Fee	Non-Resident Fee
A. Infant (2 and Under)	\$0.00 - \$4.00 per person	\$0.00 - \$5.00 per person
B. Youth (17 and Under)	\$4.00 - \$7.00 per person	\$5.00 - \$10.00 per person
C. Adult (18 and Over)	\$5.00 - \$9.00 per person	\$6.00 - \$11.00 per person
D. Lap Swimming	\$5.00 - \$9.00 per person	\$5.00 - \$11.00 per person
E. Senior and Senior Lap (60 and Over)	\$4.00 - \$6.00 per person	

(Continued)

F. Membership (Swim Pass) <sup>3</sup> <i>Note: Formerly named "Membership (Swim Pass) - Youth (17 and under)</i>	\$27.00 - \$68.00 per person
<b>Rinconada Complex and PAUSD Pools when Operated by the External Vendor - Aquatics</b>	
Current Pool Rates	Rinconada Pool is currently operated by external vendor Team Sheeper. For more information on current pool fees including lap swim, swim lessons, and swim camps, please visit their website at <a href="http://www.paloaltoswim.com">www.paloaltoswim.com</a>

## Rentals & Reservations

### CLASSIFICATION AND USE OF FEES

Class I - City Use and City-Sponsored Activities: No charge for facility rental for events or activities, however, fees for attendants, equipment rental, and special uses may apply. (Note: City facility use for City co-sponsored groups will be considered on a case by case basis.)

Class II - 501(c)3 Non-Profit Organizations: IRS recognized non-profit 501(c)3 organizations may receive a 50% reduction on basic facility rental rates upon verification. Only facility rental rates may be reduced and all other fees, such as staffing and equipment, are charged at the full rate. Non-profit organizations charging or collecting fees or raising funds are not eligible for reduced rates and basic fees will apply. This does not apply to class registration fees.

Class III - Individuals, Groups, Organizations, and Businesses not charging fees: Basic rental fees apply.

Class IV - Business or Commercial Use: Individuals, groups, organizations, and businesses charging, collecting, or raising funds may rent facilities and equipment at the basic rate plus 75%. The Art Center is not available for CLASS IV.

<b>Art Center</b>		
	<b>Resident Fee</b>	<b>Non-Resident Fee</b>
Auditorium	\$181.00 per hour	\$272.00 per hour
Children’s Clay Studio	\$48.00 per hour	\$72.00 per hour
Children’s Outdoor Classroom	\$109 per hour	\$165 per hour
Historic Courtyard	\$109.00 per hour	\$165.00 per hour
Kitchen/Pre-school	\$48.00 per hour	\$72.00 per hour
Lobby	\$109.00 per hour	\$165.00 per hour
Meeting Room	\$115.00 per hour	\$172.00 per hour
Project LOOK! Studio	\$48.00 per hour	\$72.00 per hour
Sculpture Garden	\$144.00 per hour	\$216.00 per hour
Studio A	\$48.00 per hour	\$72.00 per hour
Studio B	\$48.00 per hour	\$72.00 per hour

# COMMUNITY SERVICES

(Continued)

<b>Athletic Fields</b>		
	<b>Resident Fee</b>	<b>Non-Resident Fee</b>
Cubberley Running Track	\$17.00 per hour	
Field Lights <i>Note: Only Baseball and Softball Fields at El Camino Park and Baylands Athletic Center.</i>	\$31.00 per use	
Grass Fields	\$56.00 per hour	\$102.00 per hour
Grass Fields - Palo Alto Based Non-Profits	\$31.00 per hour	Not Available
Grass Fields - Palo Alto Based Youth Sports Organizations <i>Note: When 51% or more of participation are Palo Alto residents.</i>	\$9.00 per hour	Not Available
Synthetic Turf Field - Palo Alto Based Non-Profits	\$54.00 per hour	Not Available
Synthetic Turf Field - Palo Alto Based Youth Sports Organizations <i>Note: When 51% or more of participants are Palo Alto residents.</i>	\$40.00 per hour	Not Available
Synthetic Turf Field <i>Note: Stanford Palo Alto Playing Fields and Cubberley Football Field.</i>	\$76.00 per hour	\$170.00 per hour
Tennis Courts (USTA and Palo Alto Tennis Club Only)	\$8.00 per hour	\$10.00 per hour
<b>Children's Theatre</b>		
	<b>Resident Fee</b>	<b>Non-Resident Fee</b>
Auditorium and Stage <i>Note: Fee based on number of attendees.</i>	\$168.00 - \$2,240.00 per hour	\$253.00 - \$3,360.00 per hour
Castle Stage and Secret Garden <i>Note: Fee based on number of attendees.</i>	\$335.00 - \$2,801.00 per hour	\$504.00 - \$4,201.00 per hour
Dance Studio <i>Note: Fee based on number of attendees.</i>	\$36.00 - \$1,206.00 per hour	\$55.00 - \$1,806.00 per hour
Package Rental - All Available Space and Garden <i>Note: Fee based on number of attendees.</i>	\$1,120.00 - \$5,601.00 per hour	\$1,681.00 - \$8,402.00 per hour
<b>Community Theatre</b>		
	<b>Resident Fee</b>	<b>Non-Resident Fee</b>
Auditorium and Stage	\$270.00 per hour	\$405.00 per hour
Rehearsal Hall	\$54.00 per hour	\$81.00 per hour
<b>Cubberley Community Center</b>		
	<b>Resident Fee</b>	<b>Non-Resident Fee</b>
Additional Key Fee	\$16.00 each	
Art Studio Short Term	\$95.00 per week	\$105.00 per week
Cleaning and Damage Deposit <i>Note: Fee depends on event size</i>	\$170.00 - \$2,347.00 per event	
Exclusive Monthly Storage Space (As Available) <i>Note: Per cubic foot per month.</i>	\$2.00 each	



(Continued)

Key Security Deposit	\$62.00 each	
Late Payment Fee	\$77.00 per month	
<b>Cubberley Community Center - Infrequent Rentals</b>		
	<b>Basic Rate</b>	<b>Non-Profit Rate</b>
Gym A	\$126.00 per hour	\$85.00 per hour
Gym B	\$152.00 per hour	\$100.00 per hour
H-1 Lecture Room	\$83.00 per hour	\$67.00 per hour
L-6 Dance Studio <i>Note: Formerly named "Dance Studio"</i>	\$66.00 per hour	\$56.00 per hour
Meeting Room - Large (2,000 - 4,000 sq. ft.)	\$81.00 per hour	\$63.00 per hour
Meeting Room - Medium (1,000 - 2,000 sq. ft.)	\$63.00 per hour	\$54.00 per hour
Meeting Room - Small (Less than 1,000 sq. ft.)	\$49.00 per hour	\$40.00 per hour
Pavilion	\$187.00 per hour	\$165.00 per hour
Street Shoe Use Surcharge	\$23.00 per hour	
<b>Cubberley Community Center - Regular Weekly Rentals</b>		
	<b>Basic Rate</b>	<b>Non-Profit Rate</b>
Gym A	\$104.00 per hour	\$69.00 per hour
Gym B	\$115.00 per hour	\$77.00 per hour
H-1 Lecture Room	\$68.00 per hour	\$53.00 per hour
L-6 Dance Studio <i>Note: Formerly named "Dance Studio"</i>	\$51.00 per hour	\$45.00 per hour
Meeting Room - Large (2,000 - 4,000 sq. ft.)	\$64.00 per hour	\$50.00 per hour
Meeting Room - Medium (1,000 - 2,000 sq. ft.)	\$49.00 per hour	\$41.00 per hour
Meeting Room - Small (Less than 1,000 sq. ft.)	\$41.00 per hour	\$33.00 per hour
Office/Program Space (As Available)	\$1.78 per sq. ft. per month	\$1.47 per sq. ft. per month
Pavilion	\$149.00 per hour	\$117.00 per hour
Street Shoe Use Surcharge	\$23.00 per hour	
<b>Cubberley Community Center - Special Equipment &amp; Services</b>		
Additional Equipment: Lighting, Audio-Visual, and Staging	\$6.00 - \$169.00 per item plus labor	
Chairs - Padded <i>Note: Plus labor costs</i>	\$1.50 per item	
Cubberley Banner Marquee	\$27.00 per week	
Non-Reusable Materials/Supplies	\$1.50 - \$113.00 per item	
Piano - 7' Grand <i>Note: Plus moving and tuning costs</i>	\$53.00 per use	
Tables - 6' Round (Cubberley Only)	\$9.00 per item	

# COMMUNITY SERVICES

(Continued)

Upright Piano <i>Note: Plus moving and tuning costs.</i>	\$29.00 per use	
<b>Cubberley Community Center - Theatre Rentals</b>		
A. Performance Day Package <sup>11, 15</sup>	\$1,650.00 each	
Additional hours past ten daily	\$250.00 per hour	
Additional Performance	\$400.00 each	
Additional Performance Hours Past Four per Performance	\$135.00 per hour	
B. Production Day Package <sup>11, 16</sup>	\$1,400.00 each	
C. Rehearsal Day Package <sup>7, 11</sup>	\$1,000.00 each	
D. Dark Day Package <sup>4</sup>	\$270.00 each	
Dressing Room - M3 <sup>13</sup>	\$30.00 per hour	
Package Discount - Half Day <sup>2</sup>	20% discount	
Package Discount - Off Peak <sup>1</sup>	20% discount	
Rental Discount - Non-Profit	30% discount	
<b>Foothills Park</b>		
A. Oak Grove Picnic 1 - 50 People	\$96.00 per group	
B. Oak Grove Picnic 51 - 100 People	\$192.00 per group	
C. Oak Grove Picnic 101 - 150 People	\$288.00 per group	
Foothills Nature Interpretive Center Classroom	\$70.00 per hour	
Towle Camp	\$43.00 per day	
<b>General</b>		
	<b>Resident Fee</b>	<b>Non-Resident Fee</b>
Alma Plaza Community Room	\$29.00 per hour	\$44.00 per hour
Arastradero Gateway Educational Facility <sup>8</sup>	\$101.00 per hour	
Banner Space Rental	\$31.00 - \$123.00 per week	\$46.00 - \$185.00 per week
Baylands Nature Interpretive Center Meeting Room	\$95.00 per hour	\$143.00 per hour
Cancellation Charges	Up to 100% of fees paid	
Cleaning and Damage Deposit	\$320.00 - \$3,414.00 per deposit	
Corporate Event Fee <i>Note: Rental rates will depend on location, size and scope of the corporate event.</i>	\$4,587.00 - \$9,175.00 per event	
General Liability Insurance	By quote	
Lawn Bowling Green's Kitchen and Meeting Facility	\$53.00 per hour	\$80.00 per hour
Mitchell and Rinconada Parks - Bowl Areas	\$9.00 - \$93.00 per hour	\$17.00 - \$185.00 per hour
Peers Park, Mitchell Park Field House	\$174.00 per day	\$235.00 per day
Picnic Reservations - Arbor Group Site	\$52.00 per group	Not Available
Picnic Reservations - East Meadow Group Site	\$81.00 per group	Not Available

