

APPLICATION FOR AGGREGATED BUILDING ENERGY USE DATA
City of Palo Alto Utilities
BUILDING ENERGY USE BENCHMARKING

This form is made available for authorized parties ("Building Owners" or "Owner's Agents") to request aggregated energy use data for a "covered building," under the Building Energy Use Data Access, Benchmarking, and Public Disclosure Program ("Program"), as defined within Title 20, Division 2, Chapter 4, Article 9, Sections 1680-1685 of the California Code of Regulations and Section 25402.10 of the California Public Resources Code. All definitions, terms, requirements, and conditions contained in the aforementioned laws are hereby incorporated into and made part of this form by reference. All parties are additionally bound by the data request practices and protocols of the City of Palo Alto Utilities ("CPAU") and will perform best efforts to comply with all applicable data request requirements.

In order for CPAU to complete this request, Building Owners or Owner's Agents must provide, at a minimum, (1) the street address of the covered building for which Energy Usage Data is being requested, (2) verification that the person making the request is authorized to receive Energy Use Data for the building, (3) an indication of whether the request is made for compliance with state Benchmarking and Public Disclosure requirements for buildings with less than three utility accounts, and (4), if necessary, proof of consent to disclose Energy Use Data from any utility customers with accounts serving the covered building if such permission has already been obtained. Additionally, the Building Owners or Owner's Agents must indicate whether the request is covering any Active Utility Account which serves more than one postal address, and if so, the Building Owners or Owner's Agents must indicate the number of unique postal addresses served by the utility account. Any other requested information, while optional, will greatly assist CPAU in completing this request.

Energy Use Data Requested (check all that apply):

Electric

Gas

Building Location:

Street and postal addresses

| Street or Postal Address | City | Zip Code |
|--------------------------|------|----------|
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(Attach additional sheets, as necessary)

Building Owner Information:

Name(s):

Address:

Phone Number:

E-mail:

Check this box if the person completing this request form is someone other than the listed owner.

Are multiple postal addresses in this building served by a single active utility account?

YES

NO

If so, how many unique postal addresses does the account serve?

Is this request made to comply with state Benchmarking and Public Disclosure requirements?

YES

NO

Does this request exclusively concern Energy Use Data for accounts held by the Building Owner?

YES

NO

Number of Accountholders in Building, Including Owner-Held Accounts

I, the undersigned, do hereby attest, under penalty of perjury, that the information presented in this Energy Use Data request form is true and correct; was completed to the best of my abilities; and that I am authorized as the building owner or the representative/agent of the building owner to request the energy use data of the building referenced herein.

Signature of Owner or Agent

Print Name of Owner or Agent

Date

DO NOT WRITE BELOW THE LINE - FOR UTILITY ADMINISTRATION ONLY

- Verify if all mandatory sections are completed. See Paragraph 2 above.
- Verify if attestation is signed by the Building Owner or an authorized Agent.
- Verify if Customer authorization for release of Energy Use Data is required.
(Required if covered building has fewer than 3 nonresidential customers, unless owner is only requesting Energy Use Data for accounts they hold.)
- Verify if Customer Authorization Form(s) for release of Energy Use Data is attached.
(A copy of a lease or agreement between tenant and owner granting consent to access Energy Use Data may be accepted in lieu of a Customer Authorization Form if it includes the required public disclosure permissions.)

I, the undersigned, do hereby attest, under penalty of perjury, that I have received this application for release of the Energy Use Data in the building referenced herein from the owner or the representative/agent of the building owner and any Utility-specified review/approval period will commence beginning on the date shown below. The Utility hereby agrees to provide best efforts to complete the review and any subsequent Energy Use Data release to the owner in a timely manner, pursuant to state Benchmarking and Public Disclosure requirements.

CPAU Key Account Manger Signature

Print Name

Date