



# POLICY AND SERVICES COMMITTEE ACTION MINUTES

Special Meeting  
October 06, 2015

Chairperson Chair Burt called the meeting to order at 7:00 P.M. in the Community Meeting Room, 250 Hamilton Avenue, Palo Alto, California.

Present: Burt (Chair), DuBois, Wolbach

Absent: Berman

## Agenda Items

1. Auditor's Office Quarterly Report as of June 30, 2015.

## **NO ACTION TAKEN**

The Committee took a break from 7:28 P.M. to 7:31 P.M.

2. Discussion and Recommendation to Council Regarding City Council Procedural Matters, Including Updates to Procedures and Protocols Handbook.

**MOTION:** Chair Burt moved, seconded by Council Member Wolbach to recommend the topic of the Boards and Commissions responsibilities be added to the Committee of the Whole Agenda for discussion.

**MOTION PASSED:** 3-0 Berman absent

**MOTION:** Chair Burt moved, seconded by Council Member Wolbach to refer the Procedures and Protocols with the changes captured by Staff be forwarded to the Council for approval.

**MOTION PASSED:** 3-0 Berman absent

ADJOURNMENT: Meeting was adjourned at 9:17 P.M.