# COMMUNITY SERVICES

(Continued)

Picnic Reservations - Pine Grove Group Site	\$148.00 per group	Not Available
Picnic Reservations - Redwood Group Site	\$119.00 per group	Not Available
Picnic Reservations - Sequoia Group Site	\$66.00 per group	Not Available
Picnic Reservations (1 - 15 people)	\$30.00 per group	\$35.00 per group
Special Use Permit	\$320.00 - \$2,481.00 per permit	
<b>General - Personnel Rates</b>		
	<b>Regular Time</b>	<b>Overtime &amp; Holiday</b>
Custodial Services	\$44.00 per hour	\$66.00 per hour
Facility Attendant and/or Assistant	\$44.00 per hour	\$66.00 per hour
Lifeguard	\$27.00 per hour	\$40.00 per hour
Palo Alto Junior Museum & Zoo Attendant	\$44.00 per hour	\$66.00 per hour
Park Ranger <i>Note: Excludes Overtime &amp; Holiday</i>	\$105.00 per hour	
Theatre Technician <sup>11, 14</sup>	\$44.00 per hour	\$66.00 per hour
<b>General - Special Equipment &amp; Services</b>		
	<b>Resident Fee</b>	<b>Non-Resident Fee</b>
Built-in Digital Projector System	\$53.00 per use	\$80.00 per use
Canoe (Foothills Park Only)	\$20.00 per hour	
Chairs <i>Note: Per unit charge when not included as part of facility rental.</i>	\$1.50 per chair	\$2.25 per chair
Coffee Urn	\$13.00 per use	\$21.00 per use
Facility Rental Liability Insurance <i>Note: Optional fee for liability insurance is charged at a rate determined by the City's insurer.</i>	Optional	
Grand Piano	\$106.00 per use	\$160.00 per use
Personal Flotation Device (Foothills Park Only)	\$2.00 per use	
Podium and Microphone	\$36.00 per use	\$55.00 per use
Portable Digital Projector	\$74.00 per use	\$112.00 per use
Portable Movie Projector - 16mm	\$11.00 per use	\$17.00 per use
Portable Public Address System	\$16.00 per use	\$25.00 per use
Public Address System with Microphones	\$66.00 per use	
Tables - 6' Round <i>Note: Per unit charge when not included as part of facility rental.</i>	\$9.00 per table	\$11.00 per table
Television	\$15.00 per use	\$24.00 per use

# COMMUNITY SERVICES

(Continued)

<b>Junior Museum &amp; Zoo (JMZ)</b>		
	<b>Resident Fee</b>	<b>Non-Resident Fee</b>
Dawn Redwood Courtyard	\$266.00 per hour	\$347.00 per hour
Exhibit Hall Rental <i>Note: May include zoo access</i>	\$314.00 per hour	\$471.00 per hour
Indoor Classroom	\$102.00 per hour	\$112.00 per hour
Multi-use Room	\$127.00 per hour	\$192.00 per hour
Outdoor Classroom	\$127.00 per hour	\$192.00 per hour
Package Rental - All Available Space <i>Note: A 4-hour minimum is required for rental of all available space</i>	\$800.00 per hour	\$1,200.00 per hour
Zoo Rental <sup>6</sup>	\$314.00 per hour	\$471.00 per hour
<b>Lucie Stern Community Center</b>		
	<b>Resident Fee</b>	<b>Non-Resident Fee</b>
Ballroom (Room S)	\$210.00 per hour	\$302.00 per hour
Community Room (Room R)	\$157.00 per hour	\$212.00 per hour
Fireside Room (Room D)	\$119.00 per hour	\$166.00 per hour
Kitchen	\$45.00 per hour	\$62.00 per hour
Package Rental - Community Room and Patio Package	\$189.00 per hour	\$269.00 per hour
Package Rental - Exclusive Use (Friday, Saturday & Sunday) <i>Note: Includes facility attendant and equipment.</i>	\$457.00 per hour	\$561.00 per hour
Package Rental - Exclusive Use (Saturday 2PM- Midnight) <i>Note: Includes facility attendant and equipment.</i>	\$4,358.00	\$5,047.00
Package Rental - Exclusive Use Package (Monday-Thursday) <i>Note: Includes facility attendant and equipment.</i>	\$418.00 per hour	\$503.00 per hour
Package Rental - Fireside Room and Patio Package	\$162.00 per hour	\$232.00 per hour
Patio	\$115.00 per hour	\$164.00 per hour
<b>Mitchell Park Community Center</b>		
	<b>Resident Fee</b>	<b>Non-Resident Fee</b>
Adobe North Tech Lab	\$127.00 per hour	\$192.00 per hour
Adobe South or Matadero Room	\$102.00 per hour	\$153.00 per hour
El Palo Alto East or West Only	\$127.00 per hour	\$192.00 per hour
El Palo Alto Room (Ballroom)	\$258.00 per hour	\$386.00 per hour
Kitchen	\$73.00 per hour	\$110.00 per hour
Package Rental - Adobe North Tech Lab and South Meeting Room	\$222.00 per hour	\$332.00 per hour
Package Rental - Birthday Package <i>Note: Includes game room, basketball court, and party host.</i>	\$240.00 per hour	\$359.00 per hour
Package Rental - El Palo Alto Room and Kitchen	\$314.00 per hour	\$471.00 per hour

(Continued)

Package Rental - Exclusive Use Package <i>Note: Includes facility attendant.</i>	\$584.00 per hour	\$875.00 per hour
<b>Rinconada Complex and PAUSD Pools when Operated by the City</b>		
	<b>Resident Fee</b>	<b>Non-Resident Fee</b>
A. 1 - 25 People (2 Hour Minimum)	\$99.00 - \$164.00 per hour	\$125.00 - \$175.00 per hour
B. 26 - 50 People (2 Hour Minimum)	\$143.00 - \$208.00 per hour	\$153.00 - \$218.00 per hour
C. 51 - 75 People (2 Hour Minimum)	\$187.00-\$252.00 per hour	\$197.00 - \$263.00 per hour
D. 76 - 100 People (2 Hour Minimum)	\$218.00 - \$284.00 per hour	\$230.00 - \$296.00 per hour
E. 101 People or More (2 Hour Minimum)	\$274.00 - \$339.00 per hour	\$284.00 - \$350.00 per hour

## Endnotes

- <sup>1</sup> A 20% discount is given for bookings on off-peak days (Monday through Thursday).
- <sup>2</sup> A 20% discount is given for half-day rentals (five or less hours either concluding before 2 p.m. or starting after 4 p.m.) or rentals of five hours or less booked before or after an existing rental on the same day. This discount will not apply to multi-day bookings where the client's technical setup does not allow for other clients to rent between bookings.
- <sup>3</sup> A 25% or 50% fee discount through the Fee Reduction Program may be provided for low-income youth (17 & under), seniors (60+), and/or disabled adult residents. Income eligibility is determined using the Community Development Block Grant (CDBG) Low-Income Guidelines. Each participant accepted into the program may receive an annual subsidy up to \$300. Discount percentage will be based on income level
- <sup>4</sup> A Dark day is defined as no activity in the building. This is so clients may leave their setup in place between rental days. Peak days are not available as Dark Days.
- <sup>5</sup> A discount may be provided for active military and veterans, students aged 16 to 24, and people with permanent disabilities as defined by California State Parks. For more information please visit the City website at [www.cityofpaloalto.org/Departments/Community-Services/Open-Space-Parks/Neighborhood-Parks/Foothills-Nature-Preserve](http://www.cityofpaloalto.org/Departments/Community-Services/Open-Space-Parks/Neighborhood-Parks/Foothills-Nature-Preserve)
- <sup>6</sup> A two-hour minimum is required for Zoo rental.
- <sup>7</sup> All other building use falls under this category, including rehearsals, load-in and restore days.
- <sup>8</sup> Arastradero Gateway Educational Facility rental limited to educational use.
- <sup>9</sup> Art Center Foundation members at the Friend & Family level or above are eligible for a 20% discount on one (1) Studio class or summer camp per Foundation membership year to be reimbursed to the City from the Art Center Foundation.
- <sup>10</sup> Either fee or in-lieu funding agreement with Friends of Palo Alto Children's Theatre.
- <sup>11</sup> Fee package includes event supervisor, the M-11 dressing room and all dedicated theatre equipment. Additional technical staff may be required.
- <sup>12</sup> For every 10 hours of time purchased in a Visual Arts Studio drop-in program, one hour is given free.
- <sup>13</sup> M-3 dressing room fees assessed only when used as dressing rooms for theatre rentals.
- <sup>14</sup> Minimum of 4 hours

### Endnotes *(Continued)*

<sup>15</sup> Performance defined as activity on stage with a live audience present. Performance packages include one performance block up to four hours.

<sup>16</sup> Production is defined as videography of onstage activity without a live audience or similar usage.

<sup>17</sup> Volunteer Garden Liaisons will have their garden fee waived in appreciation for their service to assist in managing the garden. (Approved by the Parks and Recreation Commission on June 21, 2011.)

<sup>18</sup> Fees for services may be reduced or waived by the Animal Shelter service provider to offer reduced or no cost services for those unable to pay full price. For more information, please visit their website at [www.petsinneed.org](http://www.petsinneed.org).



# FIRE FEES





CITY OF  
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## Paramedics & Training

<b>Compliance Fees</b>	
Alarm Registration Fee - New	\$56.00 per incident
Alarm Registration Fee - Renewal	\$42.00 per incident
Alarm Registration Late Fee	\$20.00 per incident
Alarm Reinstatement Fee	\$50.00 per incident
Engine Company Second Reinspection	\$279.00 per hour
Returned Check Fee	\$25.00 per incident
<b>Paramedics</b>	
911 Advanced Life Support Transport Mileage <sup>1</sup>	\$33.00 per mile
911 Basic Life Support Transport Mileage <sup>1</sup>	\$33.00 per mile
Advanced Life Support - Base/BLS Downgrades Bundled Rate <sup>1</sup> Note: Bundled charges include transport and supplies with the exception of O2, mileage, and Night Transport fee.	\$2,261.00 per occurrence
Advanced Life Support - LS II Bundled Rate <sup>1</sup> Note: Bundled charges include transport and supplies with the exception of O2, mileage, and Night Transport fee.	\$2,624.00 per occurrence
Advanced Life Support - Special Event Standby <sup>1</sup> Note: The Fire Chief or his designee can negotiate the fee for contracted services.	\$276.00 - \$446.00 per hour
Basic Life Support - Scheduled Transport <sup>1</sup>	\$348.00 - \$767.00 per occurrence
Basic Life Support - Single <sup>1</sup>	\$674.00 per occurrence
Basic Life Support - Special Event Standby <sup>1</sup>	\$109.00 - \$206.00 per hour
Contracted Interfacility Basic Life Support Transport <sup>1</sup>	\$17.00 - \$33.00 per mile
Interfacility Basic Life Support Transport Mileage <sup>1</sup>	\$33.00 per mile
Night Transport Fee <sup>1</sup>	\$98.00 per occurrence
Oxygen <sup>1</sup>	\$167.00 per occurrence
<b>Training</b>	
Fire Department Training (Full Day)	\$148.00 per class
Fire Department Training (Half Day or Less)	\$74.00 per class
Paramedic Internship Fee	\$1,000.00 each

## Endnotes

<sup>1</sup> Although fees have increased commensurate with increased costs for providing services, actual revenues received are anticipated to vary dependent on the capitated reimbursement rates of Medicare.



