



January 5, 2009

THE HONORABLE CITY COUNCIL
Palo Alto, California

Subject: Election of the Mayor and Vice Mayor for 2009

Dear Council Members:

In accordance with the Palo Alto City Charter Article III, Section 8, and Palo Alto Municipal Code Section 2.04.060, at the first meeting in January of each year, the Council shall elect one of its members as Mayor and one as Vice Mayor. The election of the Mayor and Vice Mayor shall be by a vote of a majority of members of the Council. The Mayor shall be seated and assume the duties of the presiding officer immediately following the election of the Mayor and before the election of the Vice Mayor.

On January 5, 2009, the City Council Members will elect a Mayor and a Vice Mayor for 2009. Each office will be voted on separately. Paper ballots will be used, and the City Clerk will announce all votes. At least five votes are required for election to each office.

Respectfully,

DONNA J. GRIDER, MMC
City Clerk