TO: HONORABLE CITY COUNCIL

FROM: CITY MANAGER DEPARTMENT: CITY MANAGER'S OFFICE

DATE: MARCH 5, 2007 CMR: 163:07

SUBJECT: ADOPT COUNCIL “TOP 4” PRIORITIES AND MILESTONES FOR 2007: EMERGENCY PLANNING; GLOBAL CLIMATE CHANGE; LIBRARY PLAN/PUBLIC SAFETY BUILDING; AND SUSTAINABLE BUDGET

RECOMMENDATION

Staff recommends that the Council adopt the 2007 Council Top 4 Priorities and milestones as identified on Attachment A.

BACKGROUND

On February 3, 2007, the City Council held its annual retreat and identified its Top 4 Priorities for the upcoming fiscal year (2007/08). The Council took an informal vote on these priorities during the meeting which resulted in unanimous support. Two of the priorities remain the same as last year (Emergency Planning and Library Plan/Public Safety Building). The Council also added two different priorities to this year’s list (Global Climate Change and Sustainable Budget). Staff has developed the attached list of proposed milestones (Attachment A) to address the Council’s priorities.

RESOURCE IMPACT

The proposed milestones for the Council Top 4 Priorities, if approved by Council, will be included in the proposed FY 2007-09 budget. In particular, staff will evaluate the staffing needs for the Emergency Planning and Global Climate Change priorities. With respect to Emergency Planning, staff has identified the need for a temporary consulting resource to assist with the work of the Palo Alto/Stanford Red Ribbon Task Force and the development of the community partnerships element of the City’s Emergency Operations Plan. This person could also help the City to prepare an analysis of the longer term emergency planning resource needs of the City. Staff will be further refining a potential scope of services and budget for this effort.
Also, staff will be evaluating the resources necessary to implement the Global Climate Change priority and the Green Ribbon Task Force recommendations. Staff will have an opportunity to request these resources as part of the April 23, 2007 Council item regarding implementation of the Green Ribbon Task Force.

ATTACHMENTS

1. The Proposed Top 4 Workplan FY 2007-08

PREPARED BY:

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CITY MANAGER APPROVAL:

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