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# LIBRARY FEES





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## General

<b>Fines &amp; Penalties</b>		
Billing Fee for Overdue Items		\$5.00 per item
Collection Agency Processing Fee		\$10.00 per item
Damaged and Lost Materials - LINK+ <sup>2</sup>		\$115.00 per item
Damaged and Lost Materials <i>Note: No daily overdue fee charged. However, items are billed for replacement cost if not returned or renewed within 42 days of due date.</i>		Cost of repair or replacement per item
Expired Hold Fee		\$1.00 per item
Overdue Materials - In House Laptops <i>Note: \$9.00 maximum per item</i>		\$0.30 per hour
Replacement Library Card		\$1.00 each
<b>Rentals &amp; Reservations</b>		
	Resident Fee	Non-Resident Fee
Cancellation Fee	Up to 100% of fees paid	
Mitchell Park Library Community Room - Full Day Rental <sup>1</sup>	\$330.00 per day	\$494.00 per day
Mitchell Park Library Community Room <sup>1</sup>	\$66.00 per hour	\$99.00 per hour
Photography/Filming -Space rental fee <i>Note: Cost depends on space used, length of time, and staff time requirements</i>	\$100.00 - \$2000.00 per session	
Rinconada Library Community Room - Full Day Rental <sup>1</sup>	\$478.00 per day	\$716.00 per day
Rinconada Library Community Room <sup>1</sup>	\$96.00 per hour	\$143.00 per hour
Room Cleaning & Damage Deposit	\$306.00 - \$3,060.00 per deposit	
Room Cleaning Fee - Add on	\$80.00 - \$500.00 per event	
Room Rental Furniture damage	Cost of repair or replacement per item	
<b>Services</b>		
Laser Prints - Black & White		\$0.15 per page
Laser Prints - Color		\$0.50 per page

## Endnotes

<sup>1</sup> Non-profit fees include a 50 percent discount to the existing fee structure.

<sup>2</sup> This fee is set by LINK+, an external library consortium. For more information, please visit <https://csul.iii.com/>



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# OFFICE OF TRANSPORTATION FEES





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# Transportation

<b>Bicycle</b>	
Bicycle Training (or other training TBD)	\$17.00 - \$80.00 per class
<b>Parking Permit - Business District</b>	
All Downtown and SOFA - Wait List Registration	\$10.00 per occurrence
All Downtown and SOFA Garages and Lots - One Day Parking Permit	\$25.00 per day
All Downtown and SOFA Lots and Garages Annual Parking Permit	\$900.00 per year
All Downtown and SOFA Lots and Garages Reduced-Price Annual Parking Permit	\$225.00 per year
California Avenue Area All Garages and Lots - Daily Parking Permit	\$25.00 per day
California Avenue Area All Garages and Lots Annual Parking Permit	\$650.00 per year
California Avenue Area All Garages and Lots Reduced-Price Annual Parking Permit	\$162.50 per year
<b>Parking Permit - Commercial/Construction</b>	
Commercial/Construction - Wide Load/Heavy Vehicle	\$16.00 per occurrence
<b>Parking Permit - Residential</b>	
College Terrace RPP - Annual Resident Parking Permit	\$50.00 per year
College Terrace RPP Daily Resident Parking Permit	\$5.00 per day
Crescent Park NOP - Annual Resident Parking Permit	\$50.00 per year
Crescent Park NOP Daily Resident Parking Permit <i>Note: Per night</i>	\$5.00 each
Downtown RPP - Annual Resident Parking Permit	\$50.00 per year
Downtown RPP - Daily Employee Parking Permit	\$25.00 per day
Downtown RPP - Daily Resident Parking Permit	\$5.00 per day
Downtown RPP - Reduced-Price Employee Parking Permit <i>Note: Per six months</i>	\$131.25 each
Downtown RPP Full Price Employee Parking Permit <i>Note: Per six months</i>	\$525.00 each
Evergreen Park - Mayfield RPP Annual Resident Parking Permit	\$50.00 per year
Evergreen Park - Mayfield RPP Daily Employee Parking Permit	\$25.00 per day
Evergreen Park - Mayfield RPP Daily Resident Parking Permit	\$5.00 per day
Evergreen Park - Mayfield RPP Full Price Employee Parking Permit <i>Note: Per six months</i>	\$375.00 each

# OFFICE OF TRANSPORTATION

(Continued)

Evergreen Park - Mayfield RPP Reduced-Price Employee Parking Permit <i>Note: Per six months</i>	\$93.75 each
Old Palo Alto RPP - Annual Resident Parking Permit	\$50.00 per year
Old Palo Alto RPP - Daily Resident Parking Permit	\$5.00 each
Southgate RPP - Annual Resident Parking Permit	\$50.00 per year
Southgate RPP - Daily Employee Parking Permit	\$25.00 per day
Southgate RPP - Daily Resident Parking Permit	\$5.00 per day
Southgate RPP - Full Price Employee Parking Permit <i>Note: Per six months</i>	\$375.00 each
Southgate RPP - Reduced Price Employee Parking Permit <i>Note: Per six months</i>	\$93.75 each
Standard On-street Disabled Parking Space <i>Note: Per space for five years. The designation of an on-street parking with a blue curb is not for the exclusive use of the applicant or the property owner fronting this curb. Anyone with the appropriate license plate or placard may use the designated space.</i>	\$1,010.00 each



# PLANNING & DEVELOPMENT SERVICES FEES



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## Development Services - Building

<b>Building Permit Fees</b>	
Base Fee for all Trades <i>Note: For standalone and combination trade (electrical, mechanical, and plumbing) only permits</i>	\$141.26 per permit
Building Demolition Permit <i>Note: Price does not include C&amp;D Fees</i>	\$611.88 per permit
Building Permit Fee	1.57% of Construction Value for projects between \$1.00 to \$4,000,000.00; 1.05% of Construction Value for projects between \$4,000,000.01 to \$10,000,000; 0.52% of Construction Value for projects above \$10,000,000.00, progressively applied in a tier structure as value increases; if project is out of scope from a traditional building structure and/or additional services are required then an alternative fee arrangement may be established by the Chief Building Official to achieve cost recovery.
Commercial Interior Non-Structural Demolition Permit <i>Note: Price does not include C&amp;D Fees</i>	\$219.99 per permit
SB 1186 Mandated Fee	\$4.00 each
Work without a Permit	2 x building permit fee and plan review fee
<b>Construction &amp; Demolition</b>	
Commercial and Multi-Family Projects greater than or equal to \$25,000.00 in Valuation	\$374.38 per permit
Single Family and Two Family Projects greater than \$25,000.00 and less than \$75,000.00 in Valuations <i>Note: Plus, if applicable, Construction &amp; Demolition Ordinance Fee in Refuse Fund under Special Fees.</i>	\$200.37 per permit
Single Family and Two Family Projects greater than \$75,000.00 in Valuation <i>Note: Plus, if applicable, Construction &amp; Demolition Ordinance Fee in Refuse Fund under Special Fees.</i>	\$257.23 per permit
<b>Electrical Permits</b>	
Air Conditioners	\$85.35 per unit
Busway, Power Duct, or Floor Duct <i>Note: Price per foot</i>	\$72.23 each
Conditional Meter Release (Conditional Utility Agreement)	\$289.03 each
Each Additional Meter (Group of 5)	\$188.31 per group
Fixtures, Switches, and Outlets (Group of 20)	\$72.23 per group
Generator	\$542.96 each
Lighting, Power and/or Control Panel Board, Switchboard Cabinet or Panel	\$85.35 each
Motor (Groups of 10)	\$72.23 per group
Range, Electric Clothes Dryer, or Water Heater (Groups of 5)	\$72.23 per group

# PLANNING AND DEVELOPMENT SERVICES

(Continued)

Service Conductor/Switch - Greater than 800 ampre	\$676.53 each
Service Conductor/Switch - Less than 800 ampre	\$450.98 each
Special Circuit (Not Listed Herein; Groups of 10)	\$72.23 per group
Temporary Power Pole	\$72.23 each
Temporary Wiring for Construction	\$72.23 per permit
<b>Electrical Permits - Electrical Vehicle Charging Stations</b>	
Commercial (Level 1 and 2)	\$437.87 plus \$82.15 for each additional station
Commercial (Level 3 and 4)	\$523.22 plus \$102.85 for each additional station
Residential (Level 1 and 2)	\$189.38 per station
Residential (Level 3)	\$287.86 per station
<b>Electrical Permits - Photovoltaic Systems</b>	
Commercial System (10kW - 49kW)	\$685.29 each
Commercial System (greater than 49kW)	\$919.48 each
Commercial System (less than 10 kW)	\$685.29 each
Residential Systems (greater than 10kW)	\$317.41 each
Residential Systems (less than 10kW)	\$202.51 each
<b>General &amp; Miscellaneous Fees</b>	
Address Change <i>Note: Price for first address change; \$274 each additional.</i>	\$620.62 per address
All Other Publications	\$18.57 each
Awnings - Residential & Commercial (Groups of 5)	\$85.35 per group
Bathroom Remodel (Non-Structural)	\$342.59 each
Deck <i>Note: New or repair.</i>	\$257.23 for up to 1,000 sf and \$84.79 for each additional 1000 sf
Doors, windows and skylights (Group of 5) <i>Note: Structural; commercial and residential.</i>	\$342.59 per group
Doors, windows, and skylights (Group of 10) <i>Note: Non-structural; commercial and residential; new and alteration.</i>	\$171.88 per group
Dryrot Repair/Replacement	\$85.35 each
Electric Service and Safety Inspection	\$240.80 per hour
Extension of Building Permit or Building Permit Application	\$96.35 per application
Fees not Listed	Fees will be either based on applicable hourly rate or based on valuation
Green Building Special Inspector <i>Note: Reviews applications and qualifications for certification.</i>	\$484.92 for internal review and \$241.87 for renewal update
Inspection Guidelines <i>Note: Available free online</i>	\$45.98 each

