

FY 2017 Proposed Operating Budget

May 3rd Recap

Finance Committee

May 5, 2016



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Current Status

BUDGET PROCESS			
Date	Draft Adjustments to Budget	FY 2017 Dept	Amount Dept
	Beginning Balance	0	250,000 Non-dept
3-May	No Changes	0	150,000 Non-dept
			3,000,000 Non-dept
			2,228,122 Non-dept
			(1,400,000) Non-dept
			Total: 3,228,122
Date	Council Contingency		
3-May	Balance		250,000



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FY 2017 Proposed Operating Budget Fire Department

Operating Budget pp. 239-251

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Department Overview

Mission

Purpose

Service Programs

- Fire Suppression
- Emergency Medical Services
- Fire Prevention Bureau
- Employee Fire/EMS Certification Training



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Accomplishments

- 5,270 medical/rescue calls with 92% of EMS call responses within 8 minutes and 99% with a paramedic on scene in 12 minutes
- 135 fire incidents with 86% of responses within 8 minutes
- 1,964 fire inspections, 13% increase from FY 2015
- Key succession planning tools and training schedule
- Medical Priority Dispatch and Auto Aid agreements
- Celebrated 40th anniversary of paramedics & ambulances
- Completed successful negotiations for new labor contract



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Fiscal Year 2017 Initiatives

- Continue working with Stanford to renegotiate service contract
- Modernize and replace essential equipment
- Develop operational efficiencies, focusing on performance and operational readiness
- Invest in training plans and succession planning
- Evaluate community and public health risks



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Significant Budget Proposals

- Fire Station Furniture – Fitness Equipment, \$125,000
- California Incident Command Certification System Training, \$38,000
- Realignment of Development Services Staffing, 2.15 FTE



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FY 2017 Proposed Operating Budget Office of Emergency Services (OES)

Operating Budget pp. 299-306

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Department Overview

Mission

Purpose

Objectives

- Operational Readiness
- Risk Assessment; Situational Awareness
- Community Education; Engagement
- Training & Exercises



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Accomplishments

- Updated City Emergency Operations Plan (EOP)
- San Francisquito Creek Multi Agency Coordination
- Training of Emergency Services Volunteers; Community Sand Bag Days with Public Works
- StormReady Community Certification
- Critical Infrastructure & Key Resources Survey, School Map Update
- Super Bowl 50: significant support to Stanford University and other regional partners



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Fiscal Year 2017 Initiatives

- Training: Staff & Community
- Planning: Local Hazard Mitigation and Adaptation Plan, Continuity of Operations Plan, Department Emergency Plans, regional planning
- Infrastructure Technology: Improve efficacy of the City's EOC; Exploration of energy resilience strategies (i.e. solar power for critical systems, new electric ATV, etc.); Public Safety Building



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Significant Budget Proposals

- None



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FY 2017 Proposed Operating Budget Police Department

Operating Budget pp. 331-343

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Department Overview

Mission

Purpose

Divisions

- Field Services
- Personnel and Training Services
- Investigative Services
- Technical Services
- Traffic, Parking & Special Event Services
- Animal Services



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Accomplishments

- Received 135 citizen commendations in FY 2015
- Development of the Tri-City Records Management System (RMS)
- Regional preparedness initiatives and exercises, including the Silicon Valley Interoperability Authority
- Regional and Statewide initiatives to ensure vehicle occupant safety and combat drunk driving



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Fiscal Year 2017 Initiatives

- Replace 9-1-1 phone equipment
- New curriculum for Citizen's Academy
- Public Safety Building
- Implement new Records Management System
- Migrate to 700 MHz Regional Radio System



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Significant Budget Proposals

- Track Watch (Project Safety Net), \$824,000
- Police Vehicle Modems, \$100,000



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Community Services Department

Operating Budget pp. 201-221

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Department Overview

Mission

Purpose

Divisions:

- Administration
- Human Services
- Arts & Sciences
- Open Space, Parks & Golf
- Recreation



Accomplishments

Human Services - Community Forums on Senior Services, Veterans Homelessness, Domestic Violence and Implicit Bias

Arts & Sciences – Art Center and Children’s Theatre increased audiences, attendance and outreach, dynamic new Public Art Conversation, MakeX, JMZ Initiative

