



PLANNING & TRANSPORTATION COMMISSION AGENDA

=====MEETINGS ARE CABLECAST LIVE ON GOVERNMENT ACCESS CHANNEL 26=====

*Special Meeting of Wednesday, September 23, 2009 at 6:00 PM
Council Chambers, Civic Center, 1st Floor
250 Hamilton Avenue
Palo Alto, California 94301*

ROLL CALL:

Commissioners:

*Daniel Garber - Chair
Samir Tuma – V-Chair
Susan Fineberg
Karen Holman
Arthur Keller
Lee I. Lippert
Eduardo Martinez*

Staff:

*Curtis Williams, Planning Director
Julie Caporgno, Chief Planning and Transp. Official
Donald Larkin, Assistant City Attorney
Amy French, Current Planning Manager
Jennifer Cutler, Planner
Zariah Betten, Admin. Assoc.*

PUBLIC HEARING PROCESS

Please be advised the normal order of public hearings of agenda items is as follows:

- *Announce agenda item*
- *Open public hearing*
- *Staff recommendation*
- *Appellant presentation (if applicable) - Fifteen(15) minutes limitation or at the discretion of the Commission.*
- *Applicant presentation - Fifteen(15) minutes limitation or at the discretion of the Commission.*
- *Planning Commission questions of the applicant/staff*
- *Public comment - Five(5) minutes limitation per speaker or limitation to three(3) minutes depending on large number of speakers per item.*
- *Applicant closing comments - Three (3) minutes*
- *Appellant closing comments (if applicable) – Three (3) minutes*
- *Close public hearing*
- *Discussion/motions/recommendations by the Commission*
- *Final vote*

ORAL COMMUNICATIONS. Members of the public may speak to any item not on the agenda with a limitation of three (3) minutes per speaker. Those who desire to speak must complete a speaker request card available from the secretary of the Commission. The Planning and Transportation Commission reserves the right to limit the oral communications period to 15 minutes.

AGENDA CHANGES, ADDITIONS AND DELETIONS. The agenda may have additional items added to it up until 72 hours prior to meeting time.

NEW BUSINESS

Public Hearing:

1. **Ground Floor Retail Vitality and Protection Ordinance:** Review and recommendation to City Council to amend the Zoning Map and Text of Palo Alto Municipal Code Chapter 18.30(C) (Ground Floor (GF) Combining District) and Palo Alto Municipal Code Chapter 18.18 (Downtown Commercial Community (CD-C) Zone District) to Modify Restrictions on Ground Floor Uses.

STAFF REPORT & ATTACHMENTS

2. **1295 Middlefield Road:** Request for a hearing on an approved Conditional Use Permit to allow after school enrichment activities, homework assistance, and tutoring for up to 10 children at a time in the Sunday School class rooms of the existing Trinity Lutheran Church. Environmental Assessment: Exempt from the provisions of CEQA. Zone District: R-1.

STAFF REPORT & ATTACHMENTS

Other Items:

3. Review and discussion of major themes and vision statements of the adopted Comprehensive Plan.

STAFF REPORT & ATTACHMENTS

APPROVAL OF MINUTES: Minutes of August 26, 2009

REPORTS FROM OFFICIALS/COMMITTEES.

COMMISSION MEMBER QUESTIONS, COMMENTS, AND/OR ANNOUNCEMENTS.

- Commission Representation at City Council:
September: Susan Fineberg
October:
- Commission Representation:
DEEs, Variances and HIE's Daniel Garber, Lee Lippert, Karen Holman
PCs and Development Agreements: Karen Holman, Susan Fineberg, Arthur Keller
Palo Alto Housing Corporation Representative: Lee Lippert
Housing Element Technical Advisory Group: Susan Fineberg
Library Bond Stakeholders Committee Representative: Lee Lippert
Annual Report to Council: Daniel Garber, Samir Tuma, Arthur Keller
Basements: Karen Holman, Dan Garber

NEXT MEETING: Regular Meeting of September 30, 2009

UPCOMING AGENDA ITEMS:

October 14, 2009

- Housing Element – Housing Vision, Goals and Key Issues
- 2180 El Camino Real (The New College Terrace Centre) Zone Change and Comp. Plan Amendment

OTHER FUTURE AGENDA ITEMS WITH TENTATIVE DATES:

- Palo Alto Bowl Tentative Map (10/28)
- Review of Comp Plan Land Use Chapter – 10/28
- Review of Business & Economics Chapter – 11/18
- Housing Element – Housing Inventory – 12/9
- Review of Community Services and Facilities Element Programs and Policies for the Comp. Plan – 12/9
- East Meadow Circle Concept Plan (12/16)

ADJOURNED:

Materials related to an item on this agenda submitted to the Planning and Transportation Commission after distribution of the agenda packet are available for public inspection in the Planning Department on the 5th floor, City Hall, 250 Hamilton Avenue during normal business hours. During the 9/80 Friday closure, materials will be available at the Development Center, 285 Hamilton Avenue, Palo Alto. Please call 329-2440 to reserve a copy.

All correspondence relating to any of the agenda items below or non-agenda items, which were not received by the 2:00 PM deadline for inclusion into Commission packets on the Friday preceding the meeting date, need to be received before 5:00 PM on the date of the meeting for distribution to staff and Commission members.

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Posting of agenda. This agenda is posted in accordance with government code section 54954.2(a) or section 54956.

Recordings. An audiotape of the proceedings may be obtained/reviewed by contacting the Planning Division at (650) 329-2440. A videotape of the proceedings can be obtained/reviewed by contacting the Cable Desk at (650) 329-2206.