

## MINUTES



### PARKS & RECREATION COMMISSION SPECIAL/REGULAR MEETING

November 28, 2006

City Hall

250 Hamilton Ave

#### SPECIAL MEETING

**Commissioners Present:** Anne Warner Cribbs, Paul Losch, Pat Markevitch, Judith Steiner, Beth Trailer

**Commissioners Absent:** Dave Charleson, Jeanette Marquess

**Others Present:**

**Staff Present:** Greg Betts, Catherine Bourquin, Rob de Geus, Paul Dias, Richard James

**CALL TO ORDER:** Meeting called to order by Judith Steiner

**ROLL CALL:** Conducted by Catherine Bourquin

**AGENDA CHANGES, REQUESTS, and DELETIONS:** None

**ORAL COMMUNICATIONS:** Faith Braff, spoke on behalf of Hal Roach regarding the issues of athletic field noise at Jordan Middle School. Frank Riovitto, Southampton Drive spoke regarding the issues surrounding parking related to the athletic use of Jordan Middle School. Manu Kumar, 837 Garland Drive spoke and requested the PARC members step in and assist the Recreation Division with policy issues relating to the use of Jordan Middle School. Melaine Bales, 811 Southampton Drive spoke on issues related to Jordan Middle School.

Staff Dias announced to the public and committee members, that there will be a meeting on November 29<sup>th</sup> at 8 am in the Council Conference Room with PAUSD to discuss what can be done to resolve some of the issues surrounding the field use at Jordan Middle School and the issues raised by school field neighbors. Staff de Geus will bring back a report on the meeting to the next PARC meeting.

**BUSINESS:**

**1. 2007 Priority & Goals**

Staff Dias reminded the commissioners that they had agreed to review their existing priorities and extend them into the next year. Tonight they would hear some additional information related to their current Priorities and Goals. The Priorities and Goals would be an Action Item for approving the discussed 2007 Priorities and Goals on the Decembers Agenda.

- a. **Baby Boomer Task Force** – Staff Richard James provided the commissioners with a PowerPoint presentation on the Baby Boomer Study that was researched and developed by a Baby Boomer Task Force. Time was given for questions and answers from the commissioners.
- b. **Water Recreation** – Commissioner Steiner gave a report on the findings based on a Council Colleagues Memo that Council Dena Mossar initiated regarding adding water recreation needs by the community to the analysis of general recreational needs being prepared by the PARC.
  - The San Francisquito Creek Joint Powers Authority and the Army Corps of Engineers Feasibility Study on reducing flooding recommendations could provide new water recreation opportunities in the Palo Alto Baylands.
  - City Staff is in the process of developing a Comprehensive Baylands Conservation Plan that will include an element on public access.
  - The new San Francisco Bay Water Trail planned by the San Francisco Bay Conservation and Development Commission (BCDC) to which Council Member Moser is a delegate, emphasizes the need for enhanced public, access, additional recreational facilities, boater education programs on stewardship and safety, storage equipment, concessions, and overnight accommodations.

After much discussion, it was concluded that the commission would look at all the possibilities the report offered and reach out to surrounding neighboring cities to work together on this item.

- c. **Recreation/Play Areas Data Collection** – This was deferred due to Commissioner Charleson not being present to lead the discussion.

Staff Dias reviewed the Commissioners Work Plan Status with them and provided updates as required. The commission will need to agree to move forward with these priorities and goals as a two year plan and continue into 2007. Discussion and comments were held and an Action Item to approve the goals will be on next month's Agenda. As part of the process to gather information pertaining to the commission priorities/goals, it was agreed that Staff, will arrange an informal meeting with commissioners from surrounding cities to discuss field use issues.

Adjourned 7 pm

**REGULAR MEETING**

**Commissioners Present:** Anne Warner Cribbs, Paul Losch, Pat Markevitch, Jeanette Marquess, Judith Steiner, Beth Trailer

**Commissioners Absent:** Dave Charleson

**Others Present:** Council Member Drekmeier

**Staff Present:** Greg Betts, Catherine Bourquin, Rob de Geus, Paul Dias, Richard James

**Roll Call Conducted by:** Catherine Bourquin

**AGENDA CHANGES, REQUESTS, and DELETIONS:**

**ORAL COMMUNICATIONS:** Annette Destelano, Barbara Drive, PA – spoke on Jordan playing fields. Tony Tran, Southampton Drive, PA – spoke on Jordan playing fields.

**BUSINESS:**

1. **Approval of Draft Minutes of October 24, 2006** – Unanimously approved the Draft Minutes for the October 24, 2006 meeting **6:0**
2. **Recreation Revenue/Cost Recovery Auditor's Report** – City Auditor Sharon Erickson reviewed the Audit of Community Services Department Class Cost Recovery report which had been provided to the Commissioners. Question and answer session followed review. A draft policy will be forthcoming from the Community Services Department's Business Committee (comprised of class and program producers). It will first come to the PARC as an Action item and then to Council for approval. This will take place in late January or early February 2007.

**COMMENTS AND ANNOUNCEMENTS**

1. **Council Challenge** – Commissioner Cribbs updated the Commissioners with where the Challenge was to date. Stanford will have results on Monday, December 4<sup>th</sup>. The Challenge was for 10 weeks, ending on December 1<sup>st</sup>. A press release will be prepared with the announcement of the winner. The Palo Alto Weekly and Palo Alto

Approved

Daily newspapers will be notified. Commissioner Cribbs suggested, possibly kicking off the new year with having greater city staff and commission involvement.

2. **Commission upcoming vacancies/term extensions** – Staff Dias asked the outgoing commissioners if they would be willing to stay on until newly selected Commissioners are selected in December or January. The outgoing Commissioners agreed that they would be available for the January Meeting.
3. **CSD restructuring** - Staff Dias announced his retirement and the restructuring that will occur due to elimination of his position. Staff Betts will be taking over as the liaison for the Parks and Recreation Commission.

### **TENTATIVE AGENDA FOR DECEMBER 19, 2006 MEETING**

1. Priority and Goals – Action
2. Baylands Conservation Plan update
3. Update on PAUSD – Jordan
4. Update on Mitchell Park Library/Community Center Conceptual Design
5. Process for brokering school fields to avoid conflicts with neighbors or other users

### **ADJOURNMENT**

Adjourned at 8:10 pm