# PLANNING AND DEVELOPMENT SERVICES

(Continued)

Inspections and Investigations - Outside Normal Business Hours <i>Note: Rate is determined based on the time work is scheduled in relation to City labor agreements. Two hour minimum.</i>	\$453.23 or \$605.37 per hour
Inspections and Investigations - Unclassified <i>Note: Inspections and investigations for which no fee is specifically indicated (2-hour minimum).</i>	\$302.15 per hour
Kitchen Remodel (non structural)	\$257.23 each
Miscellaneous Planning Plan Check & Inspection	\$236.43 per hour
Progress & Partial Inspections <i>Note: up to 20 minutes inspection</i>	\$67.85 per inspection
Reactivation of Expired Building Permit - All Others	50% of original Building Permit Fee not to exceed the full cost to perform remaining inspections as determined by the Chief Building Official
Reactivation of Expired Building Permit - Final Inspection Only	\$314.21 or 50% of original Building Permit Fee, whichever is less
Reactivation of Expired Building Permit Application	\$191.62 per permit plus Plan Check Fees as applicable
Real Property Research Fee (1-hour minimum)	\$281.34 per hour
Records Retention	\$7.04 per plan sheet
Reinspection Fee - Multi-Family Residential and Non-Residential <i>Note: up to 20 minutes inspection</i>	\$167.51 each
Reinspection Fee - Single Family Residential <i>Note: primary 40 minutes; secondary 20 minutes</i>	\$172.95 each primary inspection type; \$93.03 each secondary inspection type.
Request for Release of Building Plans <i>Note: Priced per request</i>	\$94.10 each
Re-Roof (Commercial & Multifamily)	\$342.59 for first 5,000 sf and \$84.79 for each additional 2,500 sf
Re-Roof (Residential Overlay)	\$85.35 per permit
Re-Roof (Residential)	\$342.59 per permit
Retaining Walls	\$113.84 for first 100 LF and \$56.98 for each additional 100 LF
Siding Repair/Replacement <i>Note: commercial and residential</i>	\$171.88 each
Sign Permit (Group of 5)	\$142.33 each
Special Inspection - Materials Testing Lab Certification <i>Note: special inspection up to 4 hours</i>	\$1,939.77 per inspection
Stucco Repair/Replacement <i>Note: commercial and residential</i>	\$257.23 each
Utilities Plan Review	\$142.33 per permit
<b>Green Building</b>	
Alterations and additions for single and multifamily 1,000 sq ft	\$894.29 per permit
Alterations and additions for single family and multifamily < 1,000 sq ft and increases conditioned space	\$541.89 per permit

## PLANNING AND DEVELOPMENT SERVICES

(Continued)

A. New Commercial 1,000-25,000 SF	\$1,518.33 per permit
B. New Commercial 25,001 - 50,000 SF	\$1,870.74 per permit
C. New Commercial 50,000 SF	\$2,224.32 per permit
If the project is over \$100,000 Energy Star is required after 12 months of occupancy	\$176.25 per permit
Landscape Inspection	\$233.12 per permit
Landscape Plan Review - Non-Residential & Multi-Family	\$2,382.00 per permit
Landscape Plan Review - Single Family Residential	\$1,464.67 per permit
Multi Family New Construction of 1-3 (attached) units	\$1,165.82 per permit
Multi Family New Construction of 4 or More	\$1,870.74 per permit
New Single Family	\$1,165.82 per permit
Tenant improvements, renovations or alterations 5,000 SF <i>Note: includes replacement or alteration of at least two of the following: HVAC systems, building envelope, hot water system, or lighting system and project greater than \$200,000</i>	\$813.32 per permit
<b>Mechanical Permits</b>	
Air Handlers up to and including 10,000 cfm	\$58.04 each
Boilers, Compressors, and Absorption Systems	\$113.84 each
Furnace, Flue and Associated Ducts	\$113.84 per permit
Miscellaneous <i>Note: Price for each appliance or piece of equipment regulated by this code, but not classed in other appliance categories, or for which no other fee is listed.</i>	\$58.04 each
Process Piping System	\$56.98 per permit
Process Piping System - Hazardous	\$58.04 per permit
Swimming Pool Heater	\$67.85 per permit
Ventilation and Exhaust	\$58.04 each
<b>Parking Permit - Commercial/Construction</b>	
"No Parking" Sign (on-street) <i>Note: Per space</i>	\$26.15 per day
Commercial/Construction - Building/Relocation (City) <i>Note: Plus cash deposit or bond</i>	\$803.50 each
Commercial/Construction - Building/Relocation (Outside City) <i>Note: Plus cash deposit or bond</i>	\$156.51 each
On-Street Parking Permit (University Avenue & California Avenue) <i>Note: Per space</i>	\$25.00 per day
RPP Construction Parking Permit	\$104.60 per month



# PLANNING AND DEVELOPMENT SERVICES

(Continued)

<b>Plan Review Fees</b>	
Additional Plan Review <i>Note: Required by changes, additions, or revisions to plans including Alternative Means and Methods (2-hour minimum). For Elective (3rd party) and over-the-counter reviews (half hour minimum).</i>	\$234.29 per hour
Building Plan Check	75% of Building Permit Fee for projects between \$1.00 to \$4,000,000; 50% of Building Permit Fee for projects between \$4,000,000.01 to \$10,000,000; 25% of Building Permit Fee for projects above \$10,000,000, progressively applied in a tier structure as value increases.
Certified Access Specialist (CASp) Review/Consultation	\$450.98 per hour
Elective Plan Check	35% of Building Plan Check fee
Fire and Life Safety Plan Check	54% of Building Permit Fee for projects between \$1.00 to \$4,000,000; 35% of Building Permit Fee for projects between \$4,000,000.01 to \$10,000,000; 18% of Building Permit Fee for projects above \$10,000,000, progressively applied in a tier structure as value increases.
Public Works Plan Check	44% of Building Permit Fee for projects between \$1.00 to \$4,000,000; 30% of Building Permit Fee for projects between \$4,000,000.01 to \$10,000,000; 15% of Building Permit Fee for projects above \$10,000,000, progressively applied in a tier structure as value increases.
Zoning Plan Check	35% of Building Permit fee
<b>Plumbing Permits</b>	
Atmospheric-type vacuum Breakers	\$141.26 each
Backflow protective device other than atmospheric-type	\$204.74 each
Building Sewer Line Replacement	\$137.96 per permit
Gas Piping System	\$204.74 per permit
Industrial Waste Pretreatment Interceptor <i>Note: Including trap and vent, except kitchen-type grease interceptors functioning as fixture traps</i>	\$204.74 each
Medical Gas Piping System	\$204.74 per permit
Plumbing Fixtures (Groups of 5) <i>Note: For each plumbing fixture on one trap or a set of fixtures on one trap (including water, drainage piping, and backflow protection therefore).</i>	\$142.33 per group
Solar Hot Water System	\$204.74 each
Storm Drain System	\$204.74 each
Swimming Pool	\$67.85 each
Water Heater, Vent or Other	\$104.02 each
Water Piping <i>Note: Installation, alteration or repair of water piping, water treatment equipment or both</i>	\$104.02 per permit

## PLANNING AND DEVELOPMENT SERVICES

(Continued)

<b>Plumbing Permits - Graywater Systems</b>	
Clotheswasher System	\$85.35 per permit
Complex System <i>Note: Plus plan review at cost</i>	\$204.74 each plus plan review at cost
Simple System <i>Note: Plus plan review at cost</i>	\$85.35 each plus plan review at cost
<b>SB 1473 Fee</b>	
A. \$1.00 - \$25,000.00 Permit Valuation <i>Note: per unit increment</i>	\$1.00 per unit
B. \$25,001.00 - \$50,000.00 Permit Valuation <i>Note: per unit increment</i>	\$2.00 per unit
C. \$50,001.00 - \$75,000.00 Permit Valuation <i>Note: per unit increment</i>	\$3.00 per unit
D. \$75,001.00 - \$100,000.00 Permit Valuation <i>Note: per unit increment</i>	\$4.00 per unit
E. Each \$25,000.00 Increment or Fraction Thereof Above \$100,000.00 <i>Note: per unit increment</i>	\$1.00 per unit
F. Minimum	\$1.00 per unit
<b>Strong Motion Instrument Program</b>	
Commercial	\$28.00 per \$100,000.00 permit valuation (\$0.50 minimum)
Residential	\$13.00 per \$100,000.00 permit valuation (\$0.50 minimum)
<b>Use &amp; Occupancy Permits</b>	
Certificate of Use and Occupancy	\$1,345.39 each
Certificate of Use and Occupancy - Replacement	\$280.28 each
Temporary Occupancy Permit - Multi-Family Residential, Non-Residential, and Other Commercial	\$1,014.75 each
Temporary Occupancy Permit - Single Family Residential and Commercial Tenant Improvement less than 10,000 sq. ft.	\$744.39 each

## Development Services - Fire

<b>Compliance Fees</b>	
Emergency Response Fee - Hazmat (PAMC 17.24.050)	\$429.11 per hour
Installation or Closure Without Approved Plans and/or Permits	\$338.21 - \$999.38 average fee range
<b>Documents</b>	
Emergency Planning Guide	\$310.90 each
Long-term Offsite Document Storage	\$0.32 per page

# PLANNING AND DEVELOPMENT SERVICES

(Continued)

Microfilm Copy/Print	\$3.82 per blueprint page; \$0.40 per specification/calculation page
Photographs	\$35.00 first print; \$0.64 each additional print
<b>General &amp; Miscellaneous Fees</b>	
Miscellaneous Fire Prevention Plan Check	\$234.29 per hour
<b>Hazardous Materials Classification Permits</b>	
Compressed Gas	\$430.18 annually
Corrosives	\$430.18 annually
Cryogenic Fluid	\$430.18 annually
Flammable and Combustible Liquids	\$430.18 annually
Flammable Gas	\$430.18 annually
Flammable Solids	\$430.18 annually
Health Hazard (Liquids & Solids)	\$430.18 annually
Liquefied Petroleum Gases	\$430.18 annually
Organic Coatings	\$430.18 annually
Organic Peroxides	\$430.18 annually
Other Hazardous Materials - Unclassified <i>Note: Inspections and investigations for which no fee is specifically indicated (1-hour maximum)</i>	\$430.18 annually
Ovens - Industrial Baking or Drying	\$430.18 annually
Oxidizers (Liquids & Solids)	\$430.18 annually
Oxidizing Gas	\$430.18 annually
Pyrophoric Gas	\$430.18 annually
Pyrophoric Materials (Liquids & Solids)	\$430.18 annually
Pyrotechnical Special Effects Material	\$430.18 annually
Radioactive Materials	\$430.18 annually
Refrigeration Equipment	\$430.18 annually
Spraying/Dipping	\$430.18 annually
Tire Recapping/Tire Storage	\$1,715.28 annually
Toxic, Highly Toxic, Moderately Toxic, Health Hazard Gas <i>Note: Includes pesticides, fumigants, and etiologic agents.</i>	\$430.18 annually
Toxic, Highly Toxic, Moderately Toxic, Health Hazard Materials	\$430.18 annually
Unstable Reactive Gas	\$430.18 annually
Unstable Reactive Materials (Liquids & Solids)	\$430.18 annually
Water Reactive Materials (Liquids & Solids)	\$430.18 annually

