



ENVIRONMENTAL ASSESSMENT WORKSHEET

City of Palo Alto Department of Planning and Community Environment

GENERAL INFORMATION:

Date Filed _____

1. Address of Project: _____

2. Assessor's Parcel Number: _____ Book #: _____ Page #: _____

3. Application Number(s): _____

4. Applicant:

Name _____ Telephone _____

Address _____ Fax # _____

_____ E-mail _____

5. Owner:

Name _____ Telephone _____

Address _____ Fax # _____

_____ E-mail _____

6. Current Zoning: _____ Comprehensive Plan Designation _____

7. Application for:

Site and Design _____ Parcel Map _____ ARB Review _____

Use Permit _____ Zone Change _____ EIA, EIR _____

EXISTING SITE:

8. State all known or suspected prior uses, operations, or other activities on the site over the past 20 years _____

9. Size of site: Gross _____ Net _____

10. Site is owned _____ Rented _____ by applicant.

11. Existing use of property: _____
*Attach photographs of project site, also include an aerial photo of the project site.

12. Number of existing structures _____ Current Use _____

13. Size of existing structures _____ Condition _____

14. Will any structure be demolished for this project Yes _____ No _____

15. Total square footage to be demolished _____

16. Total number of building occupants for existing use _____

17. Number of parking spaces _____ % compact spaces _____ # Bicycle spaces _____

18. If current use is residential:

Number of owner-occupied units _____

Number of renter-occupied units _____

PROPOSED PROJECT:

19. Project description _____

20. Future tenant if known _____

21. Number of structures proposed _____ Size (in square feet) _____

22. Number of floors and building height _____ FAR _____

23. Percentage of site to be covered (including bricks and pavers) _____

24. Estimated number of employees per shift _____

25. If the proposed project is residential:

Total number of units _____ Number of units per acre _____

Expected sales price or monthly rent per dwelling unit _____

List kinds and size of community buildings _____

Area of private open space _____ Area of common open space _____

Provision of low/moderate income units:

1) Number of units provided for: Sale _____ Rent _____

2) Sale and / or rental price _____

26. Total number of vehicles expected daily for proposed project _____

27. Number of proposed parking spaces _____ Percentage compact spaces _____

Number of bicycle spaces _____

28. Are there any toxic wastes to be discharged? Yes _____ No _____

(If yes, please complete a Sewer Discharge Questionnaire, which is furnished by the Building Department)

29. Has the facility in the past or will the operation of the proposed facility involve the storage or use of Hazardous materials? Yes _____ No _____

(If yes, please complete a Hazardous Materials Disclosure checklist, which is furnished by the Fire Department)

30. Expected amount of water usage (except for residential developments of fewer than 4 units not located in the foothills)

Domestic _____ gal/day Peak use _____ gal/day

Commercial _____ gal/day Peak use _____ gal/day

31. Daily sewer discharge (over 30 fixtures only) _____

32. Expected energy use:

Gas _____ therms Electric _____ KWH Peak electric demand _____

Uses and equipment sizes

A. Space heating:

Gas _____ BTUH _____ Solar _____

Electric _____ KW _____ Heat pump _____ Tons _____

Other _____

B. Air conditioning:

Number of units _____ Total tonnage _____

C. Water heating:

Gas _____ BTUH _____ Solar _____

Electric _____ KW _____ Heat Pump _____ Tons _____

Other _____

Type: Central system _____ Individual system _____

Recirculating Loop? Yes _____ No _____

D. Other:

Indoor lighting _____ KW _____ Outdoor lighting _____ KW _____

Cooking _____ KW _____ Refrigeration _____ Tons or ft _____

Motors _____ HP _____ x-ray _____ Computer _____

33. Air pollution emissions (Check applicable BAAQMD regulations).

Commercial / Industrial only: Source _____

Type _____ Amount _____

34. Noise generation: eg. Generators, chitlers, HVAC, drive through speakers, etc.

Source _____ Amount (dBa) _____

Please list outside noise sources that may affect the project: eg. Traffic, train etc. _____

Sound proofing/mitigation proposed _____

35. Site drainage provisions _____

36. Amount of proposed grading (cubic yards) _____ Cut _____ Fill _____

37. Disposition of excavated material _____

38. Permits required from other agencies:

Santa Clara Valley Water District _____

Bay Area Air Quality Management District _____

Army Corps of Engineers _____

Other _____

Environmental Setting:

39. Percent and direction of ground slope at site _____

40. Is this site within a special flood hazard area? Yes _____ No _____

41. Existing site vegetation (please list, and indicate any to be removed)
*Also include a tree disclosure statement. The size and location of all public, protected private, and heritage trees must be shown. (This form can be obtained at the Development Center or by calling (650) 617-314) _____

42. Existing animal and bird life on site _____

43. Detailed description of conditions and uses of adjacent properties _____

Prepared by _____

Date _____

Note: More information may be required before the application for which this assessment has been prepared can be processed. Please call the Department of Planning and Community Environment at (650) 329-2442 if you have any questions.

PLEASE RETURN COMPLETED WORKSHEET TO THE DEPARTMENT OF PLANNING AND COMMUNITY ENVIRONMENT, DEVELOPMENT CENTER, 285 HAMILTON AVENUE, 1ST FLOOR.