TO: HONORABLE CITY COUNCIL

FROM: CITY MANAGER

DEPARTMENT: PUBLIC WORKS

DATE: JUNE 11, 2007

CMR:267:07

SUBJECT: APPROVAL OF A CONTRACT WITH TRI–SIGNAL INTEGRATION, INC. IN THE AMOUNT OF $644,996 FOR CUBBERLEY COMMUNITY CENTER FIRE ALARM SYSTEM REPLACEMENT – CAPITAL IMPROVEMENT PROGRAM PROJECT PF-06003

RECOMMENDATION

Staff recommends that Council:

1. Approve and authorize the City Manager or his designee to execute the attached contract with Tri-Signal Integration, Inc. in the amount of $644,996 for Cubberley Community Center Fire Alarm System Replacement – Capital Improvement Program Project PF – 06003.

2. Authorize the City Manager or his designee to negotiate and execute one or more change orders to the contract with Tri-Signal Integration, Inc. for related, additional but unforeseen work which may develop during the project, the total value of which shall not exceed $64,500.

DISCUSSION

Project Description

The work to be performed under the contract is the replacement of the Cubberley Community Center campus fire alarm system. The components will be upgraded to comply with current fire code and Title 24 requirements. The Cubberley Community Center is a multi-use campus, which includes day care centers and student classrooms. The existing system is 30 years old, beyond its useful life, and is not code compliant for the current occupancies. The day care centers and the Palo Alto Preparatory School have all been cited by the Fire Department for non-compliance with current code which impacts tenants’ compliance with their licensing requirements.

Summary of Bid Process

<table>
<thead>
<tr>
<th>Bid Name/Number</th>
<th>Cubberley Community Center Fire Alarm System Replacement / IFB 121000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Proposed Length of Project</td>
<td>6 months</td>
</tr>
<tr>
<td>Number of Bids Mailed to Contractors</td>
<td>6</td>
</tr>
</tbody>
</table>
Number of Bids Mailed to Builder’s Exchanges | 4
---|---
Total Days to Respond to Bid | 21
Pre-Bid Meeting? | Yes
Number of Company Attendees at Pre-Bid Meeting | 5
Number of Bids Received: | 4*
Bid Price Range | From a low of $644,996 to a high of $1,395,471

*Bid summary provided in Attachment B. The Certification of Nondiscrimination is Attachment C.

Staff has reviewed all bids submitted and recommends that the bid of $644,996 submitted by Tri-Signal Integration, Inc. be accepted and that Tri-Signal Integration, Inc. be declared the lowest responsible bidder. The bid is 35 percent above the engineer's estimate of $417,454. Staff does not expect that re-bid would result in lower cost for the following reasons. A large percentage of the job will be done after hours and on weekends to work around tenants’ schedules. The engineer did not account for the scheduling complexity of this project in their estimate. In addition, the current bid climate for fire/life safety projects is very competitive, also impacting the cost of the project. The change order amount of $64,500, which equals 10 percent of the total contract, is requested for unforeseen conditions which may be discovered during construction.

Staff confirmed with the Contractor's State License Board that the contractor has an active license on file. Staff checked references supplied by the contractor for previous work performed and found no significant complaints.

**RESOURCE IMPACT**
Funds for this project will be available July 1, 2007 in Capital Improvement Program Project PF-06003 – Cubberley Community Center Fire Alarm System Replacement.

**POLICY IMPLICATIONS**
This recommendation does not represent any change to existing City policies.

**ENVIRONMENTAL REVIEW**
This project is categorically exempt from California Environmental Quality Act under Section 15301 as an alteration to an existing facility and no further environmental review is necessary.

**ATTACHMENTS**
Attachment A: Contract
Attachment B: Bid Summary
Attachment C: Certification of Nondiscrimination

**PREPARED BY:**

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DEPARTMENT HEAD:  

GLENN ROBERTS  
Director of Public Works

CITY MANAGER APPROVAL:  

EMILY HARRISON  
Assistant City Manager