



POLICY AND SERVICES COMMITTEE ACTION MINUTES

Special Meeting
Tuesday, August 22, 2017

Chairperson Wolbach called the meeting to order at 6:06 P.M. in the Community Meeting Room, 250 Hamilton Avenue, Palo Alto, California.

Present: DuBois, Kniss, Kou, Wolbach (Chair)

Absent:

Agenda Items

1. Policy and Services Committee Recommends the City Council Accept the Status Updates of the Audits for the Citywide Cash Handling and Travel Expense; and the Audit of Cable Franchise and Public, Education and Government (PEG) Fees.

MOTION: Vice Mayor Kniss moved, seconded by Chair Wolbach to recommend the City Council accept the Status of Audit Recommendations for the Audit of Cable Franchise and Public, Education, and Government (PEG) Fees and the Audit of Citywide Cash Handling and Travel Expense.

MOTION PASSED: 4-0

2. Accuracy of Water Meter Billing Audit.

MOTION: Chair Wolbach moved, seconded by Vice Mayor Kniss to recommend the City Council accept the accuracy of Water Meter Billing Audit and direct the City Auditor's Office and City Manager's Office to attempt to resolve the disagreements on recommendations 1.4 and 2.1 before this goes to the City Council.

MOTION PASSED: 4-0

3. Auditor's Office Quarterly Report as of June 30, 2017.

ACTION MINUTES

MOTION: Vice Mayor Kniss moved, seconded by Chair Wolbach to recommend the City Council accept the Auditor's Office Quarterly Report as of June 30, 2017.

MOTION PASSED: 4-0

Future Meetings and Agendas

The Committee briefly reviewed the list of tentative future items. It was determined the next meeting will be scheduled for September 20, 2017 at 6 P.M.

ADJOURNMENT: Meeting was adjourned at 7:41 P.M.