# PLANNING AND DEVELOPMENT SERVICES

(Continued)

<b>Hazardous Materials Storage Permits</b>	
Additional Approvals for Hazardous Materials Storage Permit <i>Note: Additional approval for permit to construct, temporary closure, permanent closure, otherwise modify a hazardous materials storage facility. See CEQA for additional fees.</i>	\$934.83 per occurrence plus \$611.88 per hour for time above two hours
Business Plan (HMBP)	\$611.88 per location
Late Fee for Hazardous Materials Storage Permit	25% of total Hazardous Material permit fee
Level I Facility <i>Note: Annual amount. Includes 1 hr of inspection time. Minimal storage as defined by having no hazardous materials over CFC permit amounts as specified in CFC section 105.</i>	\$430.18 per location
Level II Facility <i>Note: Annual amount plus other hazardous materials classification permit if applicable. Includes 2 hrs of inspection time. For quantities exceeding CFC permit threshold, but are less than 50 gal., 500lbs or 200 cu. ft. Category also includes dry cleaning, fixed medical gas, auto or aircraft repair, and service stations.</i>	\$863.67 per location
Level III Facility <i>Note: Annual amount plus other hazardous materials classification permit if applicable. Includes 4 hrs inspection time. For quantities that exceed 50 gal., 500lbs, or 200 cu. ft. and are not categorized as Level II.</i>	\$1,727.34 per location
Petroleum Aboveground Storage Tank <i>Note: Includes 2 hrs inspection time.</i>	\$863.67 annually
Provisional (6 Month) <i>Note: Plus other hazardous materials classification permit fees if applicable. Includes 2 hrs inspection time.</i>	\$863.67 each
<b>Inspection Fees</b>	
Additional Inspection or Reinspection Fee	\$859.30 for up to 2 hours reinspection plus \$428.04 per hour (during business hours)
After Hours Inspection Fee <i>Note: 4 hour minimum. Fee for before or after normal business hours; weekends and holidays included. Fee is to be paid in advance of inspection.</i>	\$643.68 per hour
As-Built Plan Check and Additional Work <i>Note: Priced per review</i>	\$859.30 each
Care Facility Inspection Including Fire Clearance	\$428.04 per inspection for facilities with 7-25 clients; \$859.30 per inspection for facilities with more than 25 clients
Christmas Tree Lot/Pumpkin Patch	\$428.04 each
High Rise Building - Certificate of Compliance <i>Note: Certificate of compliance inspection for each high rise building which is required by state law to be inspected and certified annually as meeting minimum compliance with applicable state of California fire and life safety standards for existing high rise buildings (CFC 111.4.3).</i>	\$1,788.66 annually for up to 4 hours; \$428.04 for each additional hour
Outside Cooking Booths/Food Trucks	\$643.68 each
Standby Fire Watch	\$428.04 per hour
Temporary Occupancy Permit for Vendors/Stock Occupancy <i>Note: requires at least one additional inspection</i>	\$1,382.52 per occurrence
Use and Occupancy Fire Inspection	\$428.04 per inspection

# PLANNING AND DEVELOPMENT SERVICES

(Continued)

<b>Investigations &amp; Consultations</b>	
Additional Hours Over Plan Review/Inspection	\$306.53 per hour
Alternate Means and Methods Application <i>Note: 2 hr maximum.</i>	\$916.28 per application
Appeals to Decisions	\$428.04 per hour
Consultation Fee	\$428.04 per hour
Emergency Responder Radio Coverage Testing Fee	\$605.37 each
Hydrant Flow Fee	\$428.04 per occurrence
<b>Life Safety &amp; Fire Protection</b>	
Hydrant Installation/Modification - Private	\$215.62 per device
Automatic Fire Sprinkler Installation/Modification <i>Note: Includes hydrostatic test</i>	\$957.87 for 1-19 Sprinkler Heads; \$2,118.15 plus \$3.53 per head for 20 or more Sprinkler Heads
Express Fire Protection Plan Check Fee	\$213.49 per occurrence
Fire Alarm System Installation and Modification	\$1,164.72 plus \$26.24 a device or contract point
Fire and Life Safety Plan Check	54% of Building Permit Fee for projects between \$1.00 to \$4,000,000; 35% of Building Permit Fee for projects between \$4,000,000.01 to \$10,000,000; 18% of Building Permit Fee for projects above \$10,000,000, progressively applied in a tier structure as value increases.
Fire Prevention Inspection of Private Schools	\$859.30 annually
Fire Protection and Fire Access Plan Review for New Single Family Dwellings or Additions	\$950.20 each
Multifamily dwellings, hotels & motels 51-100 units	\$859.30 annually
Multifamily dwellings, hotels & motels greater than 100 units	\$1,287.34 annually
Multifamily dwellings, hotels, motels 4-50 Units	\$428.04 annually
Other Automatic Fire Extinguishing System <i>Note: Includes hood and duct, FM 200, Inergen, and CO2. If a system has a release panel, Fire Alarm fees apply as well.</i>	\$1,164.75 per occurrence
Site Disaster Planning	\$428.04 per hour
Standpipe System - Wet, Dry, or Combination <i>Note: Priced per riser</i>	\$859.30 each
Temporary Certificate of Occupancy	\$929.39 per occurrence
Underground Fire Service Line <i>Note: Includes 4 hrs of inspection and 1 hr of plan check</i>	\$2,022.88 per occurrence
Verification of Fire Protection System Maintenance and Certification	\$78.85 annually
<b>Specific Hazard Permits</b>	
Candles and Open Flames in Assembly Areas	\$428.04 annually
Hot Work (Welding) Operations	\$480.54 each
Liquid or Gas-Fueled Powered Equipment/Generator	\$428.04 each

## PLANNING AND DEVELOPMENT SERVICES

(Continued)

Occupant Load Increase - Temporary Public Assembly	\$428.04 each
Operate a Tank Vehicle to Transport Flammable/Combustible Liquids <i>Note: Priced per vehicle</i>	\$608.68 each
Place of Assembly	\$863.67 per occurrence
Place of Public Assembly - Temporary	\$428.04 each
Tent or Air Supported Structure <i>Note: Tent or air-supported structure having an area in excess of 200 sq. ft. or canopies in excess of 400 sq. ft. Fee includes a public assembly permit of \$125.00 for all tents.</i>	\$900.91 each

## Development Services - Public Works

<b>Encroachment Permit</b>	
A. Dumpster, Container	\$370.28 each
B. Non-Residential - Single Day	\$1,481.14 each
C. Non-Residential Short-Term (Less than 5 days)	\$1,726.95 each
D. Non-Residential Long-Term (More than 5 days)	\$2,368.14 each
E. Additional Non-Residential Long-Term (More than 5 days) Monthly	\$832.62 per month
<b>Engineering</b>	
A. 101 - 1,000 cubic yards	\$243.72 for the first 100 cubic yards, plus \$243.72 for each additional 100 cubic yards or fraction thereof
B. 1,001 - 10,000 cubic yards	\$2,439.27 for the first 1,000 cubic yards plus \$229.07 for each additional 1,000 cubic yards or fraction thereof
C. 10,001 or more cubic yards	\$4,737.33 for the first 10,000 cubic yards plus \$883.87 for each additional 10,000 cubic yard or fraction thereof
<b>General &amp; Miscellaneous Fees</b>	
Miscellaneous Public Works Inspection	\$230.45 per hour
Miscellaneous Public Works Plan Check	\$271.01 per hour
<b>Inspection Fees</b>	
Tree Inspection for Private Development	\$214.43 per inspection
Wet Season Construction Site Stormwater Inspection <i>Note: MRP requirement for sites 1 acre and/or high priority (hillside, near creek, prior violation)</i>	\$327.00 per inspection plus \$109.00 per hour thereafter, charged monthly October thru April.
<b>Map/Plan Review Fees</b>	
Architectural Review - Minor Project Trees (ARB Review)	\$1,268.80 per application
Architectural Review - Minor Project Trees (Staff Review)	\$244.76 per hour

# PLANNING AND DEVELOPMENT SERVICES

(Continued)

Permit Fees	
1. Temporary Discharge to Storm Drain from Non-Exclusionary Construction Site Dewatering <i>Note: Per request to discharge</i>	\$16,526.80 each
2. Additional Temporary Discharge to Storm Drain from Non-Exclusionary Construction Site Dewatering <i>Note: Per PAMC 16.28.155</i>	\$367.00 per week for the duration of dewatering activities
A. Construction in Public Right-of-Way (\$1,000 - \$5,999) <i>Note: Including public or private subdivision streets</i>	\$769.86 per occurrence
B. Construction in Public Right-of-Way (\$6,000 - \$25,999) <i>Note: Including public or private subdivision streets</i>	\$804.37 + 9.6% of value greater than \$6,000.00
C. Construction in Public Right-of-Way (\$26,000 - \$100,999) <i>Note: Including public or private subdivision streets</i>	\$2,883.82 + 12.2% of value greater than \$26,000.00
D. Construction in Public Right-of-Way (\$101,000 +) <i>Note: Including public or private subdivision streets</i>	\$12,812.45 + 9.6% of value greater than \$101,000.00
Polychlorinated Biphenyls (PCBs) Permit Review Fee	\$233.26 per hour
Right of Way Closure Management <i>Note: Price per closure</i>	\$94.14 each
Storm Drain Plan Check Fee <i>Note: Priced per project</i>	\$1,111.90 each