Open Space, Parks & Golf – Byxbee Park, Scott Park, El Camino Park and Monroe Park, Magical Bridge Playground

Recreation – Mitchell Park Community Center, Teen Services, New Special Events

Fiscal Year 2017 Initiatives

- Work on the Cubberley Master Planning Process with PAUSD
- Build on the Healthy City Healthy Community Priority:
 - 2nd Annual Health Fair
 - New Resident Welcome Packet
 - Workplace Health & Wellness Forum
- Complete the Parks & Recreation Master Plan
- Complete the Public Art Master Plan
- Ensure Mitchell Park Library & Community Center is a vibrant, welcoming and dynamic experience for all
- Invest in CSD Staff – Engagement, Creativity, Service

Significant Budget Proposals

- Collaboration with Santa Clara County for Homeless Services and housing subsidies
- CSD Service Delivery Enhancements - Increased costs in several programs off set by revenues, e.g.
 - New Preschool at Mitchell Park
 - Art Center Classes and Marketing
 - Children’s Theatre Staffing
- Open Space Technicians for expanded Open Space and Trail Maintenance
- JMZ Market Analysis and Collections Management (one-time)
- Golf Course Reconfiguration Project – Anticipated Project Start July 1, 2016

Teen Services

Bryant St. Garage Fund - Grant Program



- Bryant Street Garage Teen Program Staffing \$33K

	# of Grants	Dollars Spent	# Teens Impacted
FY15	7	\$7,430	550
FY16	18	\$12,208	1,600
FY17*	40	\$25,000	2,500

*Projected

Golf Course Reconfiguration Project



- Pending permits to begin renovation and reconfiguration of the existing Palo Alto Municipal Golf Course
- FY 2016 estimated net loss of \$923k, projected net loss in FY 2017 of \$825k

Golf Course

- Construction Cost Increase for base bid
 - \$9.6M lowest bid in 2014, \$10.9M estimate in 2016
 - Higher estimate attributed to less competitive environment, general inflation, and Prevailing Wage requirement
- \$7.7M to \$8.3M in COPs/Debt issuance (Annual Debt Service \$534,000 - \$569,000)
- Reconfiguration July 2016 – October 2017
- Estimated Financial Projections

	FY2018	FY2019
Revenue Projection:	\$2.1M	\$2.8M
Operating Expense:	\$2.0M	\$1.9M
Debt Service:	\$0.6M	\$0.6M
Capital Reserve:	-	\$0.2M
Net Income (Loss):	(\$0.5M)	\$0.1M



Project Safety Net Collaborative & Means Restriction

	FY12 – FY16 SUMC \$2M	FY17 Proposed
PSN Collaborative	\$424,506	\$270,000*
Means Restriction - Track Watch, Fencing, Cameras	\$1,490,494	\$824,000
Total Spending	\$1,915,000	\$1,094,000
Remaining SUMC (est. June 30, 2016)	\$85,000	NA

*Project Safety Net (PSN) Collaborative:

- Staffing: Executive Director 1.0 FTE & Program Specialist 0.48 FTE \$229K
- Other: Consultant(s), meetings & general supplies \$41K
- Total Cost of PSN Collaborative: \$270K
 - SUMC remaining funds June 30, 2016 \$85K
 - General Fund \$185K

FY 2017 Proposed Operating Budget Library Services Department

Operating Budget pp. 289-298

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Department Overview

Mission

Purpose

Divisions

- Public Services & Programs
- Information Technology, and Collections
- Buildings, Support, and Administration



Accomplishments

- Increased open hours of service
- Sierra ILS
- New Americans program
- Early Literacy “Tip of the Week”
- Teen Library Advisory Board (TLAB)
- “Building up the bikes at PACL” grant
- Drive-up book drops
- Silicon Valley Reads 2016
- Increased the percent of residents satisfied with Library Services, as measured by the National Citizens Survey, from 81% to 92%

Fiscal Year 2017 Initiatives

- Implement recommendations related to Circulation functions
- Finalize eBranch requirements and implementation evaluation
- Complete the library’s procedure manual
- Continue development of the New Americans program
- Kindergarten library card campaign
- Programming for children with differing needs and abilities

Significant Budget Proposals

- Convert a half-time Senior Librarian at Rinconada Library to full-time with offsetting allocations in part-time hourly staff

(Ongoing savings: \$2,307)

