



POLICY AND SERVICES COMMITTEE ACTION MINUTES

Special Meeting Council
November 14, 2017

Chairperson Wolbach called the meeting to order at 6:13 P.M. in the Community Meeting Room, 250 Hamilton Avenue, Palo Alto, California.

Present: DuBois arrived at 6:54 P.M., Kniss, Kou, Wolbach (Chair)

Absent:

Oral Communications

None.

Agenda Items

1. Discussion and Recommendation to Council to Adopt Legislative Priorities for 2018.

Chair Wolbach announced the Committee will hear Agenda Item Number 2- Discussion and Recommendation Regarding Permitting and Regulations for Bike Share at the end of the Agenda.

MOTION: Council Member Kou moved, seconded by Vice Mayor Kniss to recommend the City Council adopt the City's 2018 Legislative Priorities including moving "protecting the health and safety of the community" to Foundational Principles.

INCORPORATED INTO THE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER to add to the Motion, "add to the Environmental Priorities, 'expand federal, state, and regional efforts to protect local communities from sea level rise and other impacts of climate change and funding for such efforts.'"

INCORPORATED INTO THE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER to add to the Motion, "add to the Environmental Priority, 'emissions' after 'reducing airplane noise.'"

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MOTION AS AMENDED RESTATED: Council Member Kou moved, seconded by Vice Mayor Kniss to recommend the City Council adopt the City's 2018 Legislative Priorities including:

- A. Moving "protecting the health and safety of the community" to Foundational Principles; and
- B. Add to the Environmental Priorities, "expand federal, state, and regional efforts to protect local communities from sea level rise and other impacts of climate change and funding for such efforts;" and
- C. Add to the Environmental Priority, "emissions" after "reducing airplane noise."

MOTION AS AMENDED PASSED: 3-0 DuBois absent

- 3. Discussion of City Auditor's Community Services Department Fee Schedule Audit Recommendations and Recommend That the City Council Accept the Status of Audit Recommendations Report.

MOTION: Vice Mayor Kniss moved, seconded by Chair Wolbach to recommend the City Council accept the Status of Audit Recommendations resulting from the City Auditor's Community Services Department Fee Schedule Audit.

MOTION PASSED: 4-0

- 3A. Staff Recommendation That the Policy and Services Committee Recommend the City Council Accept the Status Update on the Audit of Parking Funds.

MOTION: Chair Wolbach moved, seconded by Vice Mayor Kniss to recommend the City Council accept the Status of Audit Recommendations regarding the Audit of Parking Fund.

MOTION PASSED: 4-0

- 3B. Staff Recommendation That the Policy and Services Committee Recommend the City Council Accept the Status Update on the 2015 Utility Meter Audit: Procurement, Inventory and Retirement.

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MOTION: Vice Mayor Kniss moved, seconded by Council Member DuBois to recommend the City Council accept the Status of Audit Recommendations for the 2015 Utility Meter Audit: Procurement, Inventory, and Retirement.

MOTION PASSED: 4-0

3C. Staff Recommendation That the Policy and Services Committee Recommend the City Council Accept the Status Update on the 2013 Inventory Management Audit.

MOTION: Chair Wolbach moved, seconded by Vice Mayor Kniss to recommend the City Council accept the attached Status of Audit Recommendations for the 2013 Inventory Management Audit.

MOTION PASSED: 4-0

4. Auditor's Office Quarterly Report as of September 30, 2017.

MOTION: Council Member DuBois moved, seconded by Chair Wolbach to recommend to the City Council acceptance of the Auditor's Office Quarterly Report as of September 30, 2017 and direct the Business Registry process be returned to Council and direct the City Auditor to continue a limited audit of the Registry.

MOTION PASSED: 4-0

2. Discussion and Recommendation Regarding Permitting and Regulations for Bike Share Operators in the City of Palo Alto.

MOTION: Council Member DuBois moved, seconded by Vice Mayor Kniss to recommend the City Council adopt a Resolution authorizing the City Manager to create a one-year pilot program regulating private bike share operations in the City of Palo Alto including the following additions to Section 2.a:

5. "Insurance; and
6. Indemnification of the City; and
7. Performance bond; and
8. Use of advertising inventory for the City and the City's partners."

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INCORPORATED INTO THE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER to add to the Motion Part 7, "or cost recovery contract."

INCORPORATED INTO THE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER to add to the Motion Part 8, "if feasible" before "use of."

INCORPORATED INTO THE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER to add to the Motion, "direct Staff to consider reminders to users to follow the California Vehicle Code, and work with Stanford University and neighboring cities." (New Part B)

MOTION AS AMENDED RESTATED: Council Member DuBois moved, seconded by Vice Mayor Kniss to recommend the City Council:

- A. Adopt a Resolution authorizing the City Manager to create a one-year pilot program regulating private bike share operations in the City of Palo Alto including the following additions to Section 2.a.
 - 5. "Insurance; and
 - 6. Indemnification of the City; and
 - 7. Performance bond or cost recovery contract; and
 - 8. If feasible use of advertising inventory for the City and the City's partners;" and
- B. Direct Staff to consider reminders to users to follow the California Vehicle Code, and work with Stanford University and neighboring cities."

MOTION AS AMENDED PASSED: 4-0

Future Meetings and Agendas

The Committee discussed upcoming Agenda Items and meeting schedule.

ADJOURNMENT: Meeting adjourned at 8:19 P.M.