## Impact & In-Lieu Fees

Development Impact Fees - Non-Residential		
	Commercial/Industrial	Office/Institutional
General Government Facilities	Commercial: \$892.00 per 1,000 sq. ft. or fraction thereof; Industrial: \$300.00 per 1,000 sq. ft. or fraction thereof	\$1,192.00 per 1,000 sq. ft. or fraction thereof
Public Safety Facilities	Commercial: \$709.00 per 1,000 sq. ft. or fraction thereof; Industrial: \$237.00 per 1,000 sq. ft. or fraction thereof	\$946.00 per 1,000 sq. ft. or fraction thereof
	Commercial/Industrial	Hotel/Motel
Community Center Impact Fee	\$1,410.00 per net new 1000 sq. ft.	\$240.00 per net new 1000 sq. ft.
Library Impact Fee	\$840.00 per net new 1000 sq. ft.	\$140.00 per net new 1000 sq. ft.
Park Impact Fee <i>Note: ADUs under 750 sq ft exempt.</i>	\$18,190.00 per net new 1000 sq. ft.	\$3,100.00 per net new 1000 sq. ft.
	Office/R&D	Hotel/Retail/Other
Housing Impact Fee - Non-Residential	\$42.90 per sq. ft. Office/R&D	\$24.97 per sq. ft. Hotel, Retail, Other Non-Residential

# PLANNING AND DEVELOPMENT SERVICES

(Continued)

<b>Development Impact Fees - Residential</b>		
	<b>Single Family</b>	<b>Multi-Family</b>
Community Center Impact Fee <i>Note: ADUs under 750 sq ft exempt.</i>	\$4,795.06 per unit	\$3,547.13 per unit
General Government Facilities <i>Note: ADUs under 750 sq ft exempt</i>	\$1,600.00 per unit	\$1,279.00 per unit
Housing Impact Fee - Residential <i>Note: Residential Housing Impact Fees apply to all residential rental development and mixed use projects with one or two residential ownership units</i>	\$24.52 per sq. ft. apartments (rentals)	
Library Impact Fee <i>Note: ADUs under 750 sq ft exempt.</i>	\$2,857.80 per unit	\$2,113.37 per unit
Park Impact Fee <i>Note: ADUs under 750 sq ft exempt.</i>	\$62,039.67 per unit	\$45,884.72 per unit
Public Safety Facilities <i>Note: ADUs under 750 sq ft exempt.</i>	\$1,269.00 per unit	\$1,015.00 per unit
<b>Development In-Lieu Fees - Residential</b>		
	<b>Single Family</b>	<b>Multi-Family</b>
Housing In-Lieu Fee - Residential <i>Note: In lieu fees for single family attached, single family detached, and condos apply to fractional units and in cases where the Council agrees to accept payment of fees in lieu of building affordable units on site. ADUs under 750 sq ft exempt.</i>	\$91.92 per sq. ft. Single family detached; \$61.28 per sq. ft. single family attached	\$61.29 per sq. ft. condos
<b>Parking In-Lieu Fees</b>		
Parking In-Lieu Fee for Downtown Assessment District <i>Note: Each parking space</i>	\$124,275.00 each	
<b>Parkland Dedication Fee</b>		
	<b>Single Family</b>	<b>Multi-Family</b>
Parkland Dedication Fee - In-Lieu Fee <i>Note: Only applies to residential projects that require a subdivision or parcel map. Land dedication is required for subdivisions resulting in more than 50 parcels. When parkland dedication applies, park impact fees do not apply.</i>	\$75,076.89 per unit	\$51,747.91 per unit
Parkland Dedication Fee - Land	531 sq. ft. per unit	366 sq. ft. per unit
<b>Public Art In-Lieu Fee</b>		
Public Art Fee <i>Note: Applies to new commercial buildings including new construction, remodels, additions, and reconstruction that have a floor area of 10,000 sq. ft. or more and a construction value of \$200,000.00 or more, and new residential projects of five units or more, with some exclusions.</i>	1 percent of first \$120.25 million construction valuation and 0.9 percent of construction valuation for valuation in excess of \$120.25 million	



# PLANNING AND DEVELOPMENT SERVICES

(Continued)

<b>Traffic Impact Fees</b>	
Charleston Arastradero - Commercial <i>Note: ADUs exempt</i>	\$0.46 per square foot
Charleston Arastradero - Residential <i>Note: Per residential unit</i>	\$1,599.00 per unit
Citywide Transportation Impact Fee <i>Note: Per net new PM peak hour trip</i>	\$9,266.00 each

## Planning

<b>Appeals and Legal Review Fees</b>	
Appeal Costs Exceeding Appeals Filing Fee <i>Note: Initial deposit plus any applicable Other Application fees. All costs will be recovered from the applicant in the event that an appeal is filed by a third party and the appeal is upheld and in the event that the applicant files an appeal that is denied.</i>	\$4,171.66 per deposit
Appeals and Request for Hearing before City Council or Planning & Transportation Commission <i>Note: The fee is refunded if the City Council chooses not to hear an appeal. Also, the fee shall not be charged if a fee for Director's Hearing has been paid.</i>	\$651.35 per application
Legal Review (Legislative review, zone change, plan amendment, etc.)	\$13,914.24 each
Legal Review ARB Major	\$7,439.74 each
Legal Review Environmental	\$13,126.11 each
Legal Review for Additional Hearings	Additional hearings are charged at 1/3 of the applicable fee.
Legal Review Mitigation Monitoring - Environmental Impact Report	\$696.17 per application
<b>Architectural Review</b>	
Architectural Review - Major Project <i>Note: Initial deposit plus Legal Review fees and applicable Other Application fees. 100 percent of processing costs will be recovered plus any Environmental Impact Assessment and any other entitlements necessary to complete the project, whether indicated as 100 percent cost recovery in this schedule or not.</i>	\$14,275.39 per deposit
Architectural Review - Minor Project (ARB Review) <i>Note: Plus applicable Other Application fees</i>	\$9,680.17 each
Architectural Review - Minor Project (Staff Review) <i>Note: Plus applicable Other Application fees</i>	\$3,716.41 each
Design Enhancement Exception <i>Note: Plus applicable Other Application fees</i>	\$7,709.56 each
Preliminary Review <i>Note: Plus applicable Other Application fees</i>	\$7,580.57 each
Signs - (ARB Review) <i>Note: Plus applicable Other Application fees. (Master Sign Program)</i>	\$4,854.81 per application

# PLANNING AND DEVELOPMENT SERVICES

(Continued)

Signs - (Exceptions) <i>Note: Plus applicable Other Application fees</i>	\$5,067.23 per application
Signs, Minor Facade Changes, Landscaping, Accessory Structures, or Similar Minor Changes to a Building Exterior - (Staff Review) <i>Note: Plus applicable Other Application fees</i>	\$1,161.45 per application
Temporary Sign Permit <i>Note: Per 15 days plus applicable Other Application fees</i>	\$214.56 each
<b>Comprehensive Plan Change</b>	
Comprehensive Plan Change <i>Note: Initial deposit. 100 percent of processing costs will be recovered plus any Environmental Impact Assessment and any other entitlements necessary to complete the project, whether indicated as 100 percent cost recovery in this schedule or not.</i>	\$8,506.55 per deposit
Comprehensive Plan Maintenance Fee <i>Note: Per \$1,000 of construction valuation. Collected at Building Permit issuance.</i>	\$1.17 each
<b>Development Agreement</b>	
Development Agreement - Annual Review <i>Note: Initial deposit plus Legal Review fees and applicable Other Application fees. 100 percent of processing costs will be recovered.</i>	\$3,436.55 per deposit
Development Agreement <i>Note: Initial deposit plus Legal Review fees and applicable Other Application fees. 100 percent of processing costs will be recovered plus any Environmental Impact Assessment and any other entitlements necessary to complete the project, whether indicated as 100 percent cost recovery in this schedule or not.</i>	\$9,815.66 per deposit
<b>Director's Approval</b>	
Home Improvement Exception <i>Note: Plus applicable Other Application fees</i>	\$4,323.90 each
Planning Fee Waiver	At the recommendation of the Planning and Development Services Director, the City Manager may waive all or a portion of a Planning fee when the applicant is a non-profit organization or another governmental entity, and the following findings can be made: (1) the proposed project would advance a public purpose benefiting the residents of Palo Alto; and (2) General Fund support is available to back-fill the fee(s) waived. The City Manager will report annually to the City Council about fee waivers granted pursuant to this provision as part of the closing of the budget. Impact fees are not eligible for this waiver.
<b>Documents &amp; Photocopies</b>	
Administrative Extensions and Zoning Letters	Applicable hour rate/1 hr. minimum
Comprehensive Plan <i>Note: Plus mailing costs</i>	\$434.56 each
Property Research requiring more than 30 minutes	Applicable hourly rate/1 hr. minimum
Zoning Map Booklet <i>Note: Plus mailing costs</i>	\$125.90 each

# PLANNING AND DEVELOPMENT SERVICES

(Continued)

<b>Environmental Impact Assessment</b>	
CEQA Categorical Exemption	\$628.31 each
Environmental Document (Consultant Prepared) <i>Note: If estimated costs exceed \$100,000, alternative deposit and payment schedule arrangements may be made at the discretion of the Planning and Development Services Director. 100 percent of processing costs will be recovered.</i>	Initial deposit of 100 percent of estimated costs due upon application plus 25% for contract administration and applicable Legal Review fees and Other Application fees
Environmental Document (Staff prepared) <i>Note: Initial deposit plus any applicable Other Application fees. 100 percent of processing costs will be recovered plus any other entitlements necessary to complete the project, whether indicated at 100 percent cost recovery in this schedule or not.</i>	\$6,954.18 per deposit
Environmental Impact Assessment - Mitigated Negative Declaration	Initial deposit of 100 percent of estimated costs due upon application plus 25% for contract administration and applicable Legal Review and Other Application fees.
Mitigation Monitoring - Environmental Impact Report <i>Note: Initial deposit plus applicable Other Application fees. 100 percent of processing costs will be recovered, including any charges for specialized consultants</i>	\$5,104.15 per deposit
Mitigation Monitoring - Mitigated Negative Declaration <i>Note: Initial deposit plus applicable Other Application fees. 100 percent of processing costs will be recovered, including any charges for specialized consultants</i>	\$1,700.67 per deposit
<b>Historic Resource</b>	
Demolition Application for Historic Buildings <i>Note: Plus applicable Other Application fees</i>	\$1,392.44 each
Historic Resource Review - Major Project <i>Note: Plus applicable Other Application fees</i>	\$2,088.60 each
Historic Resource Review - Minor Project (Staff Review) <i>Note: Plus applicable Other Application fees</i>	\$1,392.44 each
Historic Resource Review of Individual Review Application <i>Note: Plus Individual Review fees and applicable Other Application fees</i>	\$348.14 each
Mills Act Contract - Establish or Withdraw <i>Note: Initial deposit plus Legal Review fees and applicable Other Application fees. 100 percent of processing costs will be recovered.</i>	\$2,552.71 per deposit
Transfer of Development Rights Projects <i>Note: Initial deposit plus Legal Review fees. 100 percent of processing costs will be recovered plus any Environmental Impact Assessment and any other entitlements necessary to complete the project, whether indicated as 100 percent cost recovery in this schedule or not.</i>	\$826.43 per deposit
Williamson Act Contract - Establish or Withdraw <i>Note: Initial deposit plus any applicable Other Application fees. 100 percent of processing costs will be recovered plus any Environmental Impact Assessment and any other entitlements necessary to complete the project, whether indicated as 100 percent cost recovery in this schedule or not.</i>	\$2,681.91 per deposit
<b>Individual Review</b>	
Expansion of Existing Two-Story greater than 150 sq. ft. <i>Note: Plus applicable Other Application fees and any other entitlements necessary to complete the project, including historic review</i>	\$7,844.32 each
Individual Review - Minor Revisions to Approved Projects <i>Note: Plus cost of notices</i>	\$4,076.49 each

