



# Planning & Transportation Commission

## Regular Meeting Agenda: February 26, 2020

Council Chambers  
250 Hamilton Avenue  
6:00 PM

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### Call to Order / Roll Call

### Oral Communications

The public may speak on items not on the agenda. Each member of the public may address the Commission for up to three (3) minutes per speaker.<sup>1,2,3</sup>

### Agenda Changes, Additions, and Deletions

The Chair or Commission majority may modify the agenda order to improve meeting management.

### City Official Reports

1. Directors Report, Meeting Schedule and Assignments

### Study Session

Public Comment is permitted. Each member of the public may address the Commission for up to five (5) minutes per speaker.<sup>1,3</sup>

### Action Items

Public Comment is permitted. Applicants/Appellant Teams: Fifteen (15) minutes, plus three (3) minutes rebuttal. All others: Up to five (5) minutes per speaker.<sup>1,3</sup>

2. Consideration of and Recommendation on an Ordinance Amending Title 18 (Zoning) to Update Five Sections Related to Enforcement, Hearing Procedures, and to Reflect the New Name of the Planning and Development Services Department.
3. PUBLIC HEARING / QUASI-JUDICIAL. 840 Kipling Street [18PLN-00185]: Recommendation on a Variance to allow (1) a Second-Story Addition to a Historic Home on a Substandard, Irregular Lot, and (2) an Extension of a Noncomplying Wall That Encroaches Into a Side Setback. Environmental Assessment: Exempt from CEQA in Accordance with CEQA Guidelines Section 15301 (Additions to Existing Structure). Zoning District: R-2 (Two Family Residential). For More Information Contact the Project Planner Christy Fong at cfong@m-group.us

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1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson's presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.  
2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.  
3. The Chair may reduce the allowed time to speak to three minutes or less to accommodate a larger number of speakers.

## **Approval of Minutes**

Public Comment is Permitted. Three (3) minutes per speaker.<sup>1,3</sup>

4. January 29, 2020 Draft PTC Meeting Minutes

## **Committee Items**

## **Commissioner Questions, Comments, Announcements or Future Agenda Items**

## **Adjournment**

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# Palo Alto Planning & Transportation Commission

Commissioner Biographies, Present and Archived Agendas and Reports are available online: <http://www.cityofpaloalto.org/gov/boards/ptc/default.asp>. The PTC Commission members are:

Chair Carolyn Templeton  
Vice Chair Giselle Roohparvar  
Commissioner Michael Alcheck  
Commissioner Bart Hechtman  
Commissioner Ed Lauing  
Commissioner William Riggs  
Commissioner Doria Summa

Get Informed and Be Engaged!

View online: <http://midpenmedia.org/category/government/city-of-palo-alto/> or on Channel 26.

Show up and speak. Public comment is encouraged. Please complete a speaker request card located on the table at the entrance to the Council Chambers and deliver it to the Commission Secretary prior to discussion of the item.

Write to us. Email the PTC at: [Planning.Commission@CityofPaloAlto.org](mailto:Planning.Commission@CityofPaloAlto.org). Letters can be delivered to the Planning & Development Services Department, 5<sup>th</sup> floor, City Hall, 250 Hamilton Avenue, Palo Alto, CA 94301. Comments received by 2:00 PM two Tuesdays preceding the meeting date will be included in the agenda packet. Comments received afterward through 2:00 PM the day of the meeting will be presented to the Commission at the dais.

Material related to an item on this agenda submitted to the PTC after distribution of the agenda packet is available for public inspection at the address above.

## Americans with Disability Act (ADA)

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