



CITY OF PALO ALTO

PURCHASING AND CONTRACT ADMINISTRATION

250 HAMILTON AVENUE
PALO ALTO, CA 94301

P.O. BOX 10250
PALO ALTO, CA 94303

Date: November 3, 2009

Subject: Addendum Number 3 to City of Palo Alto's Request for Proposal #**134049**
Project Title: **LEASE AGREEMENT CITYWIDE COPIERS AND SUPPORT SERVICES**

Department: Administrative Services Department,
Print Shop Division

Proposal Receipt Date: **3:00 PM, Tuesday, November 17, 2009 (REVISED)**

Please note the following changes, corrections, and clarifications that are hereby incorporated to the requirements of the RFP:

1. The Due Date for submitting Proposals has been Extended to **3:00 PM, Tuesday, November 17, 2009**
2. ATTACHMENT F-1, COST PROPOSAL FORM, STANDARD and ATTACHMENT F-2, COST PROPOSAL FORM, GREEN PRODUCT LINE IF GREEN ALTERNATIVE PRODUCT LINE AVAILABLE, have been replaced by Revised Attachments and are included in this Addendum as Attachment 1-Addendum 3.
2. Buyout, if necessary, on existing equipment.
Xerox Nuvera: \$25,624.00
Xerox 2101: \$1,496.00
Toshiba: Toshiba E Studio 451c color system with a monthly payment of \$254.00 and term ending 12/1/2011
Toshiba E Studio 3510c Payment \$613.00 and term ending 12/1/2011
3. Addendum No. 2, Question 8-Correction. On Question 8: In the print shop the E Studio 3510c you can print 12x18 Copy Size.
Revised Response: Yes.
4. Attachment D Sample Lease Agreement is replaced by Attachment 2, Addendum 2: **ATTACHMENT D, SAMPLE AGREEMENT REVISED**, attached and included in this addendum.
- 5.. Questions and Answers

Answers to remaining questions submitted which were not included in Addendum No. 2.
See Attachment 3, Addendum 3