# PLANNING AND DEVELOPMENT SERVICES

(Continued)

<b>Individual Review Refund Fee</b> <i>Note: This fee recovers the cost of staff time to calculate and process the refund due when an applicant decides to withdraw an IR application. The refund will be further reduced by the cost of effort spent on the project prior to withdrawal.</i>	2 hr. applicable hourly rate
<b>New Two-Story Addition or New Two-Story Home</b> <i>Note: Plus applicable Other Application fees and any other entitlements necessary to complete the project, including historic review</i>	\$9,799.45 each
<b>Preliminary Individual Review with Architect</b>	\$522.15 per occurrence
<b>Other Application Fees</b>	
<b>Contract Administration</b> <i>Note: 25% Contract Administration and project management costs are in addition to direct costs of consultant services and will be charged to deposit-based fees.</i>	25 percent of direct cost
<b>Planning Compliance Fee</b> <i>Note: Note: 100 percent of processing costs will be recovered plus any Environmental Impact Assessment and any other entitlements necessary to complete the project, whether indicated as 100 percent cost recovery in this schedule or not.</i>	Initial deposit equal to 3 hrs of applicable staff rate
<b>Pre-Screening fee</b> <i>Note: Initial deposit plus any applicable Legal Review and Other Application fees. All costs will be recovered for the prescreening of applicants proposing rezoning, zoning text amendments, development agreements, Comp Plan amendments, or specific plans.</i>	\$4,171.66 per deposit
<b>Public Noticing - 150 ft. Radius</b> <i>Note: If noticing is required. Covers cost of up to three rounds of noticing.</i>	\$712.60 each
<b>Public Noticing - 600 ft. Radius</b> <i>Note: If noticing is required. Covers cost of up to three rounds of noticing.</i>	\$1,251.17 each
<b>Public Noticing beyond 600 ft. Radius</b>	\$1,668.23 each
<b>Recording Fee with County</b>	County cost of recording, if required
<b>Records Retention</b> <i>Note: Per plan sheet</i>	\$7.04 each
<b>Site &amp; Design</b>	
<b>Site and Design Major</b> <i>Note: Initial deposit plus any Legal Review fees and applicable Other Application fees. 100 percent of processing costs and legal costs will be recovered plus any Environmental Impact Assessment and any other entitlements necessary to complete the project, whether indicated as 100 percent cost recovery in this schedule or not.</i>	\$31,322.64 per deposit
<b>Subdivision (Minor)</b>	
<b>Parcel Map</b> <i>Note: Plus any applicable Other Application fees</i>	\$5,422.95 each
<b>Preliminary Parcel Map, Minor</b> <i>Note: Plus Legal Review fees and applicable Other Application fees plus Environmental Impact Assessment fees</i>	\$6,496.80 each
<b>Subdivision (Minor) with Exception</b>	
<b>Parcel Map, Minor with Exception</b> <i>Note: Plus any applicable Other Application fees</i>	\$3,970.33 each

# PLANNING AND DEVELOPMENT SERVICES

(Continued)

Preliminary Parcel Map, Minor with Exception <i>Note: Plus any applicable Other Application fees plus Environmental Impact Assessment fees</i>	\$10,274.44 each
<b>Subdivision - Five or More Parcels</b>	
Subdivision Final Map <i>Note: Plus any applicable Other Application fees</i>	\$6,483.67 each
Tentative Map <i>Note: Initial deposit plus Legal Review fees and applicable Other Application fees. 100 percent of processing costs will be recovered plus any Environmental Impact Assessment and any other entitlements necessary to complete the project, whether indicated as 100 percent cost recovery in this schedule or not.</i>	\$11,990.05 per deposit
<b>Use Permit</b>	
Conditional Use Permit - additional upon hearing request <i>Note: There is no fee to request a hearing; this fee represents the applicant's responsibility for the full cost of the hearing, regardless of who requests it, plus any applicable Other Application fees.</i>	\$13,412.89 each
Conditional Use Permit - Amendment for Alcohol Services	\$4,220.26 each
Conditional Use Permit - Director Level <i>Note: Plus any applicable Other Application fees</i>	\$8,000.83 each
Day Care Center	\$198.45 each
Pre-Application Staff Consultation Fee	\$806.25 each
SB 330 Fee	\$2,961.84 each
Temporary Use Permit - Minor <i>Note: Plus any applicable Other Application fees</i>	\$1,589.50 each
<b>Variance</b>	
Variance - additional upon hearing <i>Note: There is no fee to request a hearing; this fee represents the applicant's responsibility for the full cost of the hearing, regardless of who requests it.</i>	\$13,412.89 each
Variance - Director's Level <i>Note: Plus any applicable Other Application fees</i>	\$5,110.98 each
<b>Wireless Permit</b>	
Wireless Tier 1 <i>Note: Initial deposit plus any applicable Other Application fees. Refer to Municipal Code 18.42.110.</i>	\$3,716.08 per deposit
Wireless Tier 2 <i>Note: Initial deposit plus any applicable Other Application fees. Refer to Municipal Code 18.42.110.</i>	\$8,000.83 per deposit
Wireless Tier 3 <i>Note: Initial deposit plus any applicable Other Application fees. Refer to Municipal Code 18.42.110.</i>	\$8,496.95 per deposit

# PLANNING AND DEVELOPMENT SERVICES

(Continued)

<b>Zone Change</b>	
Planned Community Zone Change - Minor Change <i>Note: Initial deposit. 100 percent of processing and legal costs will be recovered</i>	\$2,086.90 per deposit
Planned Community Zone Change <i>Note: Initial deposit. 100 percent of processing and legal costs will be recovered</i>	\$10,210.42 per deposit
Zone Change Regular <i>Note: Initial deposit. 100 percent of processing and legal costs will be recovered</i>	\$8,506.55 per deposit



# POLICE FEES



CITY OF  
**PALO  
ALTO**



## Animal Control

<b>Animal Permits</b>	
Boarding	\$194.00 per permit
Breeding Permit - Cat, Dog, or Bird	\$118.00 per permit
Dangerous Animal or Microchip	\$382.00 per permit
Kennel, Birds, or Animals	\$194.00 per permit
Livery Stable, Boarding Stable	\$194.00 per permit
Livestock	\$71.00 per permit
Pet Shop/Groomer	\$194.00 per permit
Pet Show or Fun Match	\$71.00 per permit
Pony Ride, Pony Ring	\$194.00 per permit
Riding Academy	\$194.00 per permit
Traveling Menagerie or Zoo	\$194.00 per permit
<b>Disposal</b>	
A. Dogs, Cats, Rabbits (up to 20 lbs)	\$47.00 per pet
B. Dogs (up to 75lbs)	\$58.00 per pet
C. Dogs (76lbs and over)	\$71.00 per pet
D. Each Additional Animal	\$11.00 per pet
E. Small Animals and Birds	\$12.00 per pet
F. Large Animals (up to 150lbs) <i>Note: No animal over 150lbs will be accepted.</i>	\$130.00 per pet
G. Request for Service	\$53.00 each
<b>Impoundment Fees - Cat</b>	
A. First Offense	\$33.00 per occurrence
B. Second Offense	\$49.00 per occurrence
C. Third and Subsequent Offenses	\$66.00 per occurrence
<b>Impoundment Fees - Dog - Licensed</b>	
A. First Offense	\$33.00 per occurrence
B. Second Offense	\$49.00 per occurrence
C. Third Offense	\$65.00 per occurrence
D. Fourth Offense	\$120.00 per occurrence
E. Fifth to Tenth Offense	\$160.00 per occurrence
F. Eleventh and Subsequent Offenses	\$180.00 per occurrence

# POLICE

(Continued)

<b>Impoundment Fees - Dog - Unlicensed</b>	
A. First Offense	\$54.00 per occurrence
B. Second Offense	\$83.00 per occurrence
C. Third Offense	\$103.00 per occurrence
D. Fourth Offense	\$137.00 per occurrence
E. Fifth to Tenth Offense	\$185.00 per occurrence
F. Eleventh and Subsequent Offenses	\$218.00 per occurrence
<b>Impoundment Fees - General</b>	
A. Other Animals (Small) - Bird, Rabbit, Reptile, etc.	\$28.00 per occurrence
B. Other Animals (Large) - Horse, Cow, Pig, Goat, etc.	\$109.00 per occurrence
Special Impoundment Fee - Dog (Licensed)	\$109.00 per occurrence
Special Impoundment Fee - Dog (Unlicensed)	\$137.00 per occurrence
State Mandated Fees - First Offense	\$35.00 per occurrence
State Mandated Fees - Second Offense	\$50.00 per occurrence
State Mandated Fees - Third and Subsequent Offenses	\$100.00 per occurrence
<b>Special Fees</b>	
Animal Control Officer	\$81.00 per hour
Quarantine Home Inspection Fee	\$43.00 each

## General

<b>Background Check</b>	
Background Check - New <i>Note: Does not include DOJ Fingerprint and Rolling Processing Fee</i>	\$223.00 each
Department of Justice Fingerprint and Rolling Fee	\$69.00 each
FBI Fingerprint Fee	\$59.00 each
OPM/DOD Background Check	\$5.00 per application
<b>False Alarm</b>	
Alarm Registration Fee - New	\$58.00 each
Alarm Registration Fee - Renewal	\$44.00 each
A. Third False Alarm	\$146.00 each
B. Fourth False Alarm	\$218.00 each
C. Fifth and Each Subsequent False Alarm	\$274.00 each
<b>Impoundment Fees - Vehicle</b>	
Vehicle Impoundment Fee	\$140.00 each

(Continued)

Vehicle Repossession Receipt	\$15.00 each
<b>Personnel Rates</b>	
Emergency Response Fee	Actual costs to respond will be charged on a per incident basis
<b>Special Fees</b>	
Clearance Letter	\$32.00 each
Digital Media Reproduction Fee	\$58.00 each
Location Crime Statistics Fee	\$76.00 each
Offsite Document Retrieval	\$38.00 per item
Parenting Project Materials	\$41.00 each
Parenting Project Program	\$139.00 per family
Report Copy Fee	\$14.00 each
Research Fee	\$141.00 per hour
Subpoena Fee	\$24.00 per hour

