



# Policy and Services Committee ACTION MINUTES

Regular Meeting  
November 13, 2018

Chairperson Fine called the meeting to order at 6:06 P.M. in the Community Meeting Room, 250 Hamilton Avenue, Palo Alto, California.

Present: DuBois, Fine, Holman, Wolbach

Absent:

## Action Items

1. Review and Acceptance of Fire Department Emergency Medical Services Future Needs Assessment.

**MOTION:** Chair Fine moved, seconded by Council Member Wolbach to recommend the City Council accept the Fire Department Emergency Medical Services Future Needs Assessment, and direct Staff to explore viable alternative service delivery models.

**INCORPORATED INTO THE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER** that Staff is to include comments made tonight into the report to Council.

**MOTION AS AMENDED RESTATED:** Chair Fine moved, seconded by Council Member Wolbach to recommend the City Council accept the Fire Department Emergency Medical Services Future Needs Assessment, and direct Staff to explore viable alternative service delivery models; Staff to include comments made tonight into the report to Council.

**MOTION AS AMENDED PASSED:** 4-0

2. Policy and Services Committee Recommends the City Council Accept the Code Enforcement Audit.

**MOTION:** Council Member DuBois moved, seconded by Council Member Holman to recommend the City Council accept the Code Enforcement Audit and direct Staff to review the audit in early 2019 and to return to Policy and Services Committee with a work plan and progress report.

**INCORPORATED INTO THE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER** that Staff is to include comments made tonight into the report to Council.

**MOTION AS AMENDED RESTATED:** Council Member DuBois moved, seconded by Council Member Holman to recommend the City Council accept the Code Enforcement Audit and direct Staff to review the audit in early 2019 and to return to Policy and Services Committee with a work plan and progress report; Staff to include comments made tonight into the report to Council.

**MOTION AS AMENDED PASSED:** 4-0

3. Review Council Procedures and Protocols.

**MOTION:** Council Member Fine moved, seconded by Council Member Wolbach to direct Staff to finish the previous suggested revisions to the 2015 Procedures and Protocols and bring the updated document to Council for discussion, including comments made by the Committee tonight; and early in 2019 bring a discussion to Policy and Services Committee regarding Council assignments due to the reduction from 9 to 7 Council Members.

**MOTION PASSED:** 4-0

Adjournment: The meeting was adjourned at 9:26 P.M.