



PARKS & RECREATION COMMISSION
ANNUAL RETREAT
NOVEMBER 27, 2007
AGENDA

Lucie Stern Community Center
Fireside Room
1305 Middlefield Road
November 27, 2007
6:00 pm

Attention Speakers: If you wish to address the Commission during oral communications or on an item on the agenda, please complete a speaker's card and give it to City staff. By submitting the speaker's card, the Chair will recognize you at the appropriate time.

I. ROLL CALL

II. ORAL COMMUNICATIONS

Members of the public may address the Commission on any subject not on the agenda. A reasonable time restriction may be imposed at the discretion of the Chair. The Commission reserves the right to limit oral communications period to 15 minutes.

III. AGENDA CHANGES, REQUESTS, DELETIONS

IV. BUSINESS

1. Approval of Draft Minutes of October 23, 2007 regular meeting – **Action** – Losch
2. Approval of Draft Minutes of Special Meeting on November 7, 2007 – **Action** - Losch

V. RETREAT TOPICS

- a) De-brief from the joint City Council/Commission meeting (November 13, 2007)
- b) What were the messages heard from the Council?

Looking Back:

- a) What got accomplished over the past year? What accomplishments were most successful?
- b) What were the significant accomplishments of each committee (Culture of Fitness, Strategic Financing, Future of the Baylands, Playing Fields and Facilities)
- c) What could have been done better?
- d) In what ways did staff contribute to the Commission's success?

Looking Forward:

- a) What are our priorities for 2008?
 1. Are there 2007 priorities that should role forward to 2008?
 2. Based on the feedback from Council, are there topics the Commission needs to work on?
 3. What are the specific outcomes desired for these topics (Short-term and Long-term goals)?
 4. Is the sub-committee system working? Are there suggestions for improvements?
- b) How can staff contribute to the Commission's success in meeting these goals?
- c) How are the decision-making styles of Commission members helping or hindering discussion or resolution of problems?

Logistical Considerations:

- a) What is working well or needs improvement in terms of:

- Minutes? Staff reports? Partnership Presentations? Length of meeting? Opportunities for discussion? Information for decision making? Public participation in the decision making process? Commissioner's education (handbook, orientation, support)?
- b) Other feedback on how staff is supporting the Commission?

V. ADJOURNMENT