## Licenses

<b>Adult Entertainment</b>	
Closing-out Sale	\$106.00 each
Closing-out Sale Renewal (Two Maximum)	\$106.00 each
<b>Firearms Dealer</b>	
Fire Arms Dealer Master Permit - New	\$3,152.00 per year
Fire Arms Dealer Master Permit - Renewal	\$570.00 per year
<b>Massage Establishment</b>	
A. Massage Establishment - New	\$423.00 per year
B. Massage Establishment - Renewal	\$213.00 per year
C. Massage Establishment - Sale or Transfer of Interest	\$142.00 per occurrence
Massage Establishment - Non-Certified (New)	\$432.00 per year
Massage Establishment - Non-Certified (Renewal)	\$282.00 per year
Massage Establishment - Sole Proprietor (New)	\$282.00 per year
Massage Establishment - Sole Proprietor (Renewal)	\$208.00 per year
Massage Practitioner - Non-Certified (New)	\$212.00 per year
Massage Practitioner - Non-Certified (Renewal)	\$142.00 per year
Massage Technician - New	\$212.00 each
Massage Technician - Renewal	\$141.00 each

# POLICE

(Continued)

<b>Miscellaneous</b>		
	For Profit Rate	Non-Profit Rate
Business Location Change	\$1,187.00 per occurrence	
Helicopter Landing Fee	\$70.00 per occurrence	
One Day Liquor Permit Fee	\$58.00 per permit	\$44.00 per permit
Solicitation for Commercial Purpose <i>Note: Does not include DOJ Fingerprint and Rolling Processing Fee</i>	Look under Solicitor/Peddler Master License	
Solicitor Employee (Under Master License) <i>Note: Does not include DOJ Fingerprint and Rolling Processing Fee</i>	\$47.00 each	
Solicitor/Peddler Master License <i>Note: Does not include DOJ Fingerprint and Rolling Processing Fee</i>	\$47.00 per year	
<b>Pushcart Vendors</b>		
Pushcart Vendor - Additional Cart	\$52.00 per quarter	
Pushcart Vendor - Location and/or Cart Change	\$264.00 each	
Pushcart Vendor - New <i>Note: Does not include DOJ Fingerprint and Rolling Processing Fee</i>	\$435.00 per quarter	
Pushcart Vendor - Renewal	\$148.00 per quarter	
Pushcart Vendor Employee - New <i>Note: Does not include DOJ Fingerprint and Rolling Processing Fee</i>	\$130.00 each	
Pushcart Vendor Employee - Renewal	\$106.00 each	
<b>Secondhand Dealers</b>		
Secondhand Dealer - DOJ	\$300.00 per application	
Secondhand Dealer - New	\$426.00 per application	
Secondhand Dealer - Renewal	\$106.00 per application	
<b>Taxicab</b>		
A. Taxicab - Master License (New)	\$3,174.00 per year	
B. Taxicab - Master License (Renewal)	\$1,423.00 per year	
Taxicab - Driver <i>Note: Does not include DOJ Fingerprint and Rolling Processing Fee.</i>	\$58.00 annually	
Taxicab - Vehicle Inspection for Each Vehicle	\$82.00 per year	
Taxicab Driver - Replacement or Transfer Fee	\$71.00 each	
<b>Valet Parking</b>		
Valet Parking Permit Application	\$764.00 per application	
Valet Parking Sign & Curb Markings	\$1,291.00 each	
Valet Permit Application Renewal (Annual)	\$115.00 per year	
Valet Short-Term Application Fee	\$359.00 per application	

## Special Event

<b>Personnel Rates</b>	
A. Community Services Officer <sup>1</sup>	\$99.00 per hour
A. Police Agent <sup>1</sup>	\$217.00 per hour
A. Police Officer <sup>1</sup>	\$182.00 per hour
A. Police Reserve <sup>1</sup>	\$78.00 per hour
A. Police Sergeant <sup>1</sup>	\$241.00 per hour
B. Community Services Officer <sup>3</sup>	\$82.00 per hour
B. Police Agent <sup>3</sup>	\$188.00 per hour
B. Police Officer <sup>3</sup>	\$152.00 per hour
B. Police Reserve <sup>3</sup>	\$64.00 per hour
B. Police Sergeant <sup>3</sup>	\$206.00 per hour
C. Community Services Officer <sup>2</sup>	\$77.00 per hour
C. Police Agent <sup>2</sup>	\$164.00 per hour
C. Police Officer <sup>2</sup>	\$141.00 per hour
C. Police Reserve <sup>2</sup>	\$58.00 per hour
C. Police Sergeant <sup>2</sup>	\$181.00 per hour
<b>Special Fees</b>	
Noise Exception Permit	\$176.00 each
Special Event Permit Fee - 201 - 400 Attendees	\$296.00 per permit
Special Event Permit Fee - 401 - 600 Attendees	\$318.00 per permit
Special Event Permit Fee - Each additional 200 Attendees	\$47.00 each
Special Event/Film Permit Fee - General	\$271.00 per permit
<b>Street Closure</b>	
Temporary Street Closure	\$124.00 - \$1,474.00 plus cost to provide certain services

## Endnotes

- <sup>1</sup> For those events where 100 percent of the proceeds go to a "profit" organization.
- <sup>2</sup> For those events where 80 percent or more of the proceeds go directly to a "non-profit" organization or events declared as co-sponsored by the City of Palo Alto.
- <sup>3</sup> For those events where less than 80 percent of the proceeds go directly to a "non-profit" organization.



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# PUBLIC WORKS FEES



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## Engineering

<b>Encroachment Permit</b>	
Fence	\$1,911.00 each
Residential	\$919.00 each
VTA Bus Shelter Installation/Relocation	\$472.00 each
<b>Inspection Fees</b>	
Off Hour Inspection	\$296.00 per hour
<b>Map/Plan Review Fees</b>	
Subdivision Map Act Applications	Surveyor Fee + 15%
<b>Permit Fees</b>	
Certificate of Compliance/Certificate of Correction/Map Amendment <i>Note: Including public or private subdivision streets</i>	\$5,393.00 per occurrence
Improvement Plan Review <i>Note: Price for initial deposit. 100 percent of processing costs will be recovered plus any permit fees.</i>	\$1,578.00 per deposit
<b>Street Cut Fees</b>	
A. Pavement Condition: Poor	\$12.00 per square foot
B. Pavement Condition: Fair/At-Risk	\$15.00 per square foot
C. Pavement Condition: Good	\$18.00 per square foot
D. Pavement Condition: Very Good - Excellent	\$25.00 per square foot
Service Lateral Connection	\$1,650.00 each

## Operations

<b>Maintenance &amp; Repair</b>		
	Regular Time	Overtime & Holiday
Construction & Repair	\$163.00 per hour	\$244.00 per hour
Electric Vehicle Charger Connection	\$0.00 to \$2.00 per connection	
Electric Vehicle Charger Connection Overstay	\$0.00 to \$5.00 per hour	
Electric Vehicle Charging	\$0.23 per kilowatt hour	
Newsrack Impoundment Fee	\$185.00 first day + \$3.00 each subsequent day	
Supervision	\$166.00 per hour	\$250.00 per hour
Sweeping Services	\$134.00 per hour	\$201.00 per hour
Traffic Control/Graffiti Services	\$123.00 per hour	\$185.00 per hour

## PUBLIC WORKS

(Continued)

Traffic Property Damage	\$123.00 per hour	\$185.00 per hour
Tree Services	\$143.00 per hour	\$215.00 per hour
<b>Map/Plan Review Fees</b>		
Home Improvement Exception - Trees	\$432.00 per application	
IR Review - Trees	\$672.00 per application	
<b>Tree Removal</b>		
Protected Tree Removal	\$443.00 per removal	
Record Management Fee	\$29.00 per file	
Tree Removal	\$136.00 per inch of damage plus planting installation	

## Storm Drain

<b>Permit Fees</b>		
Flood Variance Fee	City Cost plus 15%	
Flood Zone Determination Letter	\$131.00 per letter	
Stormwater Treatment Feature Operations and Maintenance Inspection <i>Note: Previously known as Storm Drain Inspection Fee</i>	\$707.00 per inspection (up to 4 hours) plus \$109.00 per hour thereafter	
Temporary Elevation Benchmarks	\$444.00 per benchmark	

## Wastewater Treatment

<b>Industrial Waste Discharge Fees</b>		
Industrial Waste Discharge - Automotive <i>Note: Vehicle service facilities with process discharges.</i>	\$620.00 annually	
Industrial Waste Discharge - Basic <i>Note: Non-categorical/small-categorical with only minor pollutant concerns.</i>	\$3,651.00 annually	
Industrial Waste Discharge - Best Management Practices (BMP) <i>Note: Small, non-categorical facilities with minimal process discharge.</i>	\$1,366.00 annually	
Industrial Waste Discharge - Exceptional Waste (High volume) <i>Note: Short-term, non-standard discharges with permit duration more than 10 days or volume more than 20,000 gallons.</i>	\$6,497.00 per permit	
Industrial Waste Discharge - Exceptional Waste (Low volume) <i>Note: Short-term, non-standard discharges with permit duration less than 10 days and volume less than 20,000 gallons.</i>	\$3,683.00 per permit	
Industrial Waste Discharge - Full (Categorical) <i>Note: Categorical industrial users with ability to impact the Regional Water Quality Control Plant.</i>	\$8,309.00 annually	

(Continued)

Industrial Waste Discharge - Full (Non-categorical) <i>Note: Significant industrial users with ability to impact the Regional Water Quality Control Plant.</i>	\$5,306.00 annually	
Industrial Waste Discharge - Groundwater <i>Note: Groundwater remediation discharges.</i>	\$1,397.00 annually	
<b>Industrial Waste Discharge Fees - Liquid Waste Disposal Fee</b>		
	Per Load of 1,000 gal. or Less	Each Additional 500 gal.
Septic Tank & Portable Toilet Waste Disposal	\$91.00	\$41.00
Septic Tank & Portable Toilet Waste Disposal Permit Processing <i>Note: Permit is valid for three years and requires an additional \$2,000 security deposit or bond valid through the permit term</i>	\$100.00 per permit	
<b>Recycled Water Fees</b>		
Recycled Water Permit Processing	\$50.00 per permit	



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For information contact:

ADA Coordinator  
City of Palo Alto  
285 Hamilton Ave  
(650) 329-2550



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## PALO ALTO

Spanish explorers named the area for the tall, twin-trunked redwood tree they camped beneath in 1769. Palo Alto incorporated in 1894 and the State of California granted its first charter in 1909. The City has long been known for its innovative people and its exploration of ideas that have changed the world.

In Palo Alto, our history has always been about the future.

[CITYOFPALOALTO.ORG](http://CITYOFPALOALTO.